

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 7TH NOVEMBER 2013 AT 7.30 PM

PRESENT: Mrs J Chubb-Whittle (Chair), Mr M Elsbury, Mrs K Mountford, Mr M Naunton, Mr G Roscoe, Mr J Swift, Mr D Winstone, Ward Councillor J Sparks, one parishioner and Ms S Jenkins from a neighbouring parish.

Ms Jenkins, the new co-owner of a plot of land at Old Down, Pensford Lane, which is within the parish of Stanton Drew had been granted permission to address the meeting. She explained her plans on how it was hoped to develop the area, involve the local communities, keep all local residents 'in the loop' as to what was hoped to be achieved, and to seek their views.

The intention is to develop a small ecological farm with a mixture of livestock, market gardening and fruit and nut trees, ideally for supply directly to nearby residents. They also wish to support and enhance the site's wildlife value and provide opportunities for seasonal employment, educational activities and community events.

Ms Jenkins' contact details were left with the clerk, and following general questions and answers the chair thanked her for her presentation and wished her every success with the project.

13/78 – APOLOGIES FOR ABSENCE

There were no apologies received.

13/79 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations stated.

13/80 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business stated.

13/81 – MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH SEPTEMBER 2013

The draft minutes, having been circulated to the parish councillors, were agreed and signed as a correct record.

13/82 – ACTIONS FROM THE 5TH SEPTEMBER 2013 MEETING

Re:13/03 – The register of areas as Community Assets – An application to register The Play Area had been forwarded to B&NES Council, they had replied stating that they required some further information. To date that information had not yet been forwarded, therefore work is still in progress.

Re:05/54 – Maintenance work at The Play Area – The fitting of the replacement bushes to the basket-swing and the wood preservative treatment was still awaited. The hedges had been trimmed, some additional maintenance requirement at the bridges/tunnels area had been identified which will be addressed and the complaint received of cars and motor-cycles using the area in the hours of darkness was being monitored.

Re:09/21 – Blocked stile/footpath at Stanton Wick – No action to date.

Re: The Crescent bus shelter – The clean and paint was awaited.

Re:13/57 – The car sales business at Greenlands – The B&NES Planning Enforcement Officer had stated that all vehicles had been removed and the land owner had been advised that the land cannot be used for anything other than agriculture. This minute will now be deleted.

Re:13/63 – Future Defibrillator replacement – The clerk had established that the cost of a replacement defibrillator would be £1,1170 payable at the time of ordering and Cllr. Sparks had been so advised. Cllr. Sparks stated that he will provide the full amount from his Ward Councillor's Grant and the paperwork was being processed. It was also agreed to ascertain any provision of and costs of any up-dated resuscitation training.

Re:13/75(4) – The Allotment site hedge – The site owner had stated that the hedge will be cut back in the winter months.

Re:13/75(7) – Damaged stile on PROW CL 18/15A at Bromley – B&NES have stated that the stile is not in it's correct location and they will replace it with a kissing gate in the correct location and also install a flight of steps and handrail up the steep slope.

Planning decisions to date

11/05078/VAR – To increase the number of coach parking spaces from 12 to 20 at Filer's Coach Yard – Still no decision to date.

13/03513/VAR – To extend the temporary stationing period of an agricultural worker's mobile home at Parcel 5882, Tynning Lane – Council had supported this application between meetings – Previous planning permission has already been granted, the building is essential for the business and complies with planning policy HG 10. – Subsequently permitted.

13/03523/OUT – Erection of farm worker's dwelling at Parcel 5882, Tynning Lane – council had supported this application between meetings – The proposed dwelling is essential to the dairy business but needs to be tied to the business. Complies with planning policy HG 10 and Green Belt requirements. – Subsequently approved.

13/83 – NEW PLANNING APPLICATIONS

No new planning applications had been received.

13/84 – CORRESPONDENCE

ALCA AGM – 2nd November 2013 – The chair and the clerk will attend.

CPRE Avonside AGM – 5th October 2013.

B&NES Group of ALCA Meeting – 25th September 2013 – Clerk attended. Information received had been circulated.

Chew Valley Parish Cluster Meeting – 18th November 2013 – Clerk will attend.

Ordnance Survey Public Sector Mapping Agreement – Survey and Questionnaire – Circulated.

Parish Mapping Up-date Presentation – 6th November 2013 – Chair and Mr S Whittle attended.

B&NES Connecting Communities Questionnaire – Circulated and returned.

B&NES Parish Ranger Workshop – 20th November 2013 – Chair and Clerk will attend.

War Memorials Trust – A contact for advice, grants, etc.

B&NES Parishes Liaison Meeting – 16th October 2013 –The Chair and the Clerk attended – Paperwork

circulated and some topics identified for agenda of this meeting.

B&NES Forthcoming Tenders for Supported Bus Services – Comments by 25th November 2013 – Circulated. No local services identified for change.

B&NES Core Strategy Consultation Dates and Locations – A presentation at Whitchurch on 19th November 2013, 3.00 to 7.00 pm.

Other correspondence received for information purposes and circulated included: Local Council Review. Connecting Families Newsletter. Police Newsletter. CPRE Avonside Newsletter. Broadband Parish Briefings. West of England Rural Network Up-dates. B&NES Interagency Newsletter. Clerk & Councils Direct. Invite to Bristol Airport Christmas Discussion Meeting. And B&NES Arts Project Funding.

13/85 – NEIGHBOURHOOD PLAN UPDATE

Cllr. J Swift reported that steady progress was being maintained, additional members would be welcome to join the committee, and the Parish Appraisals were continuing. Two members of the committee had attended the recent Placemaking Plan Workshop and council had been represented at a meeting which had discussed the potentials of a Chew Valley Neighbourhood Plan.

13/86 – B&NES COUNCIL – ARTS & BUSINESS DEVELOPMENT

The chair informed the meeting that this item had been presented at the recent Parishes Liaison Meeting whereby small grants are available for projects such as music concerts, cinema screening, theatre, drama, dance, festivals and craft days.

13/87 – B&NES COUNCIL – PROPOSED PARISH HIGHWAY RANGERS PROJECT

This project was presented at the recent Parishes Liaison Meeting. B&NES Council will trial a scheme, starting in The Chew Valley area, whereby ‘one man and a van’ will be responsible for carrying out minor repairs as identified by a parish representative. The eleven Chew Valley parishes will be placed into three groups and visited on a three weekly rolling basis. Typical tasks will be similar to those that were identified in the past by the Highway Inspector. A Workshop will be held on 20th November 2013 to explain more detail, gather views and establish contacts.

13/88 – SIGN INDICATING THE LOCATION OF THE PARISH CHURCH

Cllr. G Roscoe, on behalf of the Parochial Church Council, stated that they had received a request for a sign/signs indicating the location of the church as a result of visitors having difficulty finding the church for a recent funeral service. The PCC were mindful to provide the sign/signs but wished to ascertain the views of the parish council first. Following general discussion council had no real objection, some points raised included: size, location, and The Conversation Area. The chair advised that more information could be obtained from The Planning Portal Web Site.

13/89 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

Requests were received for attention to the Stanton Wick signs at the junction with the A368, a repeated request for a grit bin near the triangle at Stanton Wick and attention to blocked drains in Moorledge Lane.

The clerk reported that Mr J Morris had painted the noticeboards at The Parish Hall location whilst maintaining the entrance doors for The Parish Hall Committee. As this had always been assumed to be the responsibility of the Parish Council the clerk had recorded a 'thank you' at a recent Parish Hall Committee meeting.

13/90 – MEETING DATES FOR 2014

It was agreed to continue with bi-monthly meetings and the following dates were suggested for 2014 subject to availability: - 2nd January, 6th March, 1st May (Council's Annual Meeting & AGM), 3rd July, 4th September and 6th November.

13/91 – COUNCIL'S FINANCIAL REGULATIONS

The clerk/RFO had prepared a half year review of council's budgeted finance as per the Financial Regulations. It was agreed that the spend to date and anticipated spend to the end of the financial year complied with council's budgeted estimates.

13/92 – CHEQUES FOR SIGNATURE

The clerk reported that a cheque for £90.00 had been paid to Cllr. J Swift for the purchase of a makralon sheet for the repair at The Crescent bus shelter and a cheque for £56.70 had been paid to Mr G James for hedge trimming at The Play Area, between meetings.

£96.00 had been received from the Surgery Coach Honesty Box, having been donated during the previous 5 months.

The second payment of council's precept request amounting to £4,488.00 had been received.

Filer's Coaches	- Surgery Coach (Sept £100), (Oct £125)	- £ 225.00
D J Winstone	- Play Area & Allotment Sites maintenance	- £ 900.00
S Whittle	- Invoice for a Printer Cartridge	- £ 56.08
S Edwards	- Play Area Inspections – 9 weeks (2 nd Sept to 3 rd Nov)	- £ 90.00
C Swift	- PROW Clearances – (4 hours – 2 nd Sept to 1 st Nov)	- £ 30.00

Proposed: Cllr. G Roscoe, seconded Cllr. M Naunton and agreed.

13/93 – BUDGET/PRECEPT REQUIREMENT FOR 2014/2015

The clerk reminded council that a draft budget/precept requirement needed to be prepared for discussion at the next meeting as B&NES Council will require notification by February 2014. Cllr. J Swift offered to prepare the necessary paperwork. Councillors to forward their comments to Cllr. Swift as soon as possible.

13/94 – DATE OF THE NEXT MEETING

Parish Council Meeting – Thursday 2nd January 2014 at 7.30 pm.

(This date has been confirmed subsequent to the meeting).

_____ CHAIRMAN _____ DATE

