

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 6TH NOVEMBER 2014 AT 7.30 PM

PRESENT: Cllr. J Chubb-Whittle (Chair), Cllr. M Elsbury, Cllr. K Mountford, Cllr. M Naunton, Cllr. G Roscoe, Cllr. J Swift, Cllr. D Winstone and four parishioners.

14/78 – APOLOGIES FOR ABSENCE

There were no apologies for absence received.

14/79 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations received.

14/80 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business items requested.

14/81 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 4TH SEPTEMBER 2014

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

14/82 – NEIGHBOURHOOD PLAN UPDATE AND FINANCIAL SITUATION

Cllr. J Swift, chair of the team, reported that the two public presentations held in September had been reasonably well attended; Cllr. P Crossley leader of B&NES Council was one of the attendees. Comments received will help to form a questionnaire which will be circulated throughout the parish shortly. Responses from this questionnaire would then help to formulate the draft plan. He stated that there had been no financial support from B&NES Council to date and a member of the Neighbourhood Planning Team was paying on-going expenses at present. Cllr. J Chubb-Whittle, a member of the Neighbourhood Planning Team, stated that three members of the team had visited the parish of Freshford, where in conjunction with the preparation of their Neighbourhood Plan, a parish hub and community shop had been built. The object of the visit was to assess what they had achieved, what pit-falls, if any, they had encountered, what financial implications had occurred during the preparation of their plan and to seek any advice.

14/83 – ACTIONS FROM THE LAST PARISH COUNCIL MEETING HELD ON 4TH SEPTEMBER 2014

Re:14/19 – A Parish Broadband Survey – The survey was still awaited. It was reported that 'Wansdyke' would shortly be making an improved statement.

Re:05/54 – The Play Area – The replacement picnic table and the repairs to the wooden fascia boards of the tunnels/bridges area were still awaited. It was reported that a recent B&NES Council generated inspection of the play area had identified the need for the repairs to the wooden fascia boards and attention to some bearings on the dish swing. It was also reported that the hedge cutting had been completed.

Re:09/21 – The blocked stile/PROW at Stanton Wick – No action or further correspondence to date.

Re:13/63 – A Defibrillator/First Aid training package – A suitable package was still being sought. AED Locator, the defibrillator provided, had been contacted but had not replied to date.

Planning decisions to date: -

11/05078/VAR – Filer’s Coaches – To increase the number of parking spaces from 12 to 20 at The Coach Yard – Despite council’s efforts in trying to obtain a decision from B&NES Council, there had still been no reply to date.

14/02856/FUL – Mr T Smart – Change of use of land and buildings to a single dwelling, ancillary residential accommodation, employment space, garaging, spa and stables at The Old Colliery Site – No decision to date.

14/02858/FUL – Mr T Smart – Conversion of industrial buildings to seven dwellings, garages and associated work at The Old Colliery Site – No decision to date.

14/03435/ADCOU – Mr D Winstone – Prior approval request for change of use from agricultural barn to a dwelling at Eastwick Farm – Permitted.

14/03381/FUL – Mr & Mrs R Cooper – Erection of an orangery to the rear of Terracota – Permitted.

Re:14/46 – The status of Featherbed Lane – There had been no further correspondence received.

Re: - The request for two replacement litter bins – It was reported that a replacement litter bin had been installed near the Village Seat by B&NES Council but they had stated that following an assessment they would not be replacing the bin near the entrance to the cricket field. It as agree therefore to delete this minute.

Re: - The request for a replacement Give Way sign at the Stanton Wick junction – The replacement sign was still awaited.

Re: - The Rural 20 mph speed limit consultation – As there had been no further correspondence received to date it was agreed to delete this minute until further information was received.

Subsequent to this meeting correspondence was received on 10th November 2014 from B&NES Council stating that an order to introduce the speed limits had been made.

Re: - The Chairman of B&NES Council Community Awards 2014/15 – A reminder that the closing date for nomination of 28th November 2014 had been received. After discussion it was agreed to forward two nominations, one in The Volunteer Leader of the Year category and one in the Lifetime Achievement category. Members of council agreed to prepare the presentations.

Re: - The request from a parishioner to set up a Youth Forum – Cllr. J Chubb-Whittle stated that preliminary discussions had taken place, the requester had agreed to establish interest from the youth of the parish and it had been suggested that the question of interest could be included in the forthcoming Neighbourhood Plan questionnaire.

Re: - The request for improved vision near The Toll House junction – It was reported that the site visit had taken place and proposals that suggested the re-siting of some signs had been forwarded to

B&NES Highways. They had replied stating that a site visit was scheduled for 4th November 2014 to carry out their own assessment, no update to date had been received.

14/84 – NEW PLANNING APPLICATIONS

No new planning applications had been received since the last parish council meeting.

14/85 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

It was reported that B&NES PROW Department had recently completed the repairs to a bridge over a footpath in the Upper Stanton area. It was proposed that they, the PROW Department, should be asked if they will fit, or provide council with, the anti-slip materials to fit ourselves. It is estimated that there are about seven similar bridges that would benefit from the addition of the anti-slip material.

It was also reported that a bridge on a footpath in the Moorledge area required attention.

14/86 – CORRESPONDENCE AND REPORTS

B&NES Group of ALCA Meeting – 24th September 2014 – Agenda and paperwork received and circulated.

ALCA AGM – 4th October 2014 – Agenda and paperwork received and circulated – Clerk attended.

Chew Valley Area Forum Meeting – Agenda and paperwork received and circulated – Clerk attended.

Parish On Line Meeting – 10th December 2014.

Police – ‘Spot it, Stop it’ – launch of a Fraud Awareness Campaign.

B&NES – The new One Stop Shop is now open in the new Council Office at Keynsham.

An information leaflet had been received reference Grit Bins, which had been circulated to the councillors. As B&NES had refused council’s request to provide a bin at Stanton Wick in the past and the promise that the purchase of a bin by council may be considered, it was agreed to proceed. The councillors based at Stanton Wick agreed to assess the preferred size and location site.

B&NES – Invitation to a Budget Fair presentation – The chair and the clerk will attend.

Invitation to The Bristol Airport Community Evening – 8th December 2014.

Circulars received and circulated included: - Local Council Review, Curo’s Open Magazine and Clerk and Councils Direct.

14/87 – MEETING DATES FOR 2015

It was agreed to continue with bi-monthly meetings and to hold Parish Surgeries on the first Thursdays of the months when full Parish Council Meetings will not be taking place, especially whilst the Neighbourhood Plan is being prepared. The meeting was reminded that National, B&NES Council and Parish Council elections are scheduled to take place next year, probably on 7th May 2015. The following dates were agreed subject to availability: - Monday 5th January, Thursday 5th March, Thursday 21st May (Parish AGM, Council’s Annual), Thursday 9th July, Thursday 3rd September and Thursday 12th November.

14/88 – A REPLACEMENT TRUSTEE FOR THE RICHARD JONES FOUNDATION

The meeting was informed that the parish council’s nominated trustee, Mrs R Nixon, had tendered her resignation at the last meeting of the foundation due to her impending move from the parish.

Cllr. J Chubb-Whittle volunteered to be considered for the vacant position, which was gratefully accepted. Her nomination will be forwarded to the secretary of The Richard Jones Foundation.

14/89 – ‘COUNCIL’S FINANCIAL REGULATIONS’ – HALF YEAR REVIEW

A review, to date, of councils’ budgeted figures, actual spend, proposed spend and reserves had been circulated to the councillors prior to the meeting. Following discussion it was agreed that council’s financial controls were in a satisfactory state.

14/90 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk reported that: - a cheque for £400 which was raised at the last meeting for 500 copies of the Neighbourhood Plan Booklets was cancelled due to the amount having already been paid by Mr C Osborne, a record of the cheque had not therefore been recorded in the minutes of the last meeting.

An invoice of £120 which had been received for the filming of the Neighbourhood Plan Presentations had also been forwarded to Mr Osborne.

The second half of council’s precept requirement amounting to £4,488 had been received.

Three cheques had been raised between meetings: -

M Sherborne – Half year Cemetery Maintenance - £225.00

S Whittle - Replacement Printer Cartridge -£ 48.64

G James - Play Area Hedge Cutting -£ 58.50

Cheques for signature: -

Filer’s Coaches - Surgery Coach (Sept. £125), (Oct. £100).	-£ 225.00
J A Harvey - Clerk’s Salary (July to Sept.)	-£1,203.60
HMRC - Tax on the clerk’s salary (July to Sept.)	-£ 300.90
S Edwards - Play Area Inspections (9 weeks – Sept. and Oct.)	- £ 108.00
D Winstone - Play Area Maintenance	- £ 900.00
D Winstone - Allotment Site Maintenance	- £ 144.00

Proposed: Cllr. J Swift, seconded: Cllr. M Naunton and agreed.

14/91 – REMINDER – BUDGET/PRECEPT REQUIREMENT FOR 2015/2016

The clerk reminded the councillors that a draft budget and precept requirement would need to be prepared for discussion at the next meeting. Cllr. J Swift agreed to prepare a draft.

14/92 – HOUSING DEVELOPMENT BOUNDARY – NEIGHBOURHOOD PLANNING TEAM REVIEW

An extensive presentation had been produced and circulated to the councillors for their comment and feed back to the team.

14/93 – DATE OF THE NEXT MEETINGS

Parish Surgery - Thursday 4th December 2014 - 6.00 to 7.00 pm.

Parish Council - Monday 5th January 2015 - 7.30 pm.

The meeting dates suggested in Agenda Item 14/87 have been confirmed since the last meeting.

_____ CHAIRMAN _____ DATE

