

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 3RD JANUARY 2013 AT 7.30 PM

PRESENT: Mrs J Chubb-Whittle (Chair), Mr G Roscoe, Mrs K Mountford, Mr J Swift, Mr M Elsbury, Mr D Winstone and three parishioners.

Mrs Chubb-Whittle welcomed everyone and wished them all a happy new year.

13/01 – APOLOGIES FOR ABSENCE

An apology for absence had been received from Cllr. J Sparks.

13/02 – COUNCILLORS DECLARATION OF INTEREST

There were no declarations of interest stated.

13/03 – URGENT BUSINESS AS AGREED BY THE CHAIR

The chair advised that the head teacher of the village Primary School, Mrs Lynda Bills, had retired and her successor had been appointed, a thank you card from the parish council would be forwarded.

The chair reported that a parishioner had advised that he had heard of a village registering their play area as a Village Green/Village Space in an attempt to stop potential building development but registry needed to be completed by 31st March 2012. It was agreed to find out the actual facts as soon as possible.

13/04 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

There were no comments received.

13/05 – MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1ST NOVEMBER 2012

The draft minutes, having been circulated to the parish councillors, were agreed and signed as a correct record.

13/06 – ACTIONS FROM THE 1ST NOVEMBER 2012 MEETING

Re:12/76(2)-Road markings near the entrance to the primary school – On site meetings had taken place with representatives of B&NES, The School and The parish Council. The re-siting of the coach parking area, the proposed no parking area in front of the school and the no parking area on the corner of Yew Trees were agreed. It was reported that the road markings had been completed, this minute would therefore now be deleted.

Re:06/66(2) – Repairs to the walkway to the play area – B&NES Council had agreed to re-inspect and action any work required. No action to date.

Re:05/54 – The Play Area – The existing picnic table had been repaired and additional wood chip installed. Stones had been removed from the cycle track but the topping was still awaited.

Re:09/21 – Blocked stile and unofficial alterations on a PROW at Stanton Wick – No action to date, council had been advised of further discussion with a local resident.

Re: Planning decisions to date – Filer's Coaches – To increase the number of coaches parked on site from 12 to 20 – No decision to date. Mrs Mason – Erection of a new dwelling on land near Valley Farm, sandy Lane – Refused.

Re:12/57 – HMRC – There had been no reply to council's latest appeal against the proposed penalty to date.

Re: The request for repairs to The Crescent Bus Shelter – It was reported that an assessment had been made and the estimated costs for a total repair would probably have to be included in next year's budget.

Re:12/84 – Councillors Code of Conduct Forms – All forms had now been returned to B&NES Council.

Re:12/88 – The Welcome Pack – Cllr. M Elsbury agreed to produce an up-dated pack.

13/07 – NEW PLANNING APPLICATIONS

12/04088/FUL & 12/04089/LBA – Mr & Mrs N Pushman – Alterations and extension to existing garage to provide additional residential accommodation at The Cottage – Council support, satisfies Green Belt, Design and Conservation Area planning requirements – Subsequently permitted.

12/05431/FUL & 12/05432/LBA – Mr & Mrs S Ruston – Erection of extension, removal of lean-to store to barn, internal and external alterations and extension of accommodation into attached barn (resubmission) at Parsons Farm – Council made no comment at this stage as the planning application was still in circulation.

13/08 – CORRESPONDENCE

Police – Minutes of the Parish Forum Meeting and their view on 20 mph zones – Circulated.

B&NES – Budget 2013 Priorities & Maximising Efficiency – Circulated.

B&NES – Minutes of the last Parishes Liaison Meeting – Circulated.

B&NES – Consultation on Bus Revenue Support – Comments forwarded, Council support the retention of the 18.10hrs bus on the 672 Bristol to Blagdon service.

Chew Valley Area Partnership meeting dates for 2013.

B&NES – Minutes of the last Chew Valley Area Partnership Meeting – Circulated.

ALCA – Training Programme dates – Circulated. A Good Councillors course, for Chew Valley Parish Councils will be held in February 2013, dates to be confirmed, an interest has been registered. Council representatives will be/have attended courses on Chairing Skills and Engaging With The Community.

CPRE & NALC – Proposed Training Course on Neighbourhood Planning, dates to be confirmed, four spaces have been provisionally booked.

B&NES – Local Development Framework Briefing Session held on 26th November 2012, the chair and the clerk attended, information circulated.

B&NES – Guidance on Registering of Assets of Community Value – Circulated.

B&NES – Copy of Box Bush appeal against refusal of planning permission, Dismissed, Circulated.
B&NES – Precept Requirement Form, to be returned by 6th February 2013, and notification of a Precept Presentation to be held on 8th January 2013. It was agreed that Cllr. Chubb-Whittle, Cllr. Swift and the clerk should attend.

Gypsy & Traveller Briefing Session, held at Westminster on 12th December 2012. Cllr. Chubb-Whittle had attended, a summary of the session and access to the information has been provided.

B&NES – Placemaking Plan Workshop, 2nd February 2013, attendees limited to two per parish council. It was agreed that council would be represented.

Police – Senior Siren information leaflet available.

13/09 – THE PARISH PLAN

Mr Simon Whittle, the chair of the committee formulating the plan, gave an informative talk on the up to date situation and a summary of the conclusions from the surveys. Topics included: The lack of facilities. Transport. Safe walking links within the village. Affordable housing and Broadband Internet access.

13/10 – PLACEMAKING FORUM

The chair briefly outlined the format of Placemaking and Neighbourhood Plans, which had previously been circulated, it was generally agreed that the Neighbourhood Plan would be costly to produce and the Placemaking Plan was the preferred option. It was reported that Cllr. J Swift would chair a group consisting of members of the Parish Council, the Community and the Stanton Wick Action Group who would work on the preparation of the plan. The public information sessions to be held on 9th and 10th February 2013 in the parish hall would hopefully generate parishioners' interest in helping to formulate a community plan for the future.

13/11 – THE PRIMARY SCHOOL

As reported earlier a new head teacher had been appointed to succeed Mrs L Bills.

13/12 – BROADBAND CONNECTION

Mr Simon Whittle gave an update on Broadband Connection in the Chew Valley, which had been one of the topics commented upon in surveys carried out for the Parish Plan preparation. He stated that the existing speed was very slow unless you lived within yards of the exchanges at Chew Magna and Pensford. The slow speed could, and probably will, deter new businesses locating to the Chew Valley. The cost of replacing existing wiring with fibre optics is very high but is a must have. Mr Chris Head, based at Tunbridge Mill, is leading a pressure group that is trying to improve the present situation. Anyone interested in belonging to this group contact Simon or Chris.

13/13 – ALLOTMENT RENTS FOR 2014

The clerk reminded council that twelve months' notice is required to be given to plot holders if there was to be any change in the annual rents and, as per agreement, the rents for 2013 are due in February. Following discussion a suggestion was made to review the existing plot holders' agreement before any decision was taken.

It was agreed that a copy of the existing agreement should be circulated to councillors' and any changes would be debated at an additional meeting which would be held on 23rd January 2013.

13/14 – FORMULATION AND ISSUE OF TENDERS FOR PARISH COUNCIL CONTRACTS

The wording of the tender invites was agreed and interested persons would be invited to tender by 28th February 2013, for discussion at the 7th March 2013 meeting. The invitation to tender would also be placed in the parish magazine.

13/15 – DRAFT BUDGET AND PRECEPT REQUIREMENT FOR 2013/2014

Cllr. J Swift had produced a draft budget, which had been circulated to the councillors'. The chair thanked Cllr. Swift for its production. After lengthy discussion and due to the fact that B&NES Council had advised of changes in how the precept would be issued, which would be explained at a presentation to be held on 8th January 2013, it was decided to delay making a final decision. It was therefore agreed that this item would also be debated at the additional meeting to be held on 23rd January 2013.

13/16 – CHEQUES FOR SIGNATURE

The clerk reported on financial actions since the last parish council meeting:

Cheques had been paid to D J Winstone for work at the play area – Strimming, hedging, removal of stones, woodchip replacement, wood preserving and picnic table strengthening - £820.80, and to ALCA for a Chairing Skills Course attended by Cllr. J Chubb-Whittle - £30.00.

£3000.00 had been transferred between accounts to balance.

Filer's Coaches	- Surgery coach (Oct£125),(Nov£100),(Dec£75)	- £ 300.00
F Croucher	- Annual Rent for Allotment Site	- £ 400.00
S Edwards	- Play Area Inspections (6/11 to 1/1, 9 weeks)	- £ 90.00
J A Harvey	- Clerk's salary (Oct to Dec)	- £1,133.00
HMRC	- Tax due on clerk's salary (Oct to Dec)	- £ 283.25
Parish Hall Committee	- Hall bookings for 6 meetings	- £ 60.00

Proposed: Mr M Elsbury, seconded: Mr J Swift and agreed.

13/17 – DATE OF THE NEXT MEETING

An additional meeting will be held on Wednesday 23rd January 2013 at 7.30 pm to finalise items that have to be decided before the next scheduled meeting.

The scheduled Parish Council Meeting – Thursday 7th March 2013 at 7.30 pm.

CHAIRMAN _____ DATE

