

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 6TH SEPTEMBER 2012 AT 7.30 PM

PRESENT: Mrs J Chubb-Whittle (Chair), Mrs K Mountford, Mr G Roscoe, Mr J Swift, Mr D Winstone, Mr M Naunton, Ward Councillor J Sparks and two parishioners.

12/60 – APOLOGIES FOR ABSENCE

An apology for absence had been received from Mr M Elsbury.

12/61 – CODE OF CONDUCT-COUNCILLORS DECLARATION OF INTEREST

All councillors present declared an interest in the suggested Travellers & Gypsy Site at Stanton Wick.

12/62 – REPORT OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 31ST JULY 2012

The meeting was called primarily to comply with new regulations that require Parish Councils to adopt a new Code Of Conduct and Rules For Registration Of Interests by July 2012. The relevant documentation had been produced, using B&NES Council and National Association of Local Councils guidelines. Late information from B&NES and NALC had stated that further changes/additions would now be required in the final documents. However, it was agreed, at the meeting, to temporarily adopt the document that had been produced by The Parish Council until an official statement arrives from B&NES/NALC.

The chair also informed Council of the up to date position with the suggested Travellers Site at Stanton Wick. B&NES Council had been advised, via a letter of intent, that the combined Action Groups from Stanton Wick, Radstock and Keynsham had lodged a Judicial Review via their solicitor. The B&NES Cabinet Meeting, when their final decision will be made public, will be held on 12th September 2012 and discussions were on going as whether The Ombudsman should be involved at this stage.

12/63 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business items requested.

12/64 – PARISHIONERS COMMENT AND VIEWING OF PLANNING APPLICATIONS

There were no comments received.

12/65 – MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH JULY 2012

The draft minutes, having been circulated to the parish councillors, were agreed and signed as a correct record.

12/66 – ACTIONS FROM THE 5TH JULY MEETING

Re:06/66(2) – Repairs to the play area walkway – No action to date, the Highway Inspector's report was still awaited.

Re:12/19 – Missing Litter Bins – B&NES Council had stated that they did not remove the litter bins at the lay-by on the B3130, near the bus shelter on the B3130, opposite The Druid Arms carpark and at the entrance to the cricket field. It must be assumed therefore that they were stolen. They had further stated that they had monitored the areas on two occasions and have decided not to re-install replacements due to minimal usage and cost. It was agreed to delete this minute at this stage but to monitor the situation.

Re:05/54 – The Play Area – It was reported that a parishioner had agreed to carry out the weekly inspections at the rate of £10 per week, which started on 1st August 2012. The open grassed area had been cut fairly regularly but strimming around the equipment and to the cycle track area was still urgently required. It was also reported that Cllr. Sparks' grant, towards repairs at the cycle track, had not yet been paid into Council's bank account to date. It was agreed that Mr G James should be asked to cut the boundary hedges and Cllr. Winstone should start the weed removal work on the cycle track.

Re:09/21(11) – Blocked stile on PROW at Stanton Wick – Action was still awaited, it was agreed that the Footpath Inspector should be asked for an up-date.

Re: Planning decisions to date – To increase the number of coaches parked on site from 12 to 20 at Filer's Coach Park – No further update received. Banks of ground level solar panels at Quoit Farm – Refused. Alterations, extensions, etc. at Mill Place – Listed Building and Full Planning Permitted. Restoration, alteration and extension at Box Bush – Refused. The applicant had advised Council that he intended to appeal against the refusal decision and as Council had supported the initial application he was seeking their renewed support. A site visit, further correspondence with B&NES Planning and Cllr. Sparks had subsequently taken place. Internal alteration and reinstatement of plinths at Rectory Farm House – Refused.

Re:12/57 – Accountancy advice – It was reported that Cllr. Mountford had managed to make contact with HMRC and the requested P14 and P35 returns had been forwarded on line so accountancy advice would not now be needed. However, HMRC had stated that they intended to apply a £200 penalty for the late returns. It was reported that the clerk had discussed the situation with them, expressing the unfairness of their decision and had been advised to appeal against the decision. A reply had stated that our appeal was not upheld but we could appeal again to another inspector. Cllr. Mountford had forwarded a second appeal, no reply to date.

12/67 – NEW PLANNING APPLICATIONS

12/02916/FUL – Mr T Cowman – Erection of detached dwelling (resubmission) at 21 the Drive – Council support, no objections – The street scene is improved by the reduction of the first floor size. It gives a better fit with the adjacent buildings. The parking issue has been addressed. Satisfies Planning Policies D4, HG1 and H28. – Subsequently permitted.

12/02441/FUL – Mr S Bradbury – Erection of garage complete with storage following demolition of existing garage at The White House – Council support in principle – The proposed garage/store would

be an improvement on the existing but the size in relationship to the house is rather large which would bring into question planning policies GB1, GB2 and D4. – Subsequently withdrawn.

12/03217/FUL – H Curtis & Sons – Erection of an agricultural storage building at Stanton Wick Farm – Council support, no objections – Agricultural buildings are appropriate in The Green Belt and mixed farming must be supported to protect The Green Belt. Complies with Green belt planning policies GB1 and GB2.

12/68 – CORRESPONDENCE

ALCA – Proposed Training Topics – Circulated for comment – Replied stating our interest.

ALCA – Joint Practitioners Advisory Group (JPAG) – Safeguarding Public Money – Circulated.

ALCA – Legal Topic Notice – Neighbourhood Planning – Circulated.

Mazars – External Audit Report – Accounts information satisfactory, some additional advice reference Standing Orders and Financial Regulations. Invoice for Audit Cost - £162.

B&NES – Expansion for The Chew Valley Village Agent Scheme – Additional funding made available to expand the scheme – New Village Agent is Mrs J Bragg.

B&NES – Scrutiny Panel Meeting, 23rd August 2012 – Cllr. Chubb-Whittle, Cllr. Mountford and the clerk attended and Cllr. Chubb-Whittle gave a presentation.

B&NES – Up-dates on suggested Gypsy & Travellers sites – Probable removal of 3 sites from the list (Stanton Wick, Radstock & Keynsham) and detail of 27 possible new sites – Information circulated.

SALC (Somerset Association of Local Clerks) – Training Information – Circulated.

AED Locator (Defibrillator) – Notification that the 4 year life of the battery in the defibrillator box has expired and needs to be replaced – Invoice for £138.

ALCA AGM – 6th October 2012.

Parishioner's request – To replace the Perspex panel at The Crescent bus Shelter.

Parishioner's e mail – the noticeboard at The Primary School has been vandalised.

B&NES – Inspectors preliminary conclusions of The Core Strategy Examination – Circulated.

Hall/Jubilee Committee – Up-date on the sale of The Jubilee Mugs.

The following correspondence had been received for information purposes and circulated: Bristol Airport News Sheets. News Sheet (OPEN) from CURO (Formerly Somer Housing). Invitation to attend the Conference of The Society of Local Council Clerks. LCR Autumn 2012.

12/69 – CODE OF CONDUCT

Cllr. J Chubb-Whittle had attended the ALCA training presentation on 4th September 2012 and reported on the main content of the presentation, which included: Disclosable Pecuniary Interest. Declaration of Interest and Adoption of The Codes.

12/70 – PLANNING SUB-COMMITTEE

Recent new planning applications, and in particular ones that needed to be circulated between Parish Council meetings to comply with requested return dates, had highlighted some points of concern. For example: The first recipients of the circulated plans would not know if the later recipients had made any comments/observations, and what they were. Similarly, the later recipients of the circulated plans could feel that there was no point making any comments/observations that

may be different from the first recipients, especially if the original comments were in the majority. The request for this agenda item was to find ways around this situation and to debate whether a planning sub-committee might be the answer.

After discussion it was agreed that in these types of situation, i.e. circulation between meetings, all councillors should attach/record their comments/observations irrespective of what they are. If possible, following circulation to all of the councillors, the application should then be returned to the chair, or the clerk if the chair is not available. At this stage, depending on the comments/observations made, a decision will be made as to whether an additional meeting is required before formulating Council's response.

12/71 – VULNERABLE LOCATIONS FOR TRAVELLERS SITES

Due to recent announcements it was agreed to delay discussion on this topic until a later date.

12/72 – CHEQUES FOR SIGNATURE

The clerk reported on financial actions since the last Parish Council Meeting:

£125 had been received from the Surgery Coach Honesty Box having been donated during the last 6 months. £3000 had been switched between accounts to balance. £787.45 had been received from B&NES for PROW Clearances and £195 had been received from the Jubilee Committee for the sale of spare Jubilee Mugs (26 @ £7.50).

Filer's Coaches	- Surgery Coach (July£125, (Aug£100)	- £ 225.00
Mazars	- External Audit Fee	- £ 162.00
J A Harvey	- Clerk's Salary (July – September)	- £1,133.00
HMRC	- Tax due on clerk's salary	- £ 283.25
M Sherborne	- Cemetery Maintenance (April – September)	- £ 210.00
S Edwards	- Play Area Inspections (4 weeks)	- £ 40.00
J A Harvey	- Petty cash for the clerk	- £ 100.00
AED Locator	- Replacement Battery for Defibrillator	- £ 138.00
C Swift	- PROW Clearances (!st July to 1st September)	- £ 82.50
Gaming Int. Ltd.	- Printing costs for Travellers Sites information	- £ 50.00

Proposed: Mr M Naunton, seconded: Mr G Roscoe and agreed.

12/73 – DATE OF THE NEXT MEETING

Parish Council Meeting – Thursday 1st November 2012 at 7.30 pm.

_____ CHAIRMAN _____ DATE

