

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 5TH JULY 2012 AT 7.30 PM

PRESENT: Mrs J Chubb-Whittle (Chair), Mrs K Mountford, Mr M Elsbury, Mr J Swift, Mr D Winstone, Mr M Naunton, Ward Councillor J Sparks, Chew Valley Ward Councillor M Hanney (part) and two parishioners.

12/43 – APOLOGIES FOR ABSENCE

An apology for absence had been received from Mr G Roscoe.

12/44 – REPORT OF THE EXTRAORDINARY MEETING HELD ON 21ST MAY 2012

It was agreed to invite Councillor T Ball, B&NES Cabinet Minister, to a Parish Council and a Public Meeting and to release finance from the contingency fund for the campaign to oppose the B&NES Council proposal for a Travellers Site at the Old Pensford Colliery, Stanton Wick.

Subsequent to that meeting it was reported that Councillor Ball had attended the road show presentation held in the parish hall, had declined the invite to attend a parish council meeting but had met with parish council representatives at Bath.

12/45 – URGENT BUSINESS AS AGREED BY THE CHAIR

It was agreed that an agenda item, 'Declaration of Interest,' will be included in all future meeting agendas and it was also agreed that Councillor Hanney could present a resume of the Special Council Meeting held on the 18th June 2012, called reference the suggested travellers sites.

Councillor Hanney stated that several speakers pointed out the flaws in the Consultation Process and a motion to halt the process was put forward. The motion was defeated, even though flaws in the consultation process had been admitted, and the consultation period would continue.

12/46 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

There were no comments received.

12/47 – MINUTES OF THE LAST PARISH COUNCIL MEETING

The draft minutes, having been circulated to the councillors, were agreed and signed as a correct record.

12/48 – ACTIONS

Re;12/33(2) – Stolen Farm Gates – As the gates included a small gate with PROW access, the relevant department had been asked for their observations. They had stated that they had discussed the situation with the land owner and had agreed to replace the gates with increased security.

Re:12/33(4) – Dog fouling at The Causeway – No further complaints had been received to date, it was therefore agreed to delete this minute.

Re:12/33(3) – Light over the defibrillator box – It was reported that the light had been replaced, this minute would now be deleted.

Re:12/33(5) – Damaged Perspex panel in The Crescent bus Shelter – It was reported that the panel had been removed, this minute would now be deleted.

Re:06/66(2) – Repairs to the walkway to the play area – Still awaited, B&NES would look at the area again.

Re:12/19 – Litter – A reply from B&NES reference the missing litter bins was still awaited.

Re:05/54 – The Play Area – The clerk was continuing to carry out the weekly inspections pending discussions with an interested parishioner. The grass had been cut satisfactorily but the wet weather was delaying strimming around the play equipment. A decision as to what work needs to be carried out at the BMX cycle track area was still awaited, Cllr. Sparks' grant towards this project had not been received to date. Cllr. Winstone offered to assess the overgrown cycle track area.

Re:09/21(11) – Blocked stile on PROW at Stanton Wick – Action still awaited.

Re: Planning decisions to date – Filer's Coaches – To increase the number of coaches parked on site from 12 to 20, Council had been advised that this application would be considered by Committee on 4th July 2012, the applicant advised the meeting that a decision had been delayed pending further information being obtained. Tibbs – Solar Panels at Quoit Farm, no decision to date. Eastwood – Erection of garage and store and associated access at Field Cottage – Permitted.

12/49 – NEW PLANNING APPLICATIONS

12/01883/FUL & 12/01884/LBA – Mr & Mrs Wooler – Erection of new two storey and single storey extensions following demolition of existing two storey wing, refurbishment and alterations to main house, courtyard, garden structures, hard/soft landscaping and driveways at Mill Place – Council support. No objections, it satisfies the requirements of planning policies BH2, BH6 and D4.

12/02056/FUL – Mr & Mrs A Strickland – Restoration, alteration and extension of existing house following removal of existing extensions and garages at Box Bush – Council support. No objections, tasteful improvement, It satisfies the requirements of planning policies D4, HG14 and HG15.

12/02572/LBA – Mr C Seaton – Internal alteration for the relocation of existing doorway and opening and reinstatement of stone plinths at Rectory farm House – Council support. No objection, complies with planning policies D4 and BH2.

12/50 – CORRESPONDENCE

Copies of letters and e mails reference the suggested travellers site.
 E mails from chair's of local parish council's supporting council's stance against the suggested site.
 Parish Cluster Meeting, 16 May 2012 – cancelled, no agenda items.
 Copies of letters sent to B&NES following the 9 May 2012 cabinet Meeting.
 B&NES Travellers Site Allocation Development Plan Document (DPD) – Circulated.
 B&NES Travellers Site Allocation Development Plan Document Response Form – Circulated.
 Letter from a local land owner confirming that no contact had been received from B&NES reference any land availability.
 Updates from the Stanton Wick Action Group.
 B&NES Group of ALCA Meeting, 30th may 2012 – Chair attended.
 Parishes Liaison Meeting, 20th june 2012 – Chair and Clerk attended, minutes circulated.
 Gypsy Sites Consultation Stages explanation – Circulated.
 B&NES – Preferred sites exhibition at Stanton Drew, 7th june 2012.
 PACT Meeting at Stanton Drew, 12th June 2012 – Chair and Clerk attended.
 B&NES Cabinet Meeting, 13th June 2012 – Chair attended and gave a presentation.
 Invite to a meeting with Cllr. Ball, Cabinet Minister, 25th june 2012 – 3 members of the parish council attended.
 Chew Valley Area Partnership Meeting, 27th June 2012 – Clerk attended, paperwork circulated.
 Audit Commission – Appointment of 'Grant Thornton' as external auditors for five years.
 B&NES Carriageway Repairs Surface Programme – Circulated.
 Local Council Review, summer 2012 – Circulated.
 B&NES –Launch of council Community & Business Awards 2012 – Circulated.
 HMRC – Requesting council's P14 and P35 returns.
 ALCA Training – Circulated.
 B&NES Develop, news and updates – Circulated.
 Clerk & Councils Direct – Circulated.
 B&NES – Invoice for play area rent.

12/51 – ANNUAL REVIEW OF THE PARISH CEMETERY FEES

The clerk had asked the Whitchurch Parish Council if they intended making any changes in their fees as Stanton Drew generally follow their lead, they are keeping their charges at the same rates. It was agreed not to increase the charges this year

12/52 – THE OLD COLLIERY SITE

The chair gave an update on discussions and meetings with members of B&NES Council, Planning Officials, Local Parish Council Chairmen, Local Action Groups, campaigning, workshops, fund raising and stated how important it was that individual response forms should be completed and returned to B&NES Council. Cllr. J Sparks stated his general opinion on the situation, i.e. that he thought it best that the consultation period should continue as legalities could be involved if they were stopped now, that there were obviously differing opinions, and acknowledged that some flaws in the

Consultation process had come to light. The general opinion from the meeting was that B&NES Council should have done their homework first before issuing the documentation.

12/53 – CIRCULATION OF DOCUMENTS

The chair reminded the councillors how important it was that documents in circulation should be passed forward as quickly as possible to ensure that closing dates for comment are met.

12/54 – NEIGHBOURHOOD PLANNING AND PARISH PLAN

Cllr. K Mountford reported on a Parish Plan Committee held on 4th July 2012 in which possible additions to the plan were discussed.

12/55 – ACCESS TO E MAIL

The chair stated, especially with recent activities in mind, how convenient it would be if all members of council had access to e mail.

12/56 – BMX CYCLE TRACK MAINTENANCE

It was reported that the BMX cycle track was unusable at present due to weeds, thistles docks, etc. Cllr. Winstone offered to attend to this situation so that the work required to the surface can then be assessed.

12/57 – ACCOUNTANCY ADVICE

It was agreed that advice would be sought from an accountant if the HMRC return forms cannot be sorted out via the computer.

12/58 – CHEQUES FOR SIGNATURE

The clerk reported on financial actions since the last meeting:

£3000 had been switched between accounts to balance. £787.45 had been received from B&NES Council for PROW Clearances and the following cheques had been paid prior to the meeting:-

JBG Roscoe	- Plants for Village of the Year Competition	- £ 69.94
C Stenner	- To fit replacement light over defibrillator box	- £ 23.00
S Whittle	- Purchase of computer toner cartridge	- £ 58.49
S Whittle	- Anti Virus software for computer	- £ 28.00
Filer's Coaches - Surgery Coach (May £125), (June £75),		- £ 200.00
J A Harvey	- Clerk's salary (April to June)	-£1,133.00
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HMRC	- Tax due on clerk's salary	- £ 283.25
C Swift	- PROW Clearances (1/4/12 to 1/7/12)	- £ 90.00
KC Printing	- Leaflets for Travellers Site information	- £ 237.00
B&NES	- Annual rent for the play area	- £ 250.00

S Croucher - Play area grass cutting (May – June)	- £ 82.50
S Croucher - Allotment maintenance (April- June)	- £ 90.00

Proposed: Mr M Elsbury, seconded: Mr M Naunton and agreed.

12/59 – DATE OF THE NEXT MEETING

Parish Council Meeting – Thursday 6th September 2012 at 7.30 pm.

_____ CHAIRMAN _____ DATE