

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 5TH MARCH 2015 AT 7.30 PM

PRESENT: Cllr. J Chubb-Whittle (Chair), Cllr. M Naunton, Cllr. J Swift, Cllr. D Winstone and Ward Councillor J Sparks

15/18 – APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. M Elsbury, Cllr. K Mountford and Cllr. G Roscoe.

15/19 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations requested.

15/20 – URGENT BUSINESS AS AGREED BY THE CHAIR

It was reported that both the chair and the clerk had received requests for help reference the Primary School Mini-Bus Service, after the agenda for this meeting had been formulated. The chair was of the opinion that a decision needed to be made so agreed that the request could be discussed as urgent business.

It had been reported that following a recent B&NES Council tendering process the provider of the mini-bus service would be changing as a result of an alleged minor difference in the tender price. This would mean that the incumbent mini-bus driver would lose her job, but above all, the school governors, the teachers, the parents and above all the children would lose their much loved, loyal and trusted driver of a great number of years, their 'confidant'. Although accepting that the tendering process has to take place, It was agreed that council would express their dismay to B&NES Transport and to make them aware of the potential problems their decision could make.

15/21 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 5TH JANUARY 2015

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

15/22 – THE NEIGHBOURHOOD PLAN – UPDATE

Cllr. J Swift, chair of the team, reported that the Parish Questionnaire was now available to access 'on line' and hard copies would also be delivered to all households. It was also reported that the grant of £5,400 had been received from Community Development which would enable past and future expenses incurred in the plan's preparation to be settled.

15/23 – ACTIONS FROM THE LAST PARISH COUNCIL MEETING

Re:14/19 – A Parish Broadband Survey – It was reported that a new company, 'Truespeed' had been established and there would not now be a need for a parish survey. This minute would now be deleted.

Re:05/54 – The Play Area – The replacement picnic table and the repairs to the facias at the tunnels/ bridges area are still awaited. The items identified to be monitored in the recent Play Area Inspection would be assessed.

Re:09/21 – The blocked stile/footpath at Stanton Wick – No progress to date. Cllr. D Winstone stated that he had spoken to one of the landowners that about the area and he had stated that both he and another landowner had expressed that they would be prepared to discuss an alternative route to the blocked footpath that would benefit all concerned, including walkers. It was agreed that this new information should be forwarded to the Footpath Officer.

Re:13/63 – A Defibrillator/First Aid Training Package – The clerk reported that discussion had taken place with a local trainer, the content, length of time, location, costs, etc, were being formulated.

Re:14/46 – The status of Featherbed Lane – There had still been no response from B&NES Council. It was agreed to again request a response.

Re: The request for a replacement GIVE Way sign at the Stanton Wick junction with the A368 – There had still been no action or response from B&NES Council. It was agreed to again request a response.

Re: The Rural 20mph speed limits – The clerk reported that information from B&NES Council had stated that the Official Order would be placed in local newspapers to implement the works intended, on 10th March 2015, anyone who desires to question the validity of the order will have six weeks to do so.

Re; The Chairman of B&NES Community Awards 2014/2015 – Council's nomination for the Volunteer Leader Award, Mrs Judith Chubb-Whittle, had won the award. Council's nominations for the Lifetime Achievement Awards, Mr Roy Penney and Mr Geoff and Mrs Ann Roscoe had been unsuccessful on this occasion.

Re: The request to set up a Youth Forum – There was nothing new to report at this stage.

Re: The request for improved vision at The Toll House junction with the B3130 – The clerk reported that B&NES Highways had re-sited some of the signs and vision had been improved. This minute would now be deleted.

Re: The request to fit anti-slip material to the wooden footbridges on footpaths – Further investigations had reiterated that the hammering in of staples into the surfaces is probably the best course of remedial action. A working party would be arranged to carryout the work.

Re: A Grit-Bin at Stanton Wick –It was reported that the Grit-Bin had been purchased and installed on Stanton Wick Green, and filled with grit, by Cllr's K Mountford, J Chubb-Whittle and D Winstone. This minute would now be deleted.

Re: The Housing Development Boundary Review – It was reported that as a question reference the Housing Development Boundary would be included in the forthcoming Neighbourhood Plan Questionnaire, council had requested and had been granted, an extension to the response time.

Re: The provision of a noticeboard at Tarnwell – As no further comments had been received it was proposed that council should consult with the Tarnwell Community representative as to a preferred location site initially.

Re: The Allotment Site – The clerk reported that the plot-holders had been advised of the agreed rent for 2016, the amended contract had been produced and was in the process of being issued and some rents for 2015 had been received.

Re: Planning decisions to date: -

11/05078/VAR – Filer's Coaches – To increase the number of coach parking spaces from 12 to 20 at The Coach Yard – Still no decision to date.

14/02856/FUL – Mr T Smart – Change of use of land and buildings to a single dwelling, ancillary residential accommodation, employment space, garaging, spa and stables at The Old Colliery Site – No decision to date.

14/02858/FUL – Mr T Smart – Conversion of industrial buildings to seven dwellings, and associated work at The Old Colliery Site – No decision to date.

Additional information had been received regarding the two planning applications for The Old Colliery Site. It had stated that they would not be referred to Development Control Committee but would be delegated to the Case Officer for determination. Council had strongly objected to this decision taken by the chair of the Development Control Committee.

14/05018/FUL – Mrs K Mountford – Erection of a first floor rear extension at Glasshouse Cottage – Confirmation had now been received that this planning application had been refused.

14/05342/FUL – Conversion of a recreational building to a dwelling and new garage (Renewal of application 04/01778/FUL) at Greenacres – Council had supported this application – No decision to date.

15/24 – NEW PLANNING APPLICATIONS

14/05578/FUL – Hot Since 86 Ltd – Erection of two storey four bedroom dwelling and double garage on land adjacent to Greenhayes – Council supported the application – No decision to date.

15/00765/FUL – Mr & Mrs T & M Hurley – Erection of conservatory to the rear and removal of two windows and replace with one window in the south wall at Brookfield – This application is still in circulation so council made no comment at this stage.

15/25 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

The clerk reported that the railings at The Causeway had been damaged by a fallen tree. The damage had been reported to B&NES Highways and they had stated that they will inspect and action. No action to date.

A complaint was received reference the very untidy state of two layby's on the B3130, one opposite Stanton Drew Garage and the other near the entrance to Stanton Drew Weir, caused by excavation

materials and contractor's vehicles in connection with the recent fibre optic ducting and cable work. It was agreed that the clerk should contact the contractor.

A parishioner had stated that litter was again becoming a major problem throughout the parish and requested that another litter picking exercise should be arranged. It was agreed that this should take place on 15th April 2015 during the late afternoon to early evening.

15/26 – CORRESPONDENCE AND REPORTS

The Chelwood Bridge Rotary Club had invited nominations for their 2015 Community Award.

Chew Valley Area Forum Meeting – 12th February 2015 – The chair and the clerk had attended and relevant paperwork had been circulated.

B&NES Parishes Liaison Meeting – 25th February 2015 – The clerk had attended and relevant paperwork had been circulated.

Subsequent to the report of recent thefts of Defibrillators the question of insurance cover had been raised. The clerk reported that cover for our defibrillator had been included in council's insurance policy. AED had stated that the cost for a total replacement would be in the region of £2,200.

Circulars and Newsletters received for information and circulated included: Clerk & Councils Direct. Local Councils Explained. ALCA Booklet – Elections and Local Councils Review.

15/27 – THE PRIMARY SCHOOL – UPDATE

Cllr. J Chubb-Whittle, also a school governor, reported that a new headmaster would be starting at The Primary School in September 2015, at present he teaches at Cameley School.

15/28 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk reported that £90.00 had been received from the Surgery Coach Honesty Box, having been donated during the previous three months, and five allotment rents totalling £300.00 had also been received to date.

Cheques paid prior to the meeting were: - NALC – A book – Councils Explained - £19.99. S Whittle – Printing Cartridges for the NP Presentation - £85.93. Media Maintenance – Video recording of the NP Presentation - £120.00. ALCA – Fee for a delegate's attendance at a NP Presentation (refundable subject to attendance) - £20.00 and Broxap Ltd – The purchase of the Grit-Bin - £148.80.

Cheques for signature: -

Filer's Coaches – Surgery Coach (Jan £100), (Feb £100)	- £ 200.00
J A Harvey - Clerk's salary (Jan to Mar)	- £ 1,203.60
HMRC - Tax on clerk's salary (Jan to Mar)	- £ 300.90
S Edwards - Play Area Inspections (12 weeks to end of Mar)	- £ 144.00
M Sherborne - Cemetery Maintenance (Oct to Mar)	- £ 225.00
P Edwards - Drop Box Facility for NP	- £ 79.00

C Osborne - Printing of 500 NP Progress Booklets	-£ 400.00
Dial a Ride - A Donation	-£ 45.00

Proposed: Cllr. D Winstone, seconded: Cllr. M Naunton and agreed.

15/29 – DATE OF THE NEXT MEETING

Parish Surgery - Thursday 2nd April 2015 – 6.00 to 7.00 pm.

Parish AGM/Council's Annual Meeting/Parish Council – Thursday 21st May 2015 – 7.30 pm.

_____ CHAIRMAN _____ DATE

The following items were discussed '**IN CAMERA**' after The Parish Council Meeting

15/30 – TENDERS FOR PARISH COUNCIL WORK FOR 2015/2016

Cemetery Maintenance – Two Tenders received.

Mr M Sherborne - £ 450.00 per year
Mr D Lucas - £ 720.00 per year.

Proposed: seconded and agreed to accept the tender of Mr M Sherborne.

Play Area Inspections – One Tender received.

Mrs S Edwards - £ 12.00 per inspection per month.

Proposed: seconded and agreed to accept the tender of Mrs S Edwards.

Public Rights of Way Clearances – One Tender received.

Mrs S Edwards - £ 10.00 per hour.

Proposed: seconded and agreed to accept the tender of Mrs S Edwards subject to a maximum of twenty hours work.

Play Area Maintenance – Two Tenders received. Mr D Winstone left the meeting whilst this tender was discussed.

Mr D Lucas - £ 1,500.00 for the year.
Mr D Winstone - £ 1,600 + VAT for the year.

Proposed: seconded and agreed to accept the tender of Mr D Lucas.

Allotment Site Maintenance - Two Tenders received. Mr D Winstone left the meeting whilst this tender was discussed.

Mr D Lucas - £ 800.00 for the year.
Mr D Winstone - £ 40.00 per hour + VAT.

Based on the current years' hours of work, the fact that the plot-holders had been asked to contribute more to the maintenance and a ceiling of £300.00 had been built into the budget for next year.

It was Proposed, seconded and agreed to accept the tender of Mr D Winstone.

Subsequent to the meeting Mr Winstone had asked if Mr Lucas would be prepared to carryout the work. Mr Lucas had accepted and agreed to reduce the number of maintenance visits and limit the charge to a maximum of £300.00.

15/31 – ANNUAL REVIEW OF THE CLERK'S SALARY

The clerk left the meeting whilst this minute was discussed.

It was proposed, seconded and agreed that an increase on the existing salary, from £6,018 to £6,168 (gross) should be introduced to start from 1st April 2015, in line with the budgeted proposal. The clerk expressed his grateful thanks, and for all the councillors help during their four year term of office. He was in turn thanked for his efforts.

Cllr. J Chubb-Whittle, chair, closed the meeting, the last of the present administration, by thanking all of the Parish Councillors for their efforts and help during the last four years, reminded them to register their nomination forms for the next administration and hoped that they would all be elected to form the next four year administration.

_____ CHAIRMAN _____ DATE