

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 3RD SEPTEMBER 2015 AT 7.30 PM

PRESENT: Cllr. J Chubb-Whittle (Chair), Cllr. M Elsbury, Cllr. J Hudson, Cllr. M Naunton, Cllr. G Roscoe, Cllr. J Swift, Cllr. D Winstone, Ward Councillor K Warrington and four parishioners.

15/63 – APOLOGIES FOR ABSENCE

There were no apologies for absence received.

15/64 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations of interest received.

15/65 – BARN AT WILD THINGS FARM

A resident of Pensford had requested permission to speak at the meeting but she did not attend. A copy of her e mail in which she had expressed concerns over the size, general design and location of the barn, the build of which has already commenced, had been circulated to councillors prior to the meeting.

It was reported that some councillors had looked at the barn and the site and had expressed some reservations. As planning permission for the erection of the barn had been granted under – Permitted Development – council had not been advised by B&NES, seen any plans, or invited to comment prior to the erection. It had been agreed therefore to ask the Enforcement Officer to check the validity of the building, there had been no report back to date.

15/66 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business stated.

15/67 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 9TH JULY 2015

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

15/68 – THE NEIGHBOURHOOD PLAN

Subsequent to ‘some differences of opinions’ expressed prior to, and at the last parish council meeting, several meetings and discussions had taken place to try to clarify and hopefully resolve those differences.

On 21st July 2015 Cllr’s J Chubb-Whittle, G Roscoe and Mr J Harvey, the clerk, met with Mr R Daone(B&NES Planning Policy) and Ms J O’Rourke (B&NES Neighbourhood Plan Co-Ordinator). The B&NES Officers wished to report detail of their meeting with three Stanton Drew parishioners, their proposals, and suggestions on how to proceed. When asked, they stated that prior to their meeting with the three parishioners they had been perfectly satisfied with how the NP process was going. Amongst points suggested were – carrying-out a Housing Survey, making NP meetings open to the public with permission to speak and consultation with other parishes.

On 13th August 2015 Cllr. M Elsbury met with the three parishioners, Mr V Clarke, Mr S Waller and Mr D Whitcher, listened to their ‘differences of opinion’, and agreed to report them to the chair of

the NP Steering Group, the chair of the Parish Council and the remaining members of the Parish Council.

From those meetings and report-backs it was agreed that the correct course of action should be for the chair of The NP Steering Group to send a letter to the three parishioners asking them to put their concerns in writing to enable the steering group to deal with them correctly.

The following agreed statement was made at the parish council meeting: -

“The Parish Council support the work of the various NP Groups. We recognise the need to work towards a plan that will inform planning authorities of our aspirations and vision for the community. We recognise that the lack of a recorded plan will leave us vulnerable in the future to opportunistic developments that may not be to the advantage of the community. We acknowledge that as part of this process the listing of planning options may, unfortunately, have caused confusion, - seemed counter intuitive, - and might have been seen by some to be unnecessarily progressive. However, yet again, we reiterate our belief that this process is all to do with possibilities and not certainties. We are confident that the test of its acceptability will be applied through the rigorous work of the NP Groups, B&NES Officers, The Planning Inspectorate, and ultimately through the voice of the community at a referendum”.

Cllr. J Swift, chair of the Steering Group, stated that Transport and Housing Appraisals were/would be taking place and further public presentations would be taking place on 11th and 22nd November.

15/69 – ACTIONS FROM THE LAST PARISH COUNCIL MEETING

Re:05/54 – The Play Area – Cllr. D Winstone reported that the required repairs had been completed. It was agreed that a more robust, possibly of concrete construction, picnic table may be a better option due to past vandalism problems. The sub group to assess future repair costs had not yet met.

Re:09/21 – The blocked stile and footpath at Stanton Wick – The PROW Officer had stated that she had discussed the diversion proposal with the land owner but there was still no sign of any agreement.

Re:13/63 – Defibrillator/First Aid Training – The chair reported that contact had been made with a possible provider, the course content, the number of preferred attendees and the potential costs are being assessed.

Re:14/96 – The status of Featherbed Lane – The Highways Officer had advised that at present a decision was low on their priority list.

Re: Anti-slip material on wooden footpath bridges – The formation of a working party had still not yet been formed.

Re: Damaged railings at The Causeway – The Highway Inspector had stated that the damaged railings near the area of the subsidence would be replaced after the repairs to the subsidence had been completed. It was agreed that the area damaged by the falling tree should also be repaired, as originally requested.

Re: Rubbish in the layby on the B3130 – It was reported that the large builder's material sack had been removed by Cllr. J Hudson.

Re: Subsidence to the bank at The Causeway – As reported above, and confirmed by a parishioner local to the location, work had started to repair the subsidence and the manhole covers.

Re: Planning decisions to date

15/02754/TCA – Mr W Bolton – Permission to fell a Lawson Pine Tree to the rear of 1 Gloucester Cottages – Permitted.

Re: The War Memorial – Further investigations had found that there does not appear to be any owner of the actual site, having never been registered at the Land Registry. A planning application for the memorial had been submitted by Stanton Drew British Legion, now disbanded, in 1964. It was suggested that the Parish Council might be able to register the site in their name, investigations would continue.

15/70 – NEW PLANNING APPLICATIONS

15/03239/FUL – Mrs H Curtis – Erection of a service building for holiday lets following demolition of existing at Druid Farm – Council supported, the development will improve the quality and visual impact of the existing building.

15/03769/FUL – Mr & Mrs P Sessford – Erection of side and rear extension and installation of new pitched roof over existing flat roof at Wellforge End – Still in circulation to councillors, therefore no comment to date.

15/03787/FUL – Mr I Hudson – Installation of underground gas tank and timber fence at The Druid Arms – Still in circulation to councillors, therefore no comment to date.

15/71 – CORRESPONDENCE AND REPORTS

The external audit of Council's Accounts had been completed successfully. The auditor had advised that council's internal controls should be documented more often and risk assessments should be performed at least annually.

A Chew Valley Area Forum meeting was held on 20th July 2015 – the clerk attended, no minutes received to date.

Nominations for The Chairman of B&NES Community Awards had been invited, closing date is 31st August.

B&NES had asked if Council required any Community Infrastructure Levy (CIL) Training.

B&NES had requested up-dated detail of Volunteering Activities in the parish.

The Great Western Air Ambulance Charity had asked if the parish could provide a Clothing Bank.

The ALCA AGM will be held on 3rd October 2015 – the clerk will attend.

Information received and circulated included: - The Curo Magazine. The Bristol Airport Magazine and Clerk & Councils Direct.

15/72 – COUNCIL'S RISK ASSESSMENT AND MANAGEMENT SCHEME

A draft document had been prepared and circulated to the councillors prior to the meeting for comment. It was agreed and adopted.

15/73 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

Mr S Waller stated, that in his opinion, the compilation of the possible locations in the Neighbourhood Plan documentation for any future developments in the parish should have been prepared by the community/parishioners and not just by a few.

15/74 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk reported that £6,000 had been transferred between accounts to balance and £77.25 had been received from the Surgery Coach Honesty Box. Two cheques had been paid prior to the meeting :-

Grant Thornton – External Audit Fee - £120.00.

Transport Planning Associates (A Neighbourhood Plan requirement) - £1,600.00.

Cheques for signature :-

Filer's Coaches	- Surgery Coach (July £100, Aug £100)	- £ 200.00
J A Harvey	- Clerk's Salary (July – Sept)	- £1,233.60
HMRC	- Tax due on Clerk's Salary (July – Sept)	- £ 308.40
D Lucas	- Play Area Grass Cutting (To end of August)	- £ 375.00
D Lucas	- Allotment Site Grass Cutting (To end of August)	- £ 100.00
S Edwards	- PROW Clearances (To end of August)	- £ 180.00
S Edwards	- Play Area Inspections (8 weeks to end of August)	- £ 96.00
M Sherborne	- Cemetery Maintenance (To end of September)	- £ 225.00
S Whittle	- Printer Toner Cartridge	- £ 40.58
D Winstone	- Repairs and Maintenance at The Play Area	- £1,071.76

Proposed: Cllr. J Swift, seconded: Cllr. M Elsbury and agreed.

15/75 – DATES OF THE NEXT MEETINGS

Parish Surgery – 1st October 2015 – 6.00 to 7.00 pm.

Parish Council – 12th November 2015 – 7.30 pm.

_____ CHAIRMAN _____ DATE

