

**AGENDA  
FOR AN ANNUAL PARISH. ANNUAL, AGM & MONTHLY MEETING  
OF STANTON DREW PARISH COUNCIL  
TO BE HELD ON FRIDAY 1<sup>ST</sup> MAY 2026**

**TO ALL PARISH COUNCILLORS  
You Are summoned to a meeting of Stanton Drew Parish Council  
Friday 1<sup>st</sup> May 2026 at 6.30pm**

J Bragg (Mrs) Clerk to the Parish Council

Date: 27<sup>th</sup> April 2026

**Annual Parish Meeting to take place at 5.30pm – 6.30pm**

**Annual Meeting Agenda**

1. a) Appointment of Chairman                      b) Appointment of Vice-Chairman
2. Signing of Declaration of Office of Acceptance Book
3. Public Participation: Please note that prior to the official business of the meeting, members of the parish are welcome to raise any Parish issues. Please inform the Clerk by 5pm on the day of the meeting by letter, phone or e.mail.
4. Apologies for Absence
5. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda.
6. To confirm the Minutes of the previous Meeting held on Tuesday 7<sup>th</sup> April 2026
7. To receive an update on District Matters from Ward Councillor
8. **Appointment of Representatives:** Parish Liaison, ALCA Various, Flood Reps for Rivers, Watercourses & Drainage, Defibrillator Guardian, Staffing Panel, War Memorial, Village Hall Committee, Chew Valley Forum, Allotments, Cemetery, Web Site Controller, Play Area, Highways & Public Rights of Way. Confirm Cheque Signatories.
9. To re-adopt Parish Council Standing Orders and Parish Council Procedures & Policies
10. To receive updates on current matters: a) Play Area – Solicitor Quotes Updates  
b) Allotments c) Wooden Bench in Cemetery d) Solstice Celebrations
11. Matters for Discussion/Decision:
12. Reports: a) Clerks Update Report b) Richard Jones Foundation Report
13. **Planning: Planning Applications Received:** 26/01077/ADCOU Barn opposite Broad Oak Farm, Wick Lane, Stanton Wick Prior approval request for change of use from Agricultural Building to 2x Dwelling (Use Class C3) under Class Q. Parish Council Submitted response.  
  
**Planning Outcomes Received:** None to note.
14. **Financial: Payments to be authorised over £100.00**

|                                          |                          |         |        |
|------------------------------------------|--------------------------|---------|--------|
| Mrs J Bragg                              | Salary for May           | Awaited |        |
| D Malley                                 | Payroll Services 2026-27 |         | 144.00 |
| D Lucas                                  | Cut & Strim Play Area    |         |        |
| <b><u>Payments to be authorised:</u></b> |                          |         |        |
| Mrs J Bragg                              | Imprest Expenses         |         | 38.99  |
| HMRC                                     | Clerk Tax & NI           | 157.70  |        |
| <b><u>Receipts to note:</u></b>          |                          |         |        |
15. Items of Report to carry forward to the next Meeting:
16. To Note Future Meetings:  
**DATE OF NEXT PARISH COUNCIL MEETING: Tuesday 3<sup>rd</sup> June 2025**