

**MINUTES OF A MONTHLY MEETING OF STANTON DREW PARISH COUNCIL
HELD ON TUESDAY 2nd SEPTEMBER 2025 7.00 P.M.
AT THE VILLAGE HALL SANDY LANE**

Present: Chairman: Mr G Lewis ViceChairman: Mr J Hudson

Ward Councillor Mr D Harding, Mr I Batchelor, Mrs L Richardson, Mrs R Atkin,
Mr D Marchant. Clerk: Mrs J Bragg

1. Public Participation: There were no members of the public present.

2. Apologies for Absence there were no apologies to note.

3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda: No interests to note.

4. To confirm the Minutes of the Parish Council Meeting held on

Tuesday 5TH August 2025: After being circulated and read the minutes were proposed (IB) and seconded (LR) and signed as a true and accurate record.

5. Updates from Ward Councillor Mr Dave Harding: Local Plan Options Document: The options document may include sites preferably not developed, evidence of sustainability will be needed, a housing needs survey would be recommended.

Anti-Social Behaviour: Car Meets, Speeding will be discussed in Chew Stoke Village Hall. Play Area Stanton Drew: The call in period ends 8th September. There will be legal steps to take after for completion.

Clerk to forward Planning Enforcement details regarding Tarnwell Farm to DH.

6. To receive updates on current matters: a) Play Area/Play Equipment: A working party to progress was agreed. Grants – LR, Site Meetings – GL. Play Equipment – RPA.

Parish Council agreed to progress and obtain quotes. A Zip Wire will be considered.

Advice from ALCA will be taken regarding Legal representation.

b) Remembrance Sunday: Road Closure – Clerk, Bugler – Clerk to e.mail, Flag Bearer – Parishioner as per last year will be asked again. Teas & Coffees – LR, Veterans/Tidy up of War Memorial – GL, Road Sign Closed – DM, Poppy Wreaths – Clerk, Readings – Parishioners as per last year will be asked – MJ, Order of Service – LR.

c) Defibrillator: Parish Council agreed to order two sets of pads. Another set will be ordered later so that a different expiry date is achieved. Mr Marchant to contact The Circuit. Clerk to contact AED to order replacement pads.

d) Accounts: Agreed and signed off.

e) Legal Advice: Clerk to progress a meeting with Parish Council representatives and ALCA via Zoom. Parish Council agreed for Clerk to raise a cheque in respect of any Legal Costs.

7. Matters for Discussion/Decision: a) The Causeway Works: Protruding metal pegs, gravel needed at the top of the bank, rough stonework needing finishing have been reported. Clerk will make these aware to the Contractors.

8. Reports: a) Clerks Update Report: Parishioner Complaint: Clerk received a complaint from a parishioner regarding caravans parked in a field adjacent to their property. Parish Council are unable to help with this.

Daffodil Bulb/Causeway: 1000 Daffodil bulbs were kindly donated by Volker to replace those removed to facilitate the mesh and membrane put down during the causeway works. The bulbs have been delivered to the Clerk. Clerk will pass them to Shirley Williams who has kindly agreed to arrange the planting of them.

Culvert at Brook Cottage: The Culvert has now been repaired. Clerk circulated photos and thanked B&NES for completion of the work.

Training for Councillors: ALCA training new dates have now been offered for a Saturday morning, clerk has circulated. Saturday 13th September, Saturday 20th September, Saturday 27th September

Defibrillator: Attempts to purchase new pads has been made.

Bank Signatories: No Update.

Chew Valley Forum: The next meeting takes place on 25th September 2025, venue to be confirmed.

Clean & Green Newsletter: Clerk circulated the latest newsletter. Any ideas for anything cleaning, weeding etc please send to the Clerk to pass on.

Housing Need: Clerk received an e.mail from a parishioner in Bishop Sutton in Housing Need Crisis. Details have been sent to the Ward Councillor.

Remembrance Sunday: Clerk has chased Traffic Management B&NES in relation to the application for the Road Closure again for the Remembrance Service.

Ongoing Complaint: ALCA have offered a zoom call to discuss further.

Play Area: Clerk contacted GB Sports who have offered a site meeting to discuss new equipment. Clerk has also received e-mails from two different companies offering installation and project management services.

Standing order requirements: 4.6.2 Orders for values £500 to £2000 require a minimum of two quotations; for values above £2000 three quotations are required. Contracts exceeding £50,000 require additional safeguards and will follow Proper Practice. 4.6.3 All estimates will be approved by the Council; while the Council is not obliged to accept the lowest quotation the reasons for accepting the quotation will be recorded.

Allotments: Clerk sent the Primary School a copy of the Tenancy Agreement form for completion. Clerk also asked for a school representative to come to a future parish council meeting to update the PC on how the Allotment Site will be utilised within the curriculum. Clerk circulated the proposals for a Poly Tunnel on the site. Parish Council agreed for Mr Marchant to measure the School Plot and speak to School regarding their use of the allotment site.

9. Planning: Planning Outcomes Received: None to note.

10. Financial: Payments to be authorised over £100.00

Mrs J Bragg	Salary (SCP 21)	844.29
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Payments to be authorised:

Mrs J Bragg	Clerk Imprest	37.49
HMRC	Clerk NI & Tax	157.70
ROSPA	Yearly Play Area Inspection	129.60
D Lucas	2 x Cut, 1 x Strim Play Area	203.00

Receipts to note: No receipts to note.

11. Items to carry forward to next meeting. Remembrance Sunday. Allotments. Play Area. Legal Advice.

12. To Note Future Meetings: DATE OF NEXT PARISH COUNCIL MEETING:
Tuesday 7th October 2025 at 7.30pm