

**MINUTES OF A MEETING OF STANTON DREW PARISH COUNCIL  
HELD ON TUESDAY 5<sup>th</sup> APRIL 2022 7.30 P.M.  
AT THE VILLAGE HALL SANDY LANE**

**Present: Chairman Mrs L Richardson Vice-Chairman: Mr J Hudson**  
Mr R Hill, Mr M Jones, Mrs J Tibbs, Cllr K Warrington. Clerk: Mrs J Bragg  
There was one member of the public present.

**1. Public Participation:** Member of the public attended to hear the Parish Councils decision regarding the siting of a greenhouse on an allotment plot.

**2. Apologies for Absence** were received from Mr N Pushman and Mr I Batchelor.

**3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda.** There were no interests to note.

**4. To confirm the Minutes of a Monthly Meeting held on Tuesday 1<sup>st</sup> March 2022:** After being circulated and read the Minutes were proposed (RH) and seconded (JT) and signed as a true and accurate record.

**5. To receive an update on District Matters from Ward Cllr Warrington:** Updates were given on a Lighting Application in Stanton Drew and an Appeal at The Orchard Stanton Drew. Budgeted Money has been allocated for an Assessment/consultation to be undertaken in relation to speeds along the B3130. Works needed following the consultation will be carried out in the Autumn. This will affect three Parishes. Chew Magna, Stanton Drew & Pensford. It was suggested that the three parishes meet once the proposals are known.

**Chew Valley Recreational Trail:** B&NES Officers are monitoring concerns. A Stage 3 Audit is due to be undertaken.

An update was given on the WECA Spatial Development strategy and the Joint Spatial Plan.

**6. To receive updates on current matters: a) Allotments Update:** Further clearing works have been undertaken using a digger on site. A mix of Meadow Grass and Wild Flower Seed will be purchased and sown. Thanks will be extended for the use of the Digger. Parish Council agreed to advertise the Allotments in order to create a waiting list.

**b) Surgery Bus:** A meeting of the WI had been addressed. Very few were aware and had actually used the Bus. Parish Council will speak with the Doctors Surgery and the Coach Company to possibly trial a different day to run the bus. A Friday was suggested so that passengers could visit the Market in Chew Magna.

**c) Annual Parish Meeting:** This will now take place before the Parish Council Meeting on 3<sup>rd</sup> May 2022. It will start at 7pm.

**d) Play Area:** The January Report from GB Sports had no major risks. The next jobs will be to remove the bark area and level and re-seed. The Sand Pit will be dug out and grass seed planted.

**7. Matters for Discussion/Decision: a) Survey of Damaged Signs in the Parish:** All signs along Bromley Road coming into the Village are reported to be damaged or turned around the wrong way. Pedestrian signs are badly faded. Clerk will report to Pensford Parish Council that the Ford sign in Stanton Lane has been removed.

**b) Clerks Appraisal:** The Chairman and Vice Chairman will carry out the appraisal in May.

**c) Request for the Siting of a Greenhouse on the Allotment Site:** An application from a Tenant for the siting of a Greenhouse had been considered and was agreed. Plot A will become a full size plot and as of the next Financial Year it will be charged as such.

**d) Approve cost of Signs for Allotments:** The Parish Council approved the costs of the new signs for the Allotments. The Eastings and Northings Locations have been added to the sign. It was suggested that we also include the "What three words" for the location. The Lock will be put on the gate. Clerk to set up a What's App group for the Allotment Holders.

**8. Reports: a) Clerks Update Report: New Parish Noticeboard:** Parishioners are reported to be missing the Community Noticeboard. Clerk suggested the purchase of another one for community notices, the Parish Council would be happy to make a donation to a new noticeboard.

**Stanton Drew Bromley Road Drainage Works:** Clerk has replied to B&NES with the Parish Council's recommendation that the works could be carried out during the Summer Break.

**Parish Liaison Meeting:** The Parish Liaison Meeting was held on 23<sup>rd</sup> March 2022.

**Stanton Drew Parish Council response to WECA A37 and A367 corridor transport survey:** The slides from the presentation have been received. There is no mention in the update which relates to requests for an A368 Corridor assessment being carried out.

**Public Rights of Way:** The suggested improvements were returned to PROW.

**Ward Councillor Empowerment Grant:** The Grant of £250.00 has been received. This is towards costs and improvements at the Play Area.

**Fix My Street Issues Reported:** All Issues reported including blocked drains again, a broken sign and rubbish have been dealt with swiftly and successfully by B&NES and updates have been sent to the Clerk.

**Churchyard:** The Parish Council have been notified that the Interment of Ashes of a late parishioner will take place in April. Mr Hudson and Mr Jones will kindly cut the grass prior to this date.

**Poppy Prints:** A print remains at the Druids Arms for display. It was suggested that maybe the Village Hall Committee would purchase one for the Hall.

**Surgery Bus Donations:** Clerk visited the Doctors Surgery and collected the donations. Totalling £50.00

**Richard Jones Foundation:** The next meeting takes place at Newton St Lowe on Monday 11<sup>th</sup> April 2022. The Trustees will attend.

**Chew Valley Forum:** The notes were received from the Chew Valley Forum Meeting and circulated to the Parish Council.

**Allotment Rents:** An allotment holder had paid the money to the incorrect account. Clerk has helped to sort payment out and it is all received now.

**Planning:** The Parish Council were notified by the Ward Councillor that there is an appeal process starting regarding the The Orchard PIP - **21/04521/PIP**

The Parish Council have not received information regarding this as yet.

**21/05683/FUL** Bromley Mount Following a call in request the application is on the agenda for consideration by the committee on 6<sup>th</sup> April 2022.

**Fly Tipping:** It was reported to the Clerk that there is more fly tipping over the bridge on Sandy Lane, B&NES have told the parishioner reporting it that it's not their responsibility. There is a mattress and fridge freezer in the river and more recently bags of spent compost/balls. On discussion it was agreed that the Clerk could contact the Drainage Team at B&NES and ask their advice.

**Audit 2021-2022:** The initial letter from the external auditors PKF Littlejohn has been received. The certificate of exemption for Authorities with an income less than 200K has to be submitted by 1<sup>st</sup> July 2022. Clerk will e.mail our Auditor and arrange for the audit procedure to start.

**9. Planning: Planning Applications Received:**

**Planning Outcomes Received: 21/05128/FUL** Greenlands Stanton Road. Commercial mechanics workshop and extension to existing mechanics building (Resubmission). PERMIT

**21/05281/LBA** The Tithe Barn Sandy Lane. Proposed replacement of the existing garage door. CONSENT.

**22/00265/FUL** Tynings Farm, Bromley Road Stanton Drew. Erection of Rear Extension. PERMIT

**22/00643/FUL** 15 The Crescent Stanton Drew. Two storey rear extension. PERMIT

**10. Financial: Payments to be authorised over £100.00** Proposed (JH) Seconded (MJ)

Mrs J Bragg	Salary	717.67
Filers Coaches	Surgery Bus – February & March	270.00
D Lucas	Cutting & Strimming Play Area – March	175.00
N Penney	Play Area Maintenance & Parish Jobs	740.00
N Penney	Allotment Clearing Works	250.00

**Payments to be authorised:**

Mrs J Bragg	Imprest	18.00
HMRC	Clerk NI & Tax	46.72
Mrs J Bragg	Microsoft 365 Licence	5.99

**Receipts to note:**

Surgery Bus	Donations	50.00
B&NES	Ward Councillors Donation	250.00
HMRC	VAT Refund	1468.13

**11. Items of Report to carry forward to the next Meeting:** War Memorial (Road Closure, Final Balance, Centre Stones & Plaques).

**13. To Note Future Meetings: DATE OF NEXT PARISH COUNCIL MEETING: Tuesday 3<sup>rd</sup> May 2022**