

**MINUTES OF A MEETING OF STANTON DREW PARISH COUNCIL
HELD ON TUESDAY 7th JUNE 2022 7.30 P.M.
AT THE VILLAGE HALL SANDY LANE**

Present: Chairman: Mrs L Richardson Vice-Chairman: Mr J Hudson

Mr I Batchelor, Mrs J Tibbs, Mr N Pushman. Cllr K Warrington. Clerk: Mrs J Bragg.

Chairman welcomed the Parish Council to its first meeting after the Platinum Jubilee. The Parish Council held a minutes silence to remember Mr J Keel, a long standing member and Chairman of the Parish Council who had recently passed.

-1) Drainage Works: As an extra agenda item the Chairman brought to the attention of the Parish Council details regarding the proposed Drainage Works for Bromley Road. The work has now been re-scheduled to start 1st August 2022. There will still be a road closure. B&NES are hoping to complete within 3 weeks which is a shorter time than envisaged. Clerk will add this to the Parish Magazine and Noticeboards.

1. Public Participation: There were no members of the public present.

2. Apologies for Absence: Were received from Mr M Jones & Mr R Hill

3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda. There were none to note.

4. To confirm the Minutes of AGM, Annual & Monthly Meeting held on Tuesday 3rd May 2022: After being circulated and read the minutes were proposed (JT) and seconded (IB) as a true and accurate record and duly signed by the Chairman.

5. To receive an update on District Matters from Ward Cllr Warrington: No decision to date on the Lighting issue in the Parish.

The B3130 has been inspected and recommendations for issues are awaited. A TRO is expected late Summer.

B&NES have planned an extra three weeks of road cleaning, clearing and maintenance.

The Parish Council were asked to consider any areas which they may like Litter picked/cleaned.

6. To receive updates on current matters: a) Allotments Update: A complaint had been received from an allotment holder following the selective spraying of the nettles and docks on the Site. Professional advice was sought and Grazon had been used and not Glysofate.

The Padlock is now in place on the gate and the access Code given to all. The Signs are now in place. Clerk is to create a What's App Group. All rents have now been collected.

Following the advert in the Parish Magazine there is now a waiting list for the Allotments.

Clerk to send out a prompt letter to remind tenants of their obligations in cultivation.

Thanks were extended to Mr J Hudson for his work at the Allotment Site.

b) Surgery Bus: No update.

c) Play Area – Seating & Repairs to fence behind the Seating area: Parish Council agreed it would be good practice to seek the advice from GB Sport & Leisure before installing any new seating. Ownership of the boundary fencing will be obtained from Land Registry.

d) Community Emergency Plan: B&NES are now reviewing Community Resilience Plans. Templates from initial Emergency Plans have been obtained. It was suggested that a Sub-Group could move this forward. Clerk to add to the July Agenda for further discussion and agreement.

e) Richard Jones Foundation: Trustees of the Foundation in Chew Magna have been contacted for further background on Richard Jones. Stanton Drew Trustees are trying to raise the awareness of the Foundation. Details are on the Web Site, Noticeboards. Details will be added to the stantondrew.org web site and possibly an advert at the Cinema Nights.

f) Stukeley 300: An e.mail of questions around arrangements for the weekend had been received. Clerk and Chairman will respond. The event is the weekend of Saturday 22nd & 23rd July 2023.

7. Matters for Discussion/Decision: a) August Meeting: It was agreed to hold an August meeting. Agenda items will be prioritised.

b) Remembrance Sunday Road Closure: Clerk has started the Road Closure application process. Chairman has provided a map of the Road Closure. It was agreed that the closure time would be 10.50am to 11.20am. Clerk to finalise the application.

c) Financial Statements: c1) The Internal Audit had been completed. The Parish Council received and considered the Annual Internal Audit Report.

c2) The Parish Council approved the Annual Governance Statement Section 1. Chairman & Clerk duly signed.

c3) The Parish Council agreed the Account Statements Section 2. Chairman duly signed the document.

Clerk will send Paperwork to the External Auditor. The Exercise of Electors Rights will be advertised on the Web Site.

d) Consultation on Draft Planning Obligations Supplementary Planning Document and Draft Sustainable Construction Checklist Supplementary Planning Document:

Mr I Batchelor will consult and respond to Clerk who will submit comments before 17th June 2022.

e) Clerks Appraisal. Clerks change in Scale Point: Chairman & Vice-Chairman had undertaken the Clerks Appraisal. Chairman proposed that due to an increase in duties the Clerk should be awarded an increase in SCP from SCP20 to SCP 21. All agreed.

8. Reports: a) Clerks Update Report: Stanton Drew Bromley Road Drainage Works: Updates given at the beginning of the Meeting.

Fly Tipping: There has been no update from the Environment Agency regarding the tipping over the bridge on Sandy Lane. Clerk to contact one of the Flood Representatives and ask for a contact person to escalate this.

Play Area: Await the inspection by ROSPA.

War Memorial: The Poppy and fixing has been removed along with the Poppy Wreaths.

Parish Charter Review: Mapping Climate Data: Community Emergency Plans: Clerk circulated details received from B&NES in relation to these three topics.

Library Service: A review of the Mobile Library Service has been undertaken and footfall figures looked at. The days remain the same for Stanton Drew however the time has changed slightly. The Mobile Library will still visit on a Friday and the time will be 10.00am – 10.30am. Details have been sent to the Parish Magazine and the Web Site.

Fix My Street: Blocked drains were reported to B&NES. Location Upper Stanton Drew just down from the Post Box.

Footpath, Bromley Mount: PROW were made aware of a signpost damaged, the concrete marker which gets overgrown at the end of the lane by Bromley Mount and the lack of circular yellow markers on gateposts between The Old Engine House and the steps into the wood. PROW have confirmed they will deal with the damaged signpost. Our footpaths officers have replaced all of the yellow markers.

Bromley Road Signs: All of the damaged signs have been reported to B&NES via fix my street and now listed as action scheduled.

New Road Hatchings Upper Stanton Drew: Following an e.mail to Highways regarding the new Road Hatchings and explaining that the PC were not consulted, the Clerk received a reply to say that the reason for the work was that the school had expressed concerns relating to driver behaviour outside of the school, particularly at school drop off and pick up

times. The new markings, improved school signage and new roundels help increase awareness of the school and remind drivers of the change of highway environment. There is no budget to improve the road surface in this financial year and therefore a decision was taken to lay the markings regardless. When the road is resurfaced the markings will be reinstalled.

Stones at the edge of the Highway: No further update from Highways received on this.

Defibrillator: Another successful Defibrillator Check is complete.

Bristol Clean Air Zone: Clerk circulated information regarding the forthcoming CAZ to Parish Councillors. Details have been added to the Web Site.

Chew Valley Area Forum: The next Meeting takes place on Tuesday 14 June at 6pm by Zoom. The Agenda has been received. There will be updates from the Police, update on Ukraine, Place Engagement, Three Valleys Healthcare & an update from the Chew Valley Climate & Nature Emergency Working Group. Chairman will attend.

9. Planning: Planning Applications Received: 22/02059/FUL Mill Place Bromley Road. Proposed Solar panel installation to south elevation of outbuilding, addition to previous planning approval 20/03168/FUL. Mr Pushman to consult.

22/01650/OUT Halfway Farm Stanton Road Stanton Drew. Erection of 5 dwellings following demolition of existing farm buildings and farm house. **Parish Council Support.**

Planning Outcomes Received: Land at The Orchard Stanton Drew: Appeal Ref: APP/F0114/W/22/3291569 **The appeal was dismissed.**

10. Financial: Payments to be authorised over £100.00 Proposed (IB) Seconded (JT)

Mrs J Bragg	Salary	717.67
D Lucas	April Grass Cutting	175.00
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Filers Coaches	April Surgery Bus	120.00
Filers Coaches	May Surgery Bus	150.00
Gallagher	Insurance Renewal 2022-2023	1018.90

Payments to be authorised:

Mrs J Bragg	Imprest	23.99
HMRC	Clerk & Tax	43.40
Kites Transport	Allotment Signs	57.60
PCAA	Subscription 2022-2023	75.00

Receipts to note:

11. Items of Report to carry forward to the next Meeting: Surgery Bus, Play Area, Emergency Plan. Additional item Flower Show.

13. To Note Future Meetings: DATE OF NEXT PARISH COUNCIL MEETING: Tuesday 5th July 2022