

**MINUTES OF THE STANTON DREW PARISH COUNCIL'S ANNUAL
MEETING/PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON
THURSDAY 11TH MAY 2017 AT 8.15 PM FOLLOWING THE PARISH ANNUAL
MEETING**

PRESENT: Cllr. M Elsbury, Cllr. J Hudson, Cllr. M Naunton, Cllr. D Winstone, Ward Councillor K Warrington and one parishioner.

17/35 – APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr's G Roscoe and J Swift.

17/36 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations received.

17/37 – APPOINTMENT OF A CHAIRMAN FOR THE ENSUING YEAR

The clerk took the chair and asked for nominations for the post of chairman.

Cllr. M Elsbury, having stated his agreement to stand for election, and there being no other nominees, was unanimously elected as chairman for the ensuing year. Similarly Cllr. J Hudson, having stated his agreement to stand for the post of Vice-Chairman, but not as joint chair, and there being no other no other nominees, was unanimously elected as Vice-Chairman for the ensuing year.

Cllr. M Elsbury then took over as chairman for the remainder of the meeting. He thanked the councillors for their nomination and proposed a big vote of thanks to the outgoing chair, Mrs J Chubb-Whittle.

17/38 – APPOINTMENT OF COUNCIL'S REPRESENTATIVES

It was proposed, seconded and agreed that rather than identify specific representatives, working groups would be formulated as and when required.

17/39 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business stated.

17/40 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 2ND MARCH 2017

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

17/41 – THE WARD COUNCILLOR'S REPORT

Ward Cllr. K Warrington informed the meeting of pending possible boundary changes to the Wards and the reduction of the numbers of Ward Councillors. She also reported that the latest planning application at the Old Colliery site had been forwarded to the Development Management Committee.

17/42 – THE NEIGHBOURHOOD PLAN

The Chairman of the Neighbourhood Plan Steering Group was absent from the meeting so no update was available.

17/43 – ACTIONS AND UPDATES FROM THE LAST PARISH COUNCIL MEETING

The Play Area – The clerk stated that the first half of the precept had now been received from B&NES Council so it was agreed that quotations for the repairs to the fascia's could now be obtained. Cllr. D Winstone agreed to check the chain fixtures on the basket swing.

The blocked PROW and stile at Stanton Wick – The resolution to this problem can only be solved by B&NES Council and the owner of the property. No action to date.

The War Memorial site – Cllr. M Elsbury stated that the relevant application form had been forwarded to Land Registry but there had been no reply to date.

Actions to the Risk Assessment inspections – As the finances were now available it was agreed to ask a contractor to assess/repair the points identified.

The Ward Councillor's Grant – No receipt to date.

Broadband Provision – Cllr. K Warrington offered to establish the latest position with 'Truespeed'.

'The Green' in The Circle – Mrs J Chubb-Whittle and a parishioner have offered to establish a planted area / seating area at 'The Circle' but there appears to be no local interest.

Constituency of the Parish Council – Following the resignation of Cllr. J Chubb-Whittle the clerk reported that, as instructed, he had asked the parishioner who had finished in eighth place at the last elections if she would be prepared to be her replacement, she had stated "no thank you". Council will seek advice from ALCA reference the legal position of continuing with six councillors until new elections are due in 2019.

Planning decisions to date

17/00145/FUL – Change of use of land to recreational use at Parcel 3274, Pensford Lane – No decision to date.

16/06234/FUL – Replacement barn dwelling at Eastwick Farm – Permitted.

17/00754/OUT – Erection of a dwelling and two new garages at 53 Highfields – Permitted.

17/00781/FUL – Erection of two detached houses and residential conversion and extension of industrial building into five dwellings at the Old Colliery site – No decision to date.

Filer's Coaches – Appeal against the refusal of planning permission – Dismissed.

17/44 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

The clerk had received a request from a parishioner for Council to ask CURO if they will refurbish their blocks of garages at 'Highfields' and 'The Drive'.

17/45 – NEW PLANNING APPLICATIONS

17/01024/TCA – Mr J Reed – To fell two plum and one greengage fruit trees at 'Churchside House' which is in the Conservation Area – Council supported – Subsequently permitted.

17/01121/FUL – Mr T Cowman – Erection of dwelling following demolition of existing uninhabitable building at 'Copse Corner' – Council have contrasting comments on this planning application, they support the proposed improvements to the site but cannot condone the unauthorised preparatory work at the site prior to the official application being applied for. The original dwelling had been occupied until quite recently, so it was habitable. But upon acquisition of the site by the new owners the site was cleared and the building made uninhabitable by the removal of cladding, windows, etc, before the application to demolish and rebuild was applied for, a replacement building is now needed to improve the site.

Although no detail of the original dwelling has been provided with the planning application for comparison, we do not consider the proposed design to be in-keeping with the other properties to the west of the site, in particular the total render of the proposed building. Some brick or stone facing would blend better with the other buildings and the heritage setting constraints of views to and from the Druid Circle.

17/01187/FUL – Mr E Maxwell – Erection of two storey side and single storey rear extensions at 'Field View' – Council supported – Subsequently permitted.

17/01775/FUL – The Parish Hall Trustees – Creation of enlarged access with a new wall and increased car parking at 'The Parish Hall' – Application in circulation therefore no comment at this stage.

17/46 – CORRESPONDENCE AND REPORTS

The Chelwood Bridge Rotary Club had invited nominations for their Community Award 2017, the closing dates for nominations was 15th April 2017. The joint chairs decided to nominate Mrs Penny Cross.

ROSPA Playsafe had asked if council wished them to carry out an annual external inspection of the play area equipment at a cost of £66.50 + VAT. It was agreed to ask them to proceed.

The incumbent of the half allotment plot has stated that she wished to terminate the agreement. As there is no-one on the waiting list the plot is available for rent.

Grant Thornton had advised that they will be the external auditor of council's accounts for the year ending 31st March 2017. The requested date for the return of the completed paperwork is 26th May 2017. Council's internal audit had been carried out by Mr R Taylor.

17/47 – THE EXTERNAL AUDIT PAPERWORK

Section 1 – Annual governance statement 2016/17 and Section 2 – Accounting statements 2016/17. It was agreed that the two sections had been complied with, were correct, and it was agreed that they will be recorded in these minutes.

17/48 – I.T. MONITORING FOR THE FUTURE OF THE PARISH COUNCIL

Mr S Whittle, who at present monitors council's I.T. requirements, had stated that the parish council should take over the responsibility in the future. He had provided detail of the existing situation with proposals for the future. It was agreed that the chair and the clerk would assess the requirements.

17/49 – THE QUALITY AWARD SCHEME

Mrs J Chubb-Whittle has offered to generate and oversee the requirements needed for council to achieve the award. Council have previously agreed to aim for this qualification and its achievement, as a Quality Council makes the award of any grants much easier to obtain.

17/50 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk reported that: - The claimed VAT Refund of £1,357.56 had been received. The first half of the Precept of £8,402.50 had been received. Came & Company had advised that Council's Insurance Premium due on 1st June 2017 would be £422.94.

Cheques for signature: -

Filer's Coaches – Surgery Coach (Mar. £100), (Apl. £100)	- £ 200.00
Came & Co. - Annual Insurance Premium	- £ 422.94
ALCA - Annual Subscription	- £ 143.21
S Edwards - Four weeks Play Area Inspections	- £ 48.00
J A Harvey - Petty Cash for the Clerk	- £ 60.00

Proposed: Cllr. M Naunton, seconded: Cllr. J Hudson and agreed.

17/51 – DATE OF THE NEXT MEETING

Parish Council Meeting – 6th July 2017 at 7.30 pm.

_____ CHAIRMAN _____ DATE