

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 4TH JANUARY 2018 AT 7.30 PM

PRESENT: Cllr. M Elsbury (Chairman), Cllr. J Hudson, Cllr. M Naunton, Cllr. J Swift, Cllr. G Roscoe and Ward Councillor K Warrington.

18/01 – APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. D Winstone.

18/02 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations received.

18/03 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business stated.

18/04 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 2ND NOVEMBER 2017

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

18/05 – THE WARD COUNCILLOR'S REPORT

Cllr. K Warrington stated that the B&NES Council budget should be decided by the end of February, 80% of their available finances are needed to provide Adult and Children's services. Unfortunately the council will be looking at 300 potential redundancies. They will be trying to encourage the use of digital as the way forward, combining libraries within the 'One Stop Shops' and aiming to keep all front line services.

18/06 – THE NEIGHBOURHOOD PLAN – UPDATE

Cllr. J Swift reported that the pre-submission plan, formulated from feedback from the 'Options' circular, had been forwarded to B&NES Council who will be examining it, their feedback is awaited before hopefully formulating the final document.

18/07 – ACTIONS AND UPDATES FROM THE LAST PARISH COUNCIL MEETING

The Play Area – It was agreed to formulate a working party at the March meeting and to then attend to the minor repairs required, as at present the ground is too wet to work on.

The blocked stile and PROW at Stanton Wick – Mr G Stark, B&NES PROW manager, had stated that he has again written to the owner of the site to try to reach a suitable agreement, including any possible diversion, but to date has received no reply. It was agreed to await any possible outcome from this source before involving other official departments.

The War Memorial site – Cllr. M Elsbury stated that there had been no further progress to date.

The provision of improved 'Broadband' speeds – Rapid progress by 'Truespeed' throughout the parish was reported.

A replacement Parish Councillor – It was reported that there had been no further interest received.

The Neighbourhood Plan 'Options Survey' – It was reported that the two parishioners had been advised of Mr R Daone's response to their queries and there had been no further comments.

The replacement defibrillator battery and pads – AED had reported that the replacements had been installed in the box.

Planning decisions to date

17/00781/FUL – Erection of two detached houses and residential conversion and extension of industrial building into five dwellings following demolition of the existing industrial building at 'The Old Colliery' site – Permitted. Cllr. K Warrington reported that despite the request for the decision to be made by committee they had delegated the decision to be made by the Case Officer.

17/04949/TCA – To reduce the height of a beech tree, remove deadwood from an ash tree, reduce the canopy of a sycamore tree and reduce the laterals of an ash tree at 'The Old Mill' – Permitted.

17/04935/RES – Reserved matters relating to the application at '53 Highfields' – Permitted.

18/08 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

There were no comments received.

18/09 – NEW PLANNING APPLICATIONS

17/04688/COND – The Parish Council had been advised by B&NES that the conditions attached to the Hall Trustees planning application for the carpark extension have been satisfied.

17/05641/TCA – Stanton Drew Parish Church – Tree works notification in the conservation area for crown reductions of up to 1.5. metres and rebalance of the crowns to T1 and T2 Yew trees – Council had no objections – subsequently permitted.

17/05819/FUL – Mr M Davis – Change of use of outbuilding from incidental to ancillary residential use at 'The Old Forge' – Council generally have no objections but with some concern over the possible future use of the building.

18/10 – CONTRACT WORK FOR THE PARISH COUNCIL – 2018/2019

It was agreed to invite tenders for the next financial year's contract work – Play Area grass cutting. Allotment site grass cutting. Play Area weekly inspections. PROW Kissing Gates clearances and Parish Cemetery grass cutting. An invitation notice will also be placed in the Parish Magazine. Tenders are to be forwarded to the clerk in sealed envelopes by the 28th February 2018

18/11 – ALLOTMENT PLOT RENTS FOR 2019

Allotment Rules require that the plot holders have to be informed of any proposed alterations to charges twelve months in advance. It was agreed not to change the charges for 2019, they will

remain the same as for 2018. Plot holders would be so advised together with their reminder letter that this year's rent is due on 1st February 2018.

18/12 – CORRESPONDENCE AND REPORTS

A request to cut the hedge at the Allotment Site had been forwarded to the site owner.

Notification of the name of next year's external auditor – PKF Littlejohn LLP.

Notification that the West of England Joint Spatial Plan Publication Document is available on line.

B&NES – Draft proposals on new electoral arrangements includes possible Ward Council changes.

Stanton Drew could be in the Chew Valley Ward. Comments are invited by 19th February 2018.

B&NES – Council's Precept requirement has to be forwarded by 2nd February 2018. Council's Grant will be £120 and the base rate figure for the parish will be £325.03.

Barclays Bank – Application forms to register for telephone/card banking have been received.

Chew Valley Transport Promotion – 8th November 2017 – Clerk attended, paperwork circulated.

Chew Valley Area Forum meeting – 4th December 2017 – Clerk attended, main topic was B&NES

Budget restraints – paperwork circulated.

An allotment plot has become available and the present incumbent has advised that she was aware of a possible interested applicant. However the interested person does not live in the parish and our rules state that plot holders should.

After discussion it was agreed that as there is no-one on the waiting list the interested person will be offered the plot.

B&NES had advised that they were proposing changes to some of their supported bus services and had invited comment. The service local to the parish, the 672, was included in the proposed changes, detail had been circulated.

Clerk & Councils newsletter had been received and circulated.

18/13 – DRAFT BUDGET AND PRECEPT REQUIREMENT 2018/2019

Cllr. J Swift had prepared a draft budget and precept requirement which had been circulated to the parish councillors prior to the meeting for which a vote of thanks was proposed and agreed. Cllr. Swift's proposals were discussed and it was agreed to adopt his proposals and apply for a precept of £15,500.

18/14 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk reported that two cheques had been raised between meetings – Grant Thompson – External Audit - £240.00, and AED – Replacement battery and pads for the defibrillator - £118.80. £5,000 had been switched between accounts to balance and £110.00 had been received from the Surgery Coach Honesty Box.

Bank statements at 27th December 2017 – Business A/C - £8,101.93, Community A/C - £6,173.76.

Cheques for signature

J A Harvey	- Clerk's net salary (Oct – Dec)	- £ 1,284.00
HMRC	- Tax due on clerk's salary	- £ 321.00
Filer's Coaches	- Surgery Coach (Nov £100, Dec £75)	- £ 175.00
J A Harvey	- Computer repairs	- £ 29.99
Parish Hall	- Hire of Hall for six meetings	- £ 90.00
F Croucher	- Allotment site annual rent	- £ 400.00
S Edwards	- 9 weeks Play Area inspections	- £ 108.00
P Edwards	- Neighbourhood Plan Dropbox Fee	- £ 79.00
J A Harvey	- Printer replacement ink cartridges	- £ 16.70
P Edwards	- Neighbourhood Plan Domain Hosting	-£ 22.00
K C Printing	- Neighbourhood Plan flyers	-£ 30.00

Proposed: Cllr. J Hudson, seconded: Cllr. M Naunton and agreed.

18/15 – DATE OF THE NEXT MEETING

Parish Council Meeting – 1st March 2018.

_____ CHAIRMAN _____ DATE