

**MINUTES OF THE STANTON DREW PARISH COUNCIL'S ANNUAL MEETING/
PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 2ND MAY
2013 AT 8.10 PM FOLLOWING THE ANNUAL GENERAL MEETING**

PRESENT: Mrs J Chubb-Whittle, Mr M Elsbury, Mrs K Mountford, Mr G Roscoe, Mr M Naunton, Mr D Winstone, Ward Councillor J Sparks and three parishioners.

13/32 – APOLOGIES FOR ABSENCE

An apology for absence had been received from Cllr. J Swift.

13/33 – APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR

The clerk took the chair and asked for nominations for the post of chairman. Mrs J Chubb-Whittle was proposed by Mrs K Mountford and seconded by Mr M Elsbury. There were no other nominations. Mrs J Chubb-Whittle was prepared to accept the nomination and was unanimously elected. She thanked the councillors for their nomination.

13/34 – APPOINTMENT OF VICE-CHAIRMAN FOR THE ENSUING YEAR

The chair took over from the clerk and asked for nominations for the post of vice-chairman. Mr G Roscoe was asked if he was prepared to be nominated for re-election, he stated that he would stand if there was no other nomination but due to his recent illness he would prefer to stand down at this stage. Mr M Elsbury was proposed by Mrs K Mountford and seconded by Mr M Naunton. There were no other nominations. Mr M Elsbury was prepared to accept the nomination and was unanimously elected. He thanked the councillors for their nomination.

13/35 – APPOINTMENT OF COUNCIL'S REPRESENTATIVES

The following were appointed: -

Footpath Co-Ordinators – Mr M Elsbury, Mr G Roscoe and Mr J Swift, the remaining councillors to assist when required.

Council's Charitable Trust Representative – Mr G Roscoe.

Village of the Year Co-Ordinator – It was agreed that we would not enter the competition this year but councillors would ensure that the war memorial and village seat areas would be planted and maintained.

Allotment Sub Committee – Mrs J Chubb-Whittle and Mr J Swift.

Play Area Committee – The Parish Council En Bloc.

Primary School Governor – Mrs J Chubb-Whittle.

Parish Cemetery contact – The clerk.

Defibrillator inspections – The clerk.

13/36 – CODE OF CONDUCT/DECLARATION OF INTEREST

All councillors declared an interest in the on-going Gypsy and Travellers Site planning application.

13/37 – URGENT BUSINESS AS AGREED BY THE CHAIR

There were no urgent items received.

13/38 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

There were no comments received.

13/39 – MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7TH MARCH 2013

The draft minutes, having been circulated to the parish councillors, were agreed and signed as a correct record.

13/40 – ACTIONS FROM THE 7TH MARCH 2013 MEETING

Re:13/23 – Possible register of the old colliery site tip as a community asset – No further information to date.

Re:13/23 – Possible litter picking days – The first date had been arranged, 12th May, equipment would be provided by B&NES Council.

Re:13/03 – Register of the play area as a community asset – No further action to date, further areas suggested as possibilities included: The church, The stone circles and The village seat area. Agreed to progress.

Re:06/66(2) – Repairs to the walkway to the play area – No action to date.

Re:05/54 – Work required to the cycle track at the play area – It was agreed that Cllr. M Elsbury would arrange a site visit to establish just what repair work is required and to include issues raised in the recent B&NES inspection report.

Re:09/21 – Blocked stile/footpath at Stanton Wick – No action to date.

Re: Planning decisions to date – Filer's Coaches – To increase the number of parking spaces on site from 12 to 20 – No decision to date. Parsons Farm – Extensions and alterations – No decision to date. Broad Oak Farm – Single storey extension – Permitted. The Old Engine House – Renewal of previous permitted application for a side extension – Permitted. The Old Colliery Site – Change of use of land to provide 12 pitches for Gypsy and Travellers use with associated works – Council's comments had been forwarded since the last parish council meeting – Objection on non-compliance with current planning policies, past planning history, lack of details on the planning application and overwhelming local opposition to the proposal – Subsequently withdrawn.

Re:13/08 – Revenue support for Bus Service 672 – B&NES have advised that the 18.10hrs service from Bristol to Blagdon will continue until April 2014 when it is retendered, using a replacement operator.

Re:12/88 – The revised Welcome Pack – Cllr. M Elsbury reported that the document was ready to go to print.

13/41 – NEW PLANNING APPLICATIONS

13/00743/FUL – Mr S Bradbury – Erection of garage following demolition of existing garage (resubmission) at The White House – Council support, observations on the size of the garage in the previous application, which was withdrawn, have been addressed, complies with planning policy D4-Design. – subsequently permitted.

13/42 – COUNCILLORS STATEMENT OF ASSURANCE FOR THE PREPARATION OF THE ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2013

The following statement was approved:-

The Parish Councillors acknowledged their responsibilities for the preparation of the statement of accounts and for council's internal controls, and confirm, to the best of their knowledge and belief with respect to council's statement of accounts for the year ending 31st March 2013 that they have complied with the requirements of section 2 of the statement of assurance.

It was reported that Mr D Wright had carried out council's internal audit of the accounts.

13/43 – B&NES CORE STRATEGY UPDATE

Cllr. J Chubb-Whittle and the clerk had attended the presentation held at Whitchurch, relevant paperwork had been circulated to the councillors. The closing date for consultation is 8th May 2013.

13/44 – BROADBAND UPDATE

Mr S Whittle gave an interesting presentation, in particular the present state of affairs. The Chew Valley Group has recently merged with The Wansdyke group to extend the area of interest to all parishes south of the River Avon, from Nempnett Thrubwell in the west to Claverton in the east, B&NES is a partner in 'Connecting Devon and Somerset'. A Community Interest Company is being formed with the aim of rolling out true fibre to the home across the rural parishes, this will require a lot of investment and co-operation from landowners to dig fibre trenches but it is essential to overcome the detrimental effects on the local economy.

The aim is simple: to provide residents and business with the opportunity to have a cost-effective service which is the same as or better than the service offered in the cities, both now and in the future.

13/45 – STANTON WICK ACTION GROUP UPDATE

Mr C Osborne, chairman of the group, gave an update on their activities. He stated that it was the opinion of the group that the recent planning application at the old colliery site was withdrawn due to the applicant being made aware of his non-compliance with existing planning policies and the overwhelming public objection to the proposal. However rumour had indicated that there would be another application forthcoming and there would be no application charge incurred. Attempts to establish the actual reasons for the with-draw of the application were being pursued as indeed was a claim for recompense of costs incurred to date.

13/46 – THE COMMUNITY TRUST

Mr C Osborne explained the proposal for forming a Community Trust. It was intended to continue with fund raising to meet the costs incurred, especially legal advice and representation, during the

gypsy and travellers site proposal and application, in particular by donations, pledges, social events and the 100 club. It was hoped that any finance not needed for future objection to the gypsy and travellers site proposal and any future income could be used as a Community Trust which would provide grants for local projects. A panel of trustees would be formed consisting of the chairs' of Stanton Drew and Pensford with Publow Parish Council's plus additional members. Nominations for membership are welcomed.

13/47 – CORRESPONDENCE

B&NES – Play Area Inspection Operational Report at 29/1/13 – Circulated, some actions required.

B&NES – Is a review of the number of parish councillors allowed required – Circulated, general opinion is that existing number is satisfactory.

Local Council Review – Circulated.

Aviva Insurance – Reply to request for council's computer equipment to be included in our policy, will be included with no additional charge.

Chew Valley Area Partnership Meeting, 17th April 2013 – Clerk attended, paperwork circulated.

New External Auditors will be Grant Thornton, audit date will be 3rd June 2013, forms to complete.

B&NES – Notification of first half of precept had been paid into council's account.

B&NES - £803.20 is available to claim for PROW Clearances – Agreed to claim.

Police Parish Forum Meeting, 24th April 2013 – Clerk attended, paperwork circulated.

NALC/ALCA – Requesting comment on a minister's proposal for a 2% cap on precepts – Replied, we do not support the proposal.

B&NES PROW Department – Reply to request for attention to footpath CL 18/18 near The Tarns – They will attend.

The incumbent owner of the half allotment plot has cancelled his tenancy – Plot offered to the next applicant on the waiting list who has taken on the plot.

CPRE Meetings to discuss their response to B&NES Core Strategy, 26th March and 23rd April – Chair attended both meetings.

B&NES – Proposed changes to the Mobile Library Service, comments by 3rd June 2013 – Circulated and advertised in the Parish Magazine.

Insurance quotes for next year's premiums – AON-£581.95. Aviva-£462.54 or £439.41 if entering a three year agreement. Agreed to enter the three year deal with Aviva subject to a guarantee of no hidden increases. Clerk to establish and forward the relevant cheque as cover starts from 1st June.

B&NES – Panel to review the decision made about 'Home to School Transport'.

B&NES – Invitation to comment on proposed tree work in the churchyard – No objection.

Policing Plan – Circulated.

Frack Free Chew Valley, meeting at Chew Magna, 10th June 2013.

13/48 – CHEQUES FOR SIGNATURE

The clerk reported on financial actions since the last parish council meeting:

Allotment rents totalling £270 had been received and £3,000 had been switched between accounts to balance.

Invoices had been paid between meetings as follows:

KC Printing – 500 A4 flyers for gypsy and travellers site planning application	- £ 30.00
N J Penney – Laying of pavers following kiosk removal	- £ 79.00

New cheques:

Filer's Coaches	- Surgery coach (Mar £100), (Apl £125).	- £ 225.00
S Whittle	- Computer printer cartridge	- £ 56.05
ALCA	- Annual subscription	- £ 134.96
LCR/NALC	- Annual subscription	- £ 16.00
J A Harvey	- Petty cash for the clerk	- £ 100.00
Aviva (Broker Network Ltd)	- Annual Insurance Premium	- £ 439.41

Proposed: Mr M Naunton, seconded: Mrs K Mountford and agreed.

Cllr. J Sparks advised that there was some finance still available from his Ward Councillor Grant.

13/49 – DATE OF THE NEXT MEETING

Parish Council Meeting – Thursday 4th July 2013 at 7.30 pm.

The following item was discussed 'IN CAMERA' after the parish council meeting

13/50 – ANNUAL REVIEW OF THE CLERK'S SALARY

The clerk left the meeting whilst this minute was discussed.

It was proposed, seconded and agreed that an increase of 3% on the existing salary should be introduced to start on 1st April 2013. The new salary would then be £5,840.00 per annum (gross). The clerk expressed his grateful thanks.

_____ CHAIRMAN _____ DATE

