

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 3RD JULY 2014 AT 7.30 PM

PRESENT: Cllr. J Chubb-Whittle (Chair), Cllr. M Elsbury, Cllr. K Mountford, Cllr. G Roscoe, Cllr. J Swift, Cllr. D Winstone, Ward Councillor J Sparks and one parishioner.

14/51 – APOLOGIES FOR ABSENCE

No apologies had been received.

14/52 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations of interest received.

14/53 – URGENT BUSINESS AS AGREED BY THE CHAIR

Cllr. G Roscoe informed the meeting that although remaining as Council's representative on the Charitable Trust, in future the reporting to the Charity Commission would be carried out by Mr C Seaton.

Cllr. J Chubb-Whittle, in her role as a primary School Governor, informed the meeting that the incumbent Head Mistress would be leaving shortly having gained a promotion, an interim head teacher would fill the position until a new head is selected in September 2015.

14/54 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 1ST MAY 2014

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

14/55 – ACTIONS FROM THE 1ST MAY 2014 MEETING

Re: 14/19 – A Parish Broadband Survey – The survey was still awaited.

Re: 13/03 – The register of The Play Area as a Community Asset – A second application had been forwarded to B&NES, they had replied stating that further information was required, such as detail of a parish survey reference usage.

Re: 05/54 – The Play Area – The repairs to the tunnels/bridges area were still awaited, as was the replacement picnic table. It had also been reported that the existing picnic table had now been vandalised. General feeling was that one larger replacement table may suffice instead of replacing two. Cllr. D Winstone agreed to obtain some replacement costs.

Re: 09/21 – The blocked stile/footpath at Stanton Wick – There had been no further action or correspondence since the last meeting. It was agreed to request some urgent action.

Re: The Bus Shelter at The Crescent – It was reported that the maintenance work had been completed. This minute would now be deleted.

Re: Defibrillator/First Aid Training – A satisfactory package was still being sought.

11/05078/VAR – Filer’s Coaches – To increase the number of parking spaces at the Coach Yard from 12 to 20 – Still no decision to date. A decision on this application had now been awaited for four years. Cllr. Sparks agreed to investigate.

13/05022/FUL – Mrs H Curtis – Erection of a new building following the demolition of existing building, for storage purposes at Druid Farm – Council had supported the application. Notification received from B&NES Planning Services that the application had been referred to a Development Control Meeting.

Up-dates on parishioners comments and Parish Ranger requests: -

Attention to the low railings near the bridge – repairs had been completed.

Attention to blocked drains at Moorledge Lane and near ‘Tynings’ – Attention was still awaited.

Attention to pot-holes – Repairs had been completed in Sandy Lane and School Road.

Damage to gate posts and marker posts on PROW – The reported damage had been reported to the relevant land owners and/or department.

Litter – Dumped items reported included, full black bags, two bicycle frames and a garden mower – A request for their removal had been reported to the relevant people/department.

The status of Featherbed Lane – There had been no reply to council’s request to date.

Re: Correspondence-Rural 20 mph Speed Limit Consultation – Council had agreed to request an extension to the existing advisory area in Bromley Road and to make the total area a mandatory one.

Re: 14/26 – The centenary of the start of the First World War – It was reported that the sub-committee were progressing the planned arrangements.

14/56 – NEW PLANNING APPLICATIONS

14/02247/TCA – To fell one beech tree at Stanton Court (Conversation Area) – It had been reported that the tree had deteriorated and was in danger of falling – No objection, subsequently permitted.

14/02738/VAR – Mr R Young – Variation of condition 7 of permitted planning application (14/00402/FUL), erection of a farm workers dwelling at Tynings Farm – Council supported the reasons for the variation request.

14/57 – NEIGHBOURHOOD PLAN UPDATE

It was reported that steady progress was being made and the issue of the Progress Document to parishioners was imminent. One of the committee’s discussion topics had been improving and/or making better use of the Parish Hall and the Parish Council were asked what their views on this would be. After discussion it was felt that council would prefer to see some suggested plans before making comment.

14/58 – PAPERLESS PLANNING APPLICATIONS NOTIFICATION

The clerk had attended the workshop on 12th May 2014 and relevant paperwork had been circulated. B&NES Council had requested parish councils' to consider the receipt of planning applications in future in electronic format to save costs on administration and storage, large and complicated applications would still be available in paper format, as would smaller applications if preferred. It was agreed to inform B&NES Council that council were prepared to trial their request.

14/59 – PROPOSED LOCAL FRACKING – UPDATE

Information from varying sources, since the last meeting, had indicated that licences for drilling had been granted for an area near the western end of Sandy Lane, however it was now reported that there had been a withdraw of local licencing at present.

14/60 – ANNUAL REVIEW OF THE PARISH CEMETERY FEES

The clerk stated that the policy in past years had been to keep the fees generally in line with those of Whitchurch Parish Council's, they had reported that they have not changed their fees for this coming year. It was also stated, by the clerk, that the last increase in fees was in 2011, the last income received for a burial or cremation plot was in 2007 and the maintenance costs are currently £450 per annum. Following discussion it was agreed to leave the fees as they are at present.

14/61 – CORRESPONDENCE

An e mail from the allotment holders' representative had been received reference the previously discussed sharing of maintenance work and the relevant alterations to the Rules & Regulations. It was agreed to firstly complete council's promised initial maintenance grass cuts, so that the plot holders can then establish their areas of responsibilities more easily, and to then change the relevant sections of the Rules & Regulations just prior to when the rents are due in February 2015.

Western Power has provided council with an Emergency Power Cut Pack.

The Policing Plan had been received and circulated.

The B&NES Group of ALCA Meeting was held on 28th May 2014, the chair and the clerk attended, relevant paperwork had been circulated.

The B&NES Parishes Liaison Meeting was held on 18th June 2014, the chair attended and relevant paperwork had been circulated.

The Annual HMRC Return had been completed and returned by Cllr. K Mountford.

The final meeting of the joint Keynsham and Chew Valley Area Partnership will be held on 24th July 2014 and two sections will be formed, one Keynsham and the other Chew Valley. Nominations for the new positions of Chairman and Vice-Chairman are invited.

Grant Thornton, the external auditors, had stated that the audit of council's accounts for the year ending 31st March 2014 had been completed successfully.

The Police Parish Forum Meeting was held on 30th June 2014, the clerk attended.

14/62 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

There were no comments received.

14/63 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk reported that £4,000.00 had been switched between accounts, to balance, between meetings, and £806.41 had been received from B&NES Council for PROW Clearances under the Agency Scheme.

J A Harvey	- Clerk's Salary (April to June)	- £1,203.60
HMRC	- Tax due on clerk's salary (April to June)	- £ 300.90
Filer's Coaches	- Surgery Coach (April £125, May £100)	- £ 225.00
S Edwards	- 9 weeks play Area Inspections (May to June)	- £ 108.00
S Edwards	- PROW Clearances + Tools (£362.50 + £37.13)	- £ 399.63
Grant Thornton	- Annual External Audit Fee	- £ 120.00
B&NES Council	- Play Area Annual Rent	- £ 250.00
J B G Roscoe	- Plants for Best Kept Village Competition	- £ 54.99

Proposed: Cllr. J Swift, seconded: Cllr. K Mountford and agreed.

14/64 – DATE OF THE NEXT MEETING

Parish Surgery – 7th August 2014 (Since the last meeting this date was changed to 31st July 2014)
6.00 to 7.00 pm.

Parish Council Meeting – 4th September 2014 at 7.30 pm.

_____ CHAIRMAN _____ DATE