

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 2ND NOVEMBER 2017 AT 7.30 PM

PRESENT: Cllr. M Elsbury (Chairman), Cllr. J Hudson, Cllr. M Naunton, Cllr. J Swift, Cllr. D Winstone, Ward Cllr. K Warrington and two parishioners.

17/77 – APOLOGIES FOR ABSENCE

An apology for absence had been received from Cllr. G Roscoe.

17/78 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations received.

17/79 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business stated.

17/80 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 7TH SEPTEMBER 2017

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

17/81 – THE WARD COUNCILLOR'S REPORT

Cllr. K Warrington reported on the financial situation at B&NES Council, stating that 75% of their income is spent on Adult Social Care and Children's Services. Their aim was to keep Front Line Services but there was a need to pare back a further £49 million, and they would be looking at redesigning services.

Subjects in various stages of progress included – The Joint Spatial Plan, Housing Sites Provision, Sites for possible development (HELA), The New Local Plan, Community Libraries and Car Neutral Sites. Locally there were fears of the lack of services provision for the proposed 2,500 houses to be built at Whitchurch.

17/82 – THE NEIGHBOURHOOD PLAN – UPDATE

Cllr. J Swift reported that all responses to the 'Options Document' had now been received and were being compiled; these responses would form the basis of the final 'Draft Plan'.

A reply from the B&NES Council official, who had been involved in the Option Document formulation, had now been received. It supported the content of the document and confirmed that the process of compiling the draft plan had been correctly carried out. It was agreed that the two parishioners who had previously written to complain about the plan would now be so advised.

17/83 – ACTIONS AND UPDATES FROM THE LAST PARISH COUNCIL MEETING

The Play Area – The provision of additional 'wood chip' was still awaited.

The blocked PROW and stile at Stanton Wick – Following discussion with the PROW Officer an e mail had been sent to her manager requesting an update. No reply to date.

The War Memorial site – An e mail had been received questioning Council's ownership of the site. The Chairman and the Clerk had met with the questioner to clarify any misunderstandings.

The Risk Assessment Report – It was reported that there had been no action on the outstanding actions to date.

The provision of faster Broadband speeds – It was reported that 'Truespeed', the local provider, were making rapid progress throughout the Parish.

The refurbishment of the garage blocks – It was reported that both the original requester and council had written again to CURO, the owners of the garages, no replies to date.

A replacement Parish Councillor – It was reported that one parishioner had inferred a possible interest.

Planning decisions to date

17/03823/FUL – Conversion of redundant barns to three self-contained holiday lets at 'Twinway Farm' – Permitted.

17/04272/TCA – Tree works at 'Churchside House' – Permitted.

17/00781/FUL – Erection of two detached houses and residential conversion and extension of industrial building into five dwellings at the 'Old Colliery Site' – No decision to date. Cllr. K Warrington reported that the chair of B&NES Development Committee had delegated the Case Officer to determine the decision.

Erection of a 1 to 1.2 metre high fence around the garden at 'The Round House' – Withdrawn.

17/84 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

A parishioner stated his concerns for, what he thought, to be inconsistencies by B&NES Council Planning over restrictions on what can and what cannot be built in The Green Belt.

17/85 – NEW PLANNING APPLICATIONS

17/04935/RES – Mr & Mrs D Thomas – Approval of reserved matters with regard to outline planning application 17/00754/OUT for the erection of a dwelling and two new garages (resubmission of 16/05265/OUT) at 53 Highfields – As council had supported the original application and it had been permitted, it was agreed to make no further comment and support.

17/04948/TCA – Mr & Mrs McIllewaith – Reduce the height of a beech tree, remove deadwood from an ash tree, reduce the canopy of a sycamore tree and reduce the laterals of an ash tree. In the conservation area, at 'The Old Mill' – Council had no objections.

17/86 – MEETING DATES FOR 2018

It was agreed to continue with bi-monthly meetings for 2018 and the following dates were agreed, subject to the Parish Hall availability (subsequently confirmed).

4th January, 1st March, 3rd May (Annual Meeting), 12th July, 6th September and 1st November.

17/87 – FINANCIAL REGULATIONS – HALF YEAR REVUE OF BUDGETING AND SPENDING

The Clerk/RFO presented the half year figures. It was agreed that the actual spend to date and finance available for the remaining financial year were satisfactory.

17/88 – BUDGET AND PRECEPT REQUIREMENT FOR 2018/2019

The Clerk/RFO reminded the councillors that a draft budget and Precept requirement statement would be required for discussion at the next parish council meeting (January 2018) as B&NES Council will have to be notified by February 2018.

Cllr. J Swift volunteered to produce a discussion draft and the councillors were requested to forward any requests/ suggestions to him as soon as possible.

17/89 – CORRESPONDENCE AND REPORTS

Local Council Review – Autumn Issue – Received and circulated.

Grant Thornton – Council’s external audit has been completed successfully – Reported on the noticeboards and website – Invoice for £200 + VAT will follow.

Chew Valley Area Forum – 27th September 2017 – Clerk attended and report circulated.

B&NES Council – Stated their intention to invest in Community Libraries.

Chew Valley Transport Strategy – A presentation at Chew Valley School – 8th November 2017.

B&NES Group of ALCA, AGM – 28th September 2017. – Clerk attended and report circulated.

ALCA AGM – 7th October 2017.

Reply from Mr R Daone, B&NES Planning Officer, reference two parishioner’s comments on the Neighbourhood Plan Options Survey content and wording, he stated that that the content was correct. It was agreed that a reply to the two parishioners will now be forwarded.

Parish On-Line Meeting – 28th November 2017.

Parish Liaison Meeting – 26th October 2017 – Clerk attended and report circulated.

A quote for the replacement of the battery and pads for the defibrillator had been received from AED - £118.80. It was agreed to place the order.

Clerk & Councils Direct – November Issue – Received and circulated.

17/90 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The Clerk/RFO reported that since the last meeting the second half of the Percept - £8,402.50 – had been received, and two cheques - £80.00 and £20.00 – had been paid to KC Printing for Neighbourhood Plan printing.

Bank statements at 27th October 2017 – Business A/C - £13,099.82. Community A/C - £2,235.54.

Cheques for signature

J A Harvey	- Printer Ink Cartridges	- £ 56.98
S Edwards	- 9 weeks Play Area Inspections	- £ 108.00
Filer’s Coaches	- Surgery Coach (Sept. £100), (Oct. £125)	- £ 225.00

G G James	- Play Area hedge trimming	- £ 63.00
D Lucas	- Grass Cutting (Allot. Site £70), (Play Area £170)	- £ 240.00
D J Winstone	- Repairs to basket swing	- £ 120.00

Proposed: Cllr. J Swift, seconded: Cllr. M Naunton and agreed.

17/91 – DATE OF THE NEXT MEETING

Parish Council Meeting – Thursday 4th January 2018.

_____ CHAIRMAN _____ DATE