

**MINUTES OF THE STANTON DREW PARISH COUNCIL'S ANNUAL MEETING/
PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 1ST MAY
2014 AT 8.10 PM FOLLOWING THE PARISH ANNUAL MEETING**

PRESENT: Cllr. J Chubb-Whittle, Cllr. M Elsbury, Cllr. K Mountford, Cllr. M Naunton, Cllr. G Roscoe, Cllr. J Swift, Cllr. D Winstone and one parishioner.

14/35 – APOLOGIES FOR ABSENCE

No apologies had been received.

14/36 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations of interest received.

14/37 – APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR

The clerk took the chair and asked for nominations for the post of chairman. Cllr. J Chubb-Whittle was proposed by Cllr. K Mountford and seconded by Cllr. M Elsbury. There were no other nominations. Cllr. J Chubb-Whittle was prepared to accept the nomination and was unanimously elected. She thanked the councillors for their nomination.

14/38 – APPOINTMENT OF VICE-CHAIRMAN FOR THE ENSUING YEAR

The elected chair took over the chair from the clerk and asked for nominations for the post of vice-chairman. Cllr. M Elsbury was proposed by Cllr. G Roscoe and seconded by Cllr. J Swift. There were no other nominations. Cllr. M Elsbury was prepared to accept the nomination and was unanimously elected. He thanked the councillors for their nomination.

14/39 – APPOINTMENT OF COUNCIL'S REPRESENTATIVES

The following were unanimously appointed: -

Footpath Co-Ordinators – Cllr's M Elsbury, G Roscoe and J Swift, the remaining councillors to assist when required.

Council's Charitable Trust Representative – Cllr. G Roscoe.

Village of the Year Co-Ordinator – Cllr. G Roscoe.

Allotments Sub Committee – Cllr's J Chubb-Whittle and J Swift.

Play Area Committee – The Parish Council en bloc.

Primary School Governor – Cllr. J Chubb-Whittle.

Parish Cemetery Co-Ordinator – The clerk.

Defibrillator Inspections – The clerk.

The Publow with Pensford & Stantons Community Trust – The incumbent chair of Council.

The Richard Jones Foundation – Council's nominated trustee – Mrs Raynor Nixon.

14/40 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business stated.

14/41 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 6TH MARCH 2014

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

14/42 – ACTIONS FROM THE 6TH MARCH MEETING

Re: 14/19 – A Parish Broadband Survey – There was nothing to report at this stage.

Re: 13/03 – The register of The Play Area as a Community Asset – A second application had been completed and was being processed.

Re: 05/54 – The Play Area – The minor repairs required to the tunnels/bridges area were still awaited, and they had been identified in a recently completed B&NES Play Area Inspection Report. The replacement picnic table was also still awaited. There had been no further reports of dog fouling in the area but an incident of an uncontrolled dog harassing a child had been reported and questions were asked as to whether dogs should be kept on leads when in the play area.

Re:09/21 – The blocked stile/footpath at Stanton Wick – There had been no action to date, but an up-date had inferred that an agreement between the three land owners affected appeared to be very unlikely at the present time. It was agreed to thank the Footpath Inspector for all her efforts to date in trying to resolve the situation, and to advise her manager, our Ward Councillor and the B&NES Chief Executive of our continued support, and hopefully theirs, for her, in her continuing efforts to re-open this footpath satisfactorily.

Re: The Crescent Bus Shelter – The maintenance was still awaited.

Re: 13/63 – Defibrillator/First Aid Training – Suitable training was still being explored.

Planning decisions to date: -

11/05078/VAR – To increase the number of coach parking spaces from 12 to 20 at Filer's Coach Yard – Still no decision to date.

13/05410/FUL – Mr J Farmer – Dwelling at 'Greenhayes' – Permitted.

14/00402/FUL – Mr R Young – Farm workers dwelling at 'Tynings Farm' – Permitted.

14/00114/FUL – Mr J Farmer – Garage at 'Keppel Gate' – Council supported – Subsequently permitted.

Up-dates on parishioner's comments and Parish Ranger requests – Attention to the blocked drains in Moorledge Lane and near Tynings were still awaited. Subsequent to a second request B&NES had stated that they will repair the low railings near the bridge when time and finances are available. Cllr. J Swift suggested that we could carry out the repairs ourselves if B&NES did not respond in the near future.

Re:14/26 – Commemoration of the centenary of the start of the first world war – Cllr. M Elsbury reported on plans discussed to date: - The installation of a large poppy shaped structure above the

war memorial to create a visually sticking feature in the centre of the village.

The planting of a mass (real) poppy display on the new visibility splay at the entrance to the sports field and possibly at the grass bank of The Druid Arms car park.

The release of poppy petals from the church tower at the appropriate time, the poppies are being grown at The Court.

And The Court have declared an interest in hosting a 'tea and cake' gathering.

Re: Litter Picking – A successful litter picking evening was carried out on 23rd April, the chair had thanked all the participants for their efforts.

Re: Parish Surgery – At the surgery held on 3rd April 2014 a parishioner reported on potential plans for a Community Café to stimulate community cohesion. Suggestions included: - location, frequency, funding, support and the need to avoid clashing with other similar projects. It was pointed out that the church council was contemplating a similar project to make best use of their recently installed servery.

14/43 – NEW PLANNING APPLICATIONS

13/05022/FUL – Mrs H Curtis – Erection of a new building following the demolition of existing building, for storage purposes at 'Druid Farm' – Council support the application, no objection.

14/44 – COUNCIL'S STATEMENT OF ASSURANCE FOR THE PREPARATION OF THE ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2014

The following statement was approved: -

The Parish Councillors acknowledged their responsibilities for the preparation of the statement of accounts and for council's internal controls, and confirm, to the best of their knowledge and belief with respect to council's statement of accounts for the year ending 31st March 2014 that they have complied with the requirements of section 2 of the statement of assurance.

It was reported that Mr D Wright would be carrying out council's internal audit of the accounts prior to them being forwarded to the external auditor.

14/45 – NEIGHBOURHOOD PLAN UPDATE

Cllr. J Swift gave a brief up-date stating that monthly meetings are taking place, four groups from the committee are working on different projects which include: - Facilities and Movement, Environment and Landscape, and Planning and Development. A final presentation will be circulated to all villagers.

14/46 – STATUS OF FEATHERBED LANE

Cllr. M Naunton requested that B&NES Highways should be asked to provide a definitive statement of what they intend to do, if anything, to maintain the lane, or do they intend to allow it to become completely inaccessible.

14/47 – CORRESPONDENCE

Following the advertisement of the availability of an allotment plot a parishioner had now taken on the rental of the plot.

Copies of the minutes of recent Neighbourhood Plan meetings had been received, for information.

The minutes of the last Chew valley Area Partnership meeting had been received and circulated. Grant Thornton, the external auditors of council's accounts had advised that Audit Day will be 2nd June 2014.

B&NES Highways had forwarded their proposed Structural Maintenance Programme for 2014/15, there were none proposed for our parish.

B&NES had forwarded the results of their Parish Survey for comment, circulated, corrected and returned.

The minutes of the last Police Parish Forum meeting had been received and circulated.

B&NES had advised that £806.41 was available to council for Public Rights of Way Clearances. It was agreed to claim the full amount.

B&NES had provided a detailed copy of their recent inspection of The Play Area, circulated.

Telefonica UK/Vodafone had notified council of a proposed up-date of their mast at Filer's Yard.

Came & Company had advised of council's insurance premium for next year - £429.96.

A draft Terms of Reference for the new separate Keynsham and Chew Valley Partnerships had been forwarded and had been circulated for comment.

B&NES had forwarded a proposed Rural 20 mph Speed Limit programme, circulated for comment.

B&NES Workshop – Paperless Parish Consultations – 12th May 2014 – Chair and Clerk will attend.

Council's nomination for The Chelwood Bridge Rotary Club Community Award 2014, Mr Steve Croucher, had been voted this years' winner.

14/48 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

There were no comments received.

14/49 – CHEQUES FOR SIGNATURE

The clerk reported that the VAT refund of £559.22, An allotment plot rent of £60.00 and £33.00 from The Surgery Coach Honesty Box had been received since the last meeting, but before 31st March 2014, all three had therefore been included in council's statement of accounts for the year ending 31st March 2014.

B&NES had stated that the first half of our precept request, £4,488.00, would be paid into our account soon after 1st April 2014.

Filer's Coaches	- Surgery Coach (March)	- £ 100.00
ALCA	- Annual Subscription	- £ 135.09
LCR (NALC)	- Annual Subscription	- £ 17.00
Broker Network	- Aviva – Annual Insurance Premium	- £ 429.96
S Edwards	- Play area Inspections (4 weeks – Month of April)	- £ 48.00

Proposed: Cllr. J Swift, seconded: Cllr. M Naunton and agreed.

14/50 – DATE OF THE NEXT MEETING

Parish Surgery – Thursday 5th June 2014, 6.00 to 7.00 pm.

Parish Council Meeting – Thursday 3rd July 2014 at 7.30 pm.

_____ CHAIRMAN _____ DATE