

**MINUTES OF THE STANTON DREW PARISH COUNCIL'S ANNUAL
MEETING/PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON
THURSDAY 3RD MAY 2012 AT 8.15PM FOLLOWING THE ANNUAL
GENERAL MEETING**

PRESENT: Mrs J Chubb-Whittle, Mr G Roscoe, Mrs K Mountford, Mr J Swift, Mr M Elsbury,
Mr D Winstone, Mr M Naunton, Ward Councillor J Sparks and six parishioners.

12/28 – APOLOGIES FOR ABSENCE

There were no apologies for absence received.

12/29 – APPOINTMENT OF CHAIRMAN

The clerk took the chair and asked for nominations for the post of chairman for the ensuing year. Mrs J Chubb-Whittle was proposed by Mrs K Mountford and seconded by Mr J Swift. There were no other nominations. Mrs J Chubb-Whittle was prepared to accept the nomination and was unanimously elected. She thanked the councillors for their nomination.

12/30 – APPOINTMENT OF VICE-CHAIRMAN

The chair took over from the clerk and asked for nominations for the post of vice-chairman for the ensuing year. Mr G Roscoe was proposed by Mrs K Mountford and seconded by Mr M Elsbury. There were no other nominations. Mr G Roscoe was prepared to accept the nomination and was unanimously elected. He thanked the councillors for their nomination.

12/31 – APPOINTMENT OF COUNCIL'S REPRESENTATIVES

The following were appointed:-

Footpath Co-Ordinators – Mr M Elsbury, Mr G Roscoe and Mr J Swift. The remaining councillors to assist when required.

Council's Charitable Trust Representative – Mr G Roscoe.

Village of the Year Co-Ordinator – Mr G Roscoe.

Allotments Sub Committee – Mrs J Chubb-Whittle and Mr J Swift.

Play Area Committee – The Parish Council En Bloc.

Primary School Governor – Mrs J Chubb-Whittle.

12/32 – URGENT BUSINESS AS AGREED BY THE CHAIR

No urgent business had been requested.

12/33 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

A parishioner thanked the Parish Council for their presentation regarding a suggested Travellers Site at the Old Colliery Buildings, Stanton Wick, at a Public Meeting held on May 2nd 2012.

It was reported that two farm/footpath gates had been stolen in the Pensford Lane area.

It was reported that the glass shade of the light over the defibrillator box had been broken, the clerk had discussed a replacement with the original provider. It was agreed that the replacement should be installed.

A complaint of dog fouling at The Causeway was received.

It was reported that a Perspex type panel had been broken at The Crescent bus shelter. Mr M Naunton offered to remove the panel.

Additional comments reference the suggested Travellers site at Stanton Wick were received and discussed.

It was reported that chickens and chicken feed had been stolen from the allotments site, the police had been informed.

The chairman of The Parish Plan Committee gave an up-date situation report.

12/34 – MINUTES OF THE LAST PARISH COUNCIL MEETING

The draft minutes, having been circulated to the councillors, were agreed and signed as a correct record.

12/35 – ACTIONS

Re12/19 – Barking Dogs – Subsequent to the last meeting it was reported that the situation had improved. It was agreed therefore to make dog owners aware of the situation via minutes, etc, and not to involve outside departments at this stage. Agreed that this minute could be deleted.

Re12/19 – Litter – A further litter bin, opposite The Druids Arms car-park, had been removed now totalling four. The clerk had again reported the situation to B&NES Council asking for an explanation and replacement. There had been no reply to date.

Re:06/66(2) – The walkway to the play area – Attention is still awaited.

Re:05/54 – The Play Area – The final decision on the work required to the bike track had still not been established. Confirmation of the Ward Councillor's grant of £600 towards the project had been received. There had been no official tenders received for Play Area maintenance and Play Area inspections to date. A contractor had agreed to cut the grass and strim around the equipment as a one off to assess the work required before submitting a tender price, unfortunately the wet weather had delayed the work. The clerk is carrying out the weekly inspections in the interim.

Re:08/48 – The BT Kiosk at The Crescent – The kiosk had now been removed and the area re-paved over. This minute would now be deleted.

Re:09/21(11) – Blocked stile on a PROW at Stanton Wick – There had been no action to date.

Re:12/06 – Planning Applications – There had been no decisions received to date reference the Filer’s Yard and the Quoit Farm applications. Council had been advised that the application at Parsons Farm had been withdrawn.

12/36 – NEW PLANNING APPLICATIONS

12/01100/FUL – Mr D Eastwood – Erection of garage with store and associated access at Field Cottage – Council support the provision of the garage and store but still have reservations over the access/egress but accept that Highways Department will make the final decision as to safety and best location.

12/37 – COUNCILLORS STATEMENT OF ASSURANCE

The following statement was approved:-

The Parish Councillors acknowledged their responsibilities for the preparation of the statement of accounts and for Council’s internal controls, and confirm, to the best of their knowledge and belief with respect to Council’s statement of accounts for the year ending 31st March 2012 that they have complied with the requirements of section 2 of the statement of assurance.

It was reported that Mr D Wright had carried out Council’s internal audit of the accounts.

12/38 – REVIEW OF THE PUBLIC MEETING HELD ON 2ND MAY RE; DEVELOPMENT OF THE OLD COLLIERY SITE

The meeting was well attended with in the region of 250 attendees. Areas represented other than Stanton Drew & Stanton Wick included: Pensford, Publow, Chelwood, Norton Malreward, Chew Magna and Bristol. There was overwhelming opposition to the suggested site location and it was agreed to object to the proposal, to question the procedural grounds on which B&NES Council used to draw up the final list from the evaluation matrix and to request that the site is removed from the suggested list.

Our chair, Mrs J Chubb-Whittle, has been granted permission to speak, for 3 minutes, at the B&NES Cabinet Meeting to be held on 9th May 2012 and it was agreed that Council delegate to her the responsibility to compose a statement to be delivered at that meeting.

12/39 – INSURANCE COMPANIES PREMIUMS QUOTATIONS

Subsequent to the statement from B&NES Council that Council are now responsible for repairs, damage, etc, to the play area equipment a valuation of the equipment was obtained from the installer, approximately £34,000. Our existing insurer, AON, and another company, Came & Company (Aviva) were asked to provide quotations for insurance cover both with and without the play equipment cover. Prior to the meeting discussion with the councillors agreed that cover for the play equipment should be included. Detail of the relevant companies quotations were circulated to the councillors prior to the meeting for their information. It was proposed by Mr J Swift, seconded by Mr M Naunton and agreed that Council place their insurance cover with Came & Company (Aviva).

12/40 – CORRESPONDENCE

Avon Wildlife Trust, Chew Valley's Wildlife Meadows – Asking for funding. Circulated and returned suggesting a donation should be made.

B&NES Council – Their new Chief Executive will be Dr. Jo Farrar.

E mail – Rural Network, improvements to Broadband speeds – Questionnaire to complete.

Village of the Year paperwork.

E mail – B&NES Consultation on the Draft Sustainable Construction & Retrofitting Supplementary Planning Document & Neighbourhood Planning Protocol – Circulated.

Mazars – External Auditors – Paperwork to be returned by 4th July 2012.

Chew Valley Area Partnership Meeting, 18/4/12.

E mail – B&NES – Suggested Travellers Sites, includes the Old Colliery Site – Circulated.

B&NES – PROW Clearances allowance - £787.45 can be claimed.

B&NES – Consultation on the Community Infrastructure Levy Preliminary Draft Charging Schedule – Circulated.

E mail – Suggested Travellers Sites Location maps.

B&NES – Gypsy & Travellers, Training Session, Bath – Mrs J Chubb-Whittle attended.

E mail – Neighbourhood Planning Community Conference, 9/6/12 @ UWE, Bristol – Circulated.

Local Council Review, May Issue – Circulated.

12/41 – CHEQUES FOR SIGNATURE

The clerk reported on financial actions since the last meeting:

Notification from HMRC that Council's VAT claim of £437.91 had been paid into our account. £216 had been received as allotment rents. A cheque for £50 had been raised for Petty Cash. A further £10 had been received from The Criminal Justice System and £500 had been switched between accounts to balance. All the above had been completed before the 31st March 2012 and are therefore included in the end of year accounts.

Filer's Coaches	- Surgery Coach (March £100), (April £100),	- £ 200.00
KC Printing	- 500 'Public Meeting' sheets,	- £ 17.00
ALCA	- Annual Membership subscription	- £ 149.43
LCR	- Annual subscription renewal	- £ 15.50
AED Locator	- Replacement light for the Defibrillator	- £ 66.00
Avon Wildlife	- Donation	- £ 50.00
Came & Co.	- Annual Insurance Premium	- £ 450.19

Proposed: Mr J Swift, seconded: Mr M Naunton and agreed.

12/42 – DATE OF THE NEXT MEETING

Parish Council Meeting – Thursday 5th July 2012 at 7.30 pm.

_____ CHAIRMAN _____ DATE