

**MINUTES OF AN AGM/ANNUAL & MONTHLY MEETING
OF STANTON DREW PARISH COUNCIL
TO BE HELD ON TUESDAY 7th May 2024 at 7.00 P.M.**

Present: Chairman: Mr J Hudson Vice-Chairman: Mrs L Richardson

Mr D Marchant, Mr G Lewis, Mr M Jones, Mr I Batchelor. Ward Councillor Dave Harding.

Clerk: Mrs J Bragg.

Annual Parish Meeting: There were eight Members of the Public Present for the Annual Parish Meeting. Members of the Public highlighted problems with reporting via Fix My Street and the poor condition of Sandy Lane is ongoing.

The Wednesday Coffee Morning at the Village Hall was highlighted which includes Seated Exercise.

Member of Public asked for more information regarding the Local Plan Options. Vice-Chairman explained the options which the Parish Council had responded.

Causeway: Member of the Public asked if the works could include adding some more Trees. It was agreed this would be asked at Consultation Stage.

Member of the Public reported being unable to book a West Link Bus to travel to Keynsham.

Annual General Meeting:

1) Chairman's Report: Circulated and noted. **2) Financial Report to 31st March 2024:**

Clerk circulated Income & Expenditure Expenses and gave an update on the Bank Account.

Annual Meeting:

1. **a) Appointment of Chairman:** Mr Hudson was re-appointed as Chairman. Proposed (LR) and seconded (MJ). Thanks were extended to Mr Hudson for his work over the past year as Chairman.

b) Appointment of Vice-Chairman: Mrs Richardson was re-appointed as Vice-Chairman. Proposed by (JH) and seconded (IB)

2. Signing of Declaration of Office of Acceptance Book: Duly signed.

3. Public Participation: Members of the Public present raised the question why is the Community Asset Transfer of the Play Area taking so long. Members of the Public were duly updated by the Chairman. Clerk to add Ward Councillor details to the Parish Magazine.

4. Apologies for Absence were received from Mrs S Cran.

5. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda. There were no interests to note.

6. To confirm the Minutes of the previous Meeting held on Tuesday 2nd April 2024:

After being circulated and read were proposed (IB) and seconded (LR) as being a true and accurate record and duly signed by the Chairman.

7. To receive an update on District Matters from Ward Councillor: £15.2million Somer Valley travel scheme set for next step: Plans to make catching the bus, walking and cycling easier, and reduce congestion on routes between rural areas of Bath & North East Somerset, and Bath and Bristol, are set to take the next step. Funding comes from a £1.414m West of England Combined Authority grant and £330k match funding from developer contributions.

Local Plan Options: The Consultation has now ended. 7,500 responses were received. 600+ people attended meetings. Three times more local input than any previous planning consultation. This will help to shape the Draft Local Plan.

Compost: Garden waste collected from Bath and North East Somerset homes is being turned into nutrient-rich compost that's on sale in the Reuse Shop at Keynsham Reuse and Recycling Centre.

£4 for 40kg.

No Mow May: The council is encouraging residents to join No Mow May by letting lawns grow to provide vital food needed by pollinators like bees and butterflies. People can also register their lawn via [Plantlife's website](#) to help the charity understand how many lawns and green spaces are being allowed to grow this May.

Funding Finder: Online funding finder set up. <https://beta.bathnes.gov.uk/funding-finder>

Ageing Well Network: A meeting takes place at Chew Magna Millenium Hall on May 10th.

8. Appointment of Representatives: Parish Liaison: 2 Councillors to alternate.

ALCA Various: Rotational. Flood Reps for Rivers, Watercourses & Drainage: MJ

Defibrillator Guardian: JT (Stanton Drew), SP (Stanton Wick). Staffing Panel: Chairman & Vice-Chairman. War Memorial: GL. Village Hall Committee: DM.

Chew Valley Forum: IB Allotments: DM & JH. Cemetery: JH & MJ. Web Site Controller: LR & IB. Play Area: GL. Highways & Public Rights of Way: MJ & JH. Confirm Cheque Signatories: JH LR. Clerk to add (SC)

9. To re-adopt Parish Council Standing Orders and Parish Council Procedures:

Standing orders and Parish Council Procedures were adopted en Blanc as nothing has changed in a year.

10. To receive updates on current matters: a) Play Area: Chairman reported that 5 years ago the Parish Council made an application to B&NES for the Community Asset Transfer of the Play Area. The Parish Council would like to improve the deteriorating facilities, but with no security of tenure are unable to obtain Grant Funding. The Parish Council have put money aside in the Budget to enable match funding. Chairman further reported that moving the site had been discussed to Land which was gifted to the Parish. A Parishioner Survey would have to be undertaken and there would be several restrictions regarding the new site. It is doubtful that any other locations in the Parish would be available. Clerk reported that an e.mail had been received from B&NES in relation to a meeting to discuss the Parish Councils request for a more secure lease or the asset transfer. It was agreed to follow up on the B&NES meeting and to include Ward Councillor Dave Harding in the correspondence.

11. Matters for Discussion/Decision: a) Causeway Works Upper Stanton: The works had been postponed again. It was suggested that Clerk write to B&NES and ask for a Consultation to take place prior to any works being undertaken.

b) Parish Council Insurance: Parish Council agreed to take the offer of the Long Term Agreement offered by Zurich Insurance.

12. Reports: a) Clerks Update Report: Stanton Court Care Home: Clerk has been contacted by a Consultant Team acting for the owners of Stanton Court Care Home. They are intending to be submitting a planning application & listed building consent submission for the extension and significant upgrade of accommodation at the Care Home. Prior to making the submission they would like to attend a Parish Council meeting to share the details of the scheme. Clerk has spoken with them and given meeting dates for their consideration.

Local Plan Options Response from Stanton Drew Parish Council: Vice Chairman submitted the response from the Parish Council. Details were circulated to all Parish Councillors. Clerk has a copy on file and summary from B&NES.

Fix My Street: Following a report submitted last month regarding the two road signs a 20mph Sign & a National Speed Limit Sign facing the incorrect way, it has been confirmed that this issue is now resolved.

Curo: Clerk circulated an e.mail from the Resident Engagement team at Curo homes, regarding properties at The Drive, Highfields & The Crescent within the parish. The engagement team are visiting the areas on 9th May, a suggestion was made to meet with a representative of the Parish Council.

Clerk responded giving the date of the next Parish Council if they wished to make contact but did not hear anything back.

Nominee for Chelwood Rotary Community Award: Our nominees were runners up for the Community Award. The winner was Hazel Rider East Harptree Parish Council.

Public Rights of Way: The Parish Agency Agreement for Vegetation Clearance amount for 2024/25 is £ 952.80 (£934.12 23/24) Clerk has raised an invoice and sent to B&NES for this amount. Clerk is also liaising with a parishioner interested in helping to carry out the vegetation clearance on the footpaths and the previous Public Rights of Way Officers.

Bridge at Brook Cottage: No update.

b) Richard Jones Foundation Report: A meeting of the trustees took place on Wednesday 10th April 2024. Mr P Godfrey retired as Clerk and has been replaced by Mr A Dunn. Five applications for grants were considered. One application only from Stanton Drew, £160.00 was donated towards the cost of an iPad. The next meeting takes place on Wednesday 24th October 2024 at Chew Magna starting at 7.30pm.

13. Planning: Planning Applications Received: None to report

Planning Outcomes Received: None to report

Planning Appeal Received: Halfway Farm Stanton Road Stanton Drew Bristol
Outline application for the demolition of the existing farm buildings and farmhouse and replace with 5 new dwellings, all matters reserved (Resubmission) Appeal Ref: 24/00013/RF
Application Ref: 23/02236/OUT: On discussion it was agreed that the Chairman and Vice-Chairman would submit a response to the appeal on behalf of the Parish Council.

14. Financial: Payments to be authorised over £100.00

Mrs J Bragg	Salary for May	815.56
D Malley	Payroll Services 2024/25 Financial Year	120.00
ALCA	Annual Subscription 2023/24	222.80
D Lucas	Cut & Strim Play Area	260.00

Payments to be authorised:

Mrs J Bragg	Imprest Expenses	61.46
HMRC	Clerk NI & Tax	91.53

Receipts to note:

B&NES	1 st Part Precept	9468.00
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15. Items of Report to carry forward to the next Meeting: Westlink, Allotment Rental, Play Area, Causeway Works, Clerks Appraisal.

16. To Note Future Meetings:

DATE OF NEXT PARISH COUNCIL MEETING: Tuesday 4th June 2024