

**MINUTES OF A MEETING OF
STANTON DREW PARISH COUNCIL
HELD ON TUESDAY 6th MAY 2025**

Present: Chairman: Mr J Hudson Vice-Chairman: Mrs L Richardson
Mr M Jones, Mr I Batchelor, Mr D Marchant, Ward Councillor Mr D Harding.
Clerk: Mrs J Bragg

Annual Parish Meeting: No public present at the Annual Parish Meeting.
Annual General Meeting: 1) Chairman's Report: Circulated and noted.

Annual Meeting:

1. **a) Appointment of Chairman:** Mr Gary Lewis was appointed as Chairman. Proposed (MJ) and seconded (JH).

b) Appointment of Vice-Chairman: Mr Hudson was appointed as Vice-Chairman. Proposed (LR) and seconded (MJ).

2. **Signing of Declaration of Office of Acceptance Book:** Duly Signed.

3. **Public Participation:** No members of the public present.

4. **Apologies for Absence** were received from Mr G Lewis.

5. **To receive notification of any Members' personal or prejudicial interest in any item on the Agenda:** There were no interests to note.

6. **To confirm the Minutes of the previous Meeting held on Tuesday 2nd April 2024:**
After being circulated and read the minutes were proposed (LR) and seconded (IB) and signed as being a true and accurate record.

7. **To receive an update on District Matters from Ward Councillor:** Ward Councillor gave updates on WECA Mayor. Bath Park & Ride will be extended to 11.30pm from 31st August 2025. Schools: B&NES 95% children gained their preferred choices. Highway maintenance continues on Limeburn Hill and expected to continue for another 5 weeks. B&NES have now given up the lease of the Car Park in Chew Magna. Ward Councillor will be attending a meeting with the Police on 8th May 2025.

8. **Appointment of Representatives:** Parish Liaison: Two Parish Councillors to alternate. ALCA Various: Rotational. Flood Reps for Rivers, Watercourses & Drainage: MJ. Defibrillator Guardian Stanton Drew: DM Staffing Panel: GL and JH War Memorial: GL Village Hall Committee: DM Chew Valley Forum: IB Allotments: DM Cemetery: MJ and JH. Web Site Controller: LR and IB Play Area: GL Highways & Public Rights of Way: MJ and JH Confirm Cheque Signatories: Clerk to review Signatories and alter accordingly.

9. **To re-adopt Parish Council Standing Orders and Parish Council Procedures & Policies:** Parish Council Standing Orders were re-adopted. Council Complaints Procedure has been added, this was adopted by the Parish Council.

10. **To receive updates on current matters: a) Play Area/ Play Area CAT:** The business plan had been circulated in relation to the application for the 15 year lease. It will be completed and submitted (LR). The yearly inspection will be undertaken in June.

b) Causeway Works: A meeting will be undertaken with Highways and the Vice Chairman.

c) Allotments: It was agreed to allow the Primary School to have a plot from 1st June 2025. It was proposed to allow the Primary School to have their plot courtesy of the Parish Council as it is for educational purposes.

d) Parish Bridges x 3: A site visit will be undertaken whilst discussing the Causeway Works. (JH)

e) Parish Charter/Parish Liaison: Clerk had circulated the Parish Charter.

11. Matters for Discussion/Decision: **a)** School Allotment: As per 10c.

b) Defibrillator Guardian: Mr Marchant offered to be the Stanton Drew Defibrillator Guardian. Clerk to arrange.

12. Reports: **a) Clerks Update Report: Parish Council Vacancy:** Clerk has e.mailed Electoral Services to notify them of the vacancy. Poster to advertise the vacancy is awaited.

Training for Councillors: Clerk to change the day of the training. It was proposed to hold the training on the same evening as the August meeting (5th August 2025).

The Causeway: A reply has been sent to Ryan Duncan at B&NES suggesting the Village Hall for a meeting to discuss the works with residents.

Audit 2024/25: All in hand.

Stukeley 300: Confirmation was received that the bank account had now been closed. Clerk has a copy of the income and expenditure and Balance Sheet should anyone wish to see it.

A368 Speeding Review: A response was sent to Anna Box Ward Councillor with comments from the Parish Council regarding Solid White Lines on the A368. Clerk was informed that this would have to come under a different TRO, but suggested that the Parish Council keep it in mind for any future TRO requests.

Footpaths: The bridge just at the exit of Woods coming out to Stanton Wick Lane was reported to Public Rights of Way as part of the bridge is broken. PROW requested either the footpath number or a What 3 Words from the Clerk to enable them to look at the problem.

Parish Agency Agreement for Footpaths: The amount the Parish Council receive this year will be £971.86 Clerk has raised an invoice to B&NES.

Allotments: Plot 5 will be vacant soon.

Fix My Street Issues: Pot holes along Stanton Lane between Druids Farm & Brook Cottage were reported and some were filled in.

Pot holes along Stanton Wick Lane were reported and marked.

Rotary Chelwood Community Award: Our nomination unfortunately on received a runner up Certificate. A parishioner in Chew Stoke was the winner of the award.

Bridge in Pensford Lane: The Parish Council were informed of some significant damage caused to the bridge in Pensford lane just beyond Brook Cottage. The stonework is in a very precarious state and will need a complete rebuild asap. Clerk sent this through to the Structures Department, and awaits an update from Craig Jackson.

b) Richard Jones Foundation Report: The trustees Meeting took place on 16th April 2025 in Newton St Low. The total value of grants offered was £1638. A grant of £500 was offered to a Student in Stanton Drew towards the cost of a laptop and bag.

13. Planning: Planning Applications Received: 25/01384/FUL Stable Ground Cottage Stanton Wick Lane. Conversion and extension of existing Barn to residential dwelling. A site visit to be arranged.

Tree Works Notification in Con Area 25/01385/TCA. The Old Mill Bromley Road Stanton Drew. Willow T1 - remove end weight over field by 5 metres. Unknown tree T2 - fell. Leylandii T3 - reduce by 3 metres. Leylandii T4 - reduce by 3 metres. A site visit was made, Parish Council Support Submitted.

25/01384

11/25

Planning Outcomes Received: 24/04029/LBA The Tithe Barn, Sandy Lane. Internal & External alterations to include erection of single storey extension following demolition of existing conservatory and internal alterations to ground floor layout.

24/04028/FUL The Tithe Barn Sandy Lane. Erection of single storey following demolition of existing conservatory.

24/02838/TPIP Land To South Of 2 The Orchard Stanton Drew: Technical Details Consent for erection of three "Passivhaus" dwellings and private allotments with associated access, drainage and hard/soft landscape works, pursuant to Permission in Principle reference 22/02743/PIP. **PERMIT**

14. Financial: Payments to be authorised over £100.00 Proposed (IB) Seconded (LR)

Mrs J Bragg	Salary for May	844.29
D Malley	Payroll Services 2024/25 Financial Year	120.00
D Lucas	Cut & Strim Play Area	203.00

Payments to be authorised:

Mrs J Bragg	Imprest Expenses	38.99
HMRC	Clerk Tax & NI	157.70

Receipts to note:

15. Items of Report to carry forward to the next Meeting: Allotments, Land at Tarnwell Farm. Play Area, Bank Signatories, Footpaths, Councillor Training, Councillor Vacancy, Defibrillator Pads, Causeway Works.

16. To Note Future Meetings:

DATE OF NEXT PARISH COUNCIL MEETING: Tuesday 3rd June 2025