

**MINUTES OF AN ANNUAL PARISH, ANNUAL, AGM & MONTHLY MEETING
OF STANTON DREW PARISH COUNCIL
HELD ON FRIDAY 1ST MAY 2026**

Present: Chairman: Mr G Lewis Vice-Chairman: Mr J Hudson

Mrs L Richardson, Mr I Batchelor, Mr D Marchant, Mrs R Atkin. Clerk: Mrs J Bragg

Annual Parish Meeting: Members of the public attended the Annual Parish Meeting to view a presentation from Creative Play in respect of proposals for designs for the Play Area.

Annual /AGM Meeting Agenda

a) Appointment of Chairman: Mr G Lewis was proposed (LR) and seconded (JH).

b) Appointment of Vice-Chairman: Mr J Hudson was proposed (RA) and seconded (IB).

2. Signing of Declaration of Office of Acceptance Book: Duly signed.

3. Public Participation: There were no members of public present.

4. Apologies for Absence were received from Ward Councillor Mr D Harding.

5. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda: There were no interests to note.

6. To confirm the Minutes of the previous Meeting held on Tuesday 7th April 2026: After being circulated and read the minutes were proposed (LR) and seconded (IB) as a true and accurate record and signed by the Chairman.

7. To receive an update on District Matters from Ward Councillor: The planning application for Stanton Court Nursing Home will go to Planning Committee.

Buses funding for the X91 and 99 is until July. The routes are again out for tender. WECA are trying to put more emphasis on Westlink.

8. Appointment of Representatives: It was agreed that all representatives would remain the same as last year for the following - Parish Liaison, ALCA Various, Flood Reps for Rivers, Watercourses & Drainage, Defibrillator Guardian, Staffing Panel, War Memorial, Village Hall Committee, Chew Valley Forum, Allotments, Cemetery, Web Site Controller, Play Area, Highways & Public Rights of Way. Cheque signatories. Mrs Atkin will now be the School Liaison Representative.

9. To re-adopt Parish Council Standing Orders and Parish Council Procedures & Policies: All unanimously agreed.

10. To receive updates on current matters: a) Play Area – Solicitor Updates: Further instruction is awaited from the Solicitor. It was reported that the sign is now missing from the Play Area. LR to action.

b) Allotments: It was agreed to ask for £20 from a tenant who will be vacating a plot. An existing tenant will be taking over the plot & also the greenhouse. The broken glass will be cleared. A reminder will be added to the Allotment Group regarding the Flower Show Entries.

c) Wooden Bench in Cemetery: Grass is due to be cut and the bench will then be varnished.

d) Solstice Celebrations: An enquiry was submitted to the Neighbourhood Policing Team. Clerk has had no response. Chairman and Clerk to progress.

11. Matters for Discussion/Decision: No Matters to discuss.

12. Reports: a) Clerks Update Report: Solstice Events/Neighbourhood Policing: Clerk submitted an enquiry to the Neighbourhood Policing Team last month. A reply should be received within 72 hours of submission.

Rotary Club Community Award Nomination Request: A reminder that Chelwood Bridge Rotary Club are now seeking nominations for the nomination for the 2025-2026 Community Award. Nomination deadline is 31st August 2026.

Fix My Street Issue: The broken footpath sign opposite the Primary School reported last month still awaits repair. The footpath itself is reported to be overgrown.

Planning: [26/01077/ADCOU](#) Broad Oak Farm, Wick Lane, Pensford. Clerk contacted the Case Officer who confirmed that the Parish Council should've been consulted. Parish Council consulted the application and comments were duly submitted.

Planning Training: Planning Training will take place on 28th May 6.30pm at Keynsham Community Space. The Council's Planning Development Management Team will be offering in-person training for Parishes. Clerk has reserved two places. Mr Marchant and Mrs Richardson will attend. The session will include an update on the National Scheme of Delegation of Planning Functions* and how this relates to Parishes. This will be followed by a workshop style session facilitated by specialists in Planning Enforcement (including Listed Buildings); Planning Applications; CIL and Section 106. Clerk has reserved two places.

Draft Local Plan: B&NES are continuing to prepare the Draft Local Plan which is anticipated will be considered by Cabinet on 10th June for approval to publish for formal public consultation. As part of the preparation of the Draft Local Plan there is now a review of the Housing Development Boundaries. These will be redefined as Settlement Boundaries. Clerk has details of an informal 4-week consultation on the Settlement Boundary Review which is being considered for the new Local Plan. Clerk to circulate.

b) Richard Jones Foundation: The meeting took place on 15th April 2026 at Newton St Lowe. A grant application of £1000 was awarded to Stanton Drew Primary School towards the cost of new Chromebooks for the students. The total cost for the chromebooks was £1380.96

13. Planning: Planning Applications Received: [26/01077/ADCOU](#) **Barn opposite Broad Oak Farm, Wick Lane, Stanton Wick** Prior approval request for change of use from Agricultural Building to 2x Dwelling (Use Class C3) under Class Q. Parish Council Submitted response.

Planning Outcomes Received: There were no outcomes to note.

14. Financial: Payments to be authorised over £100.00 Proposed (JH) Seconded (IB)

Mrs J Bragg	Salary for May	844.29
D Malley	Payroll Services 2026-27	144.00
D Lucas	Cut x 2, Strim x 1 Play Area April	203.00

Payments to be authorised:

Mrs J Bragg	Imprest Expenses	38.99
HMRC	Clerk Tax & NI	157.70

Receipts to note:

15. Items of Report to carry forward to the next Meeting: Play Area, Solstice Celebrations, Allotments, Bleed Kits, Solicitor, Draft Local Plan.

16. To Note Future Meetings: DATE OF NEXT PARISH COUNCIL MEETING:
Tuesday 2nd June 2026.