

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 2ND JANUARY 2014 AT 7.30 PM

PRESENT: Mrs J Chubb-Whittle (Chair), Mr J Swift, Mrs K Mountford, Mr D Winstone, Mr M Naunton, Ward Councillor J Sparks and one parishioner.

14/01 – APOLOGIES FOR ABSENCE

An apology for absence had been received from Cllr. G Roscoe.

14/02 – CODE OF CONDUCT – DECLARATION OF INTEREST

Cllr. K Mountford declared an interest in a new planning application that would be an agenda item.

14/03 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business stated.

14/04 – MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7TH NOVEMBER 2013

The draft minutes, having been circulated to the parish councillors, were agreed and signed as a correct record.

14/05 – ACTIONS FROM THE 7TH NOVEMBER 2013 MEETING

Re:13/03 – The register of areas as Community Assets – The final document for registering The Play Area as a Community Asset required some further information but should be ready for submission within two weeks.

Re:05/54 – Maintenance work at The Play Area – It was reported that the replacement bushes had been fitted to the basket swing but the inclement weather had delayed the minor repairs to the bridges/tunnels area. The replacement picnic table was still awaited. The PCSO had reported that there had been no cars or motor-cycles using the area in the hours of darkness when the police had visited. The Play Area Inspector had reported an increase in dog fouling of the area.

Re:09/21 – Blocked stile/footpath at Stanton Wick – No action or further correspondence to date, Cllr. Sparks offered to pursue the reasons for the non-action.

Re: The Crescent Bus Shelter – The inclement weather had delayed the cleaning and painting.

Re:13/63 – A Replacement Defibrillator – It was reported that the Ward Councillor's Grant had been received for the purchase of the defibrillator, it had been ordered and delivery was awaited. Mr Clive Setter had offered to provide refresher training on the use of the new defibrillator but more in-depth first aid training was still being explored.

Re:13/75(4) – The Allotment Site hedge – It was reported that the site owner had trimmed the hedge. This minute would now be deleted.

Re:13/75(7) – Damaged stile on PROW CL 18/15A at Bromley – It was reported that the stile had been replaced by a kissing gate and re-sited in its correct position. This minute would now be deleted.

Re: Planning Decisions to date

11/05078/VAR – To increase the number of coach parking spaces from 12 to 20 at Filer's Coach Yard. Still no decision to date.

Actions on items recorded in Correspondence

The Parish Ranger Workshop – 20th November 2013 – Chair and the Clerk attended, paperwork circulated.

B&NES Core Strategy Consultation Presentation – 19th November 2013 – Chair and the Clerk attended, paperwork circulated.

Actions on items recorded in Parishioners Comments

The request for attention to the Stanton Wick sign at the A368 junction, attention to blocked drains in Moorledge Lane and a further request for a grit-bin at Stanton Wick had been forwarded to B&NES Council – No reply or action to date.

Meeting Dates for 2014

The dates suggested at the last meeting had been confirmed.

14/06 – NEW PLANNING APPLICATIONS

Cllr. K Mountford left the meeting whilst this item was discussed having earlier stated a declaration of interest.

13/04938/FUL – Mrs K Mountford – Erection of first floor rear extension at Glass House Cottage – Following a site visit, Stanton Drew Parish Council does not object to the proposed development per se because the proposed development is in keeping in style with the original property and is not visible from the road, however councillors made several observations:

That the percentage increase in volume of the proposed development may exceed the 33% of the original dwelling house.

That next door neighbours at Orange Tree Cottage raise objection to potential loss of privacy from being overlooked and reduction of light from the west.

That although, one does not have a right to a view, the proposed development may impinge on the view to the west from the first floor window of Orange Tree Cottage as the window is a protruding 'V' shaped.

Subsequently Refused.

14/07 – CORRESPONDENCE

B&NES – Tenders for Supported Bus Service Contracts that are expiring in 2014 – Invitation to comment. There was no indication that the local 672 service was the subject of any re-tendering. B&NES had advised that the Highway Inspector for our area, Trina Cummings, was retiring and her replacement would be Anthony Davies.

B&NES Cabinet Meeting – 13th November 2013 – The chair had attended and paperwork had been circulated.

The PCC had asked for a donation towards their toilet and servery project at the church. Cllr. J Swift declared an interest and left the meeting whilst this item was discussed. It was felt that as council are making every effort to limit the expenditure of what is basically parishioners' finances that are raised through the rates that they pay, and the fact that parishioners' could contribute themselves if so wished, not to make a donation at this stage.

Chew Valley Area Partnership Meeting – 11th December 2013 – The clerk attended. Feedback from the recent survey was discussed reference 'Connecting Communities' proposals. It was agreed, by those present, that the initiative would be best achieved by having separate 'Chew Valley' and 'Keynsham' Partnerships based on the current Parish Cluster Group boundaries – Paperwork circulated.

B&NES – Request that Precept Requirement for 2014/2015 is forwarded by 5th February 2014.

Other correspondence received for information purposes and circulated included: Curo Winter Magazine. Local Council Review. Bristol Airport Winter Magazine and Place Making Plan information.

14/08 – NEIGHBOURHOOD PLAN UPDATE

Cllr. J Swift reported that Mr S Croucher had joined the committee as the representative for sports facilities within the parish. The Heritage Assets were being compiled in conjunction with site visits. A photograph bank was being compiled and two Parish Presentations had been arranged for the 11th and 12th January 2014 in The Parish Hall.

14/09 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

Complaints were received reference the increase in un-cleared dog mess in the parish, in particular at The Play Area, The Causeway, The Sports Field and near The Village Seat. It was agreed that an appeal to dog owners to clear up after their pets should be placed in The Parish Magazine and additional signs should be obtained and placed at specific locations.

A request was received for Council's assistance in requesting B&NES Council to re-view the erosion to the bank at The Causeway.

14/10 – ALLOTMENT RENTS FOR 2015

As per The Tenants Agreement the plot holders have to be informed of any changes in rental charges twelve months in advance, the charges for 2014 had been agreed in February 2013. Expenditure during the financial year 2013/2014, made up of rental of the site and maintenance costs, substantially exceeded income, a review of the situation was therefore required.

It was agreed that plot holders should be invited to a meeting with the parish councillors to discuss the way forward, this meeting will be held on 22nd January 2013 in The parish Hall.

14/11 – PARISH COUNCIL WORK FOR 2014/2015

It was agreed that invites to tender for Parish Council Work should be issued and advertised via The Parish Magazine. Sealed tenders to be forwarded to the clerk by 28th February 2014, to be opened and discussed at the 6th March 2014 meeting. Parish Council Work includes: - Play Area Maintenance. Play Area Inspections. Allotment Site Maintenance. Cemetery Maintenance and Public Rights of Way Clearances.

14/12 – LITTER PICKING

A request for a further parish litter picking effort had been received. It was agreed that it would be beneficial to involve the children of the parish, so an early evening with hopefully good weather date of 23rd April 2014 was suggested.

14/13 – DRAFT BUDGET AND PRECEPT REQUIREMENT FOR 2014/2015

Cllr. J Swift had produced a discussion document for comment but it was stated that up to date information reference the B&NES Grant, The Tax Base, and any potential capping was still awaited, and the completed precept requirement form did not need to be forwarded until 5th February 2014. It was agreed therefore to hold a further discussion meeting on 22nd January 2014 when hopefully the information would be available. Cllr. Swift was thanked for producing the discussion document.

14/14 – CHEQUES FOR SIGNATURE

The clerk reported that £4,000.00 had been transferred between accounts to balance and a cheque for £1,170.00 had been raised for the purchase of the new defibrillator prior to the meeting as the purchase price would be increasing from 1st January 2014.

Filer's Coaches	- Surgery Coach (Nov £100), (Dec £125)	- £ 225.00
Stanton Drew Parish Hall	- Bookings for six meetings	- £ 90.00
F Croucher	- Annual Allotment Site Rent	- £ 400.00
S Edwards	- 9 Weeks Play Area Inspections (3/11 to 5/1)	- £ 90.00
J A Harvey	- Clerk's Salary (Oct to Dec), net of tax	- £ 1,168.00
HMRC	- Tax due on clerk's salary	- £ 292.00

Proposed: Cllr. D Winstone, seconded Cllr. K Mountford and agreed.

14/15 – DATE OF THE NEXT MEETING

Parish Surgery – Thursday 6th February 2014 – 6.00 to 7.00 pm.

Parish Council Meeting – Thursday 6th March 2014 at 7.30 pm.

_____ CHAIRMAN _____ DATE

