

**MINUTES OF A MEETING OF STANTON DREW PARISH COUNCIL
HELD ON TUESDAY 1st June 2021 7.30 P.M.
AT THE VILLAGE HALL SANDY LANE**

**Present: Chairman Mrs L Richardson Vice-chairman: Mr J Hudson
Councillors Present: Mr M Jones, Mr I Batchelor, Mr R Hill, Mrs J Tibbs.
Cllr Warrington. Clerk: Mrs J Bragg.
There were four members of the public present.**

Chairman welcomed everyone to the Parish Council Meeting. The first face to face public meeting since Lockdown Restrictions due to Coronavirus.

1. Public Participation: A member of the public attended to update the Parish Council on a Planning Application 21/02327/FUL. The application had been validated and sent to the Clerk. Parish Councillors will arrange a site visit.

Footpaths Officer Position: It was confirmed that the Footpaths could continue to be maintained under the Parish Councils Public Liability Insurance. A new tender will be submitted.

2. Apologies for Absence were received from Mr N Pushman.

3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda. An interest was received in relation to item 7b by Mrs L Richardson.

4. To confirm the Minutes of AGM, Annual & Monthly Meeting held on Tuesday 4th May 2021. After being circulated and read the minutes were proposed (IB) and seconded (RH) as a true and accurate record and were duly signed by the Chairman.

5. To receive an update on District Matters from Ward Cllr Warrington: Concerns of speeding on a sub-standard road have been reported to B&NES Personnel. A letter received by the Parish Council and copied to the Ward Councillor has also been sent to Authority. It was agreed that clerk would circulate the Ward Councillors Emails. Clerk will also write to the Leader and Chief Executive Officer of B&NES Council.

Enforcement Issue: This is ongoing.

Transfer of Assets – Play Area: Nothing more has been heard. Ward Councillor will follow up with B&NES.

Footpath at Stanton Wick: PROW are looking into putting up better signage to divert it slightly.

It was reported that B&NES Council will not be starting to charge for building rubble to be taken to Recycling Centres. A Parish Councillor had a recent problem with fly tipping in a field gateway. B&NES Council advise to take pictures of the rubbish before removal, also if there is anything with an address on it take a photo of it in situ before removal.

Consideration was advised for signage or a Camera at the location.

6. To receive updates on current matters: a) War Memorial Update: Work is well underway. The Closure date for comments on the Variation Application 21/02098/VAR is 11th June 2021. Approval date is 25th June 2021. The Stone Monoliths are being worked on. Comments have been submitted onto the web site.

Donations continue to be received from kind parishioners. The Village Hall Committee have confirmed they still have funds ear marked for the War Memorial should they be needed.

It was agreed that the “Unveiling” of the Memorial should take place on the Remembrance Sunday.

Insurance: The War Memorial is currently still insured as per the previous amount. This may have to be adjusted.

b) Auction of Stanton Poppies: The Auction of the Original Painting will take place on the afternoon of the 25th July 2021. There will be a reserve price on the Original Print. One framed print will also be auctioned on that afternoon. A3 unframed prints are now available to purchase at a cost of £50.00. An advert has been put into the Parish Magazine.

c) Play Area: A meeting of the sub-committee is to be arranged. Repairs had been undertaken to the Play Tower Roof and protruding screws had been removed from the Wooden tunnels.

d) Defibrillator: The Defibrillator will no longer be registered with the South Western Ambulance Service, the Parish Council have been advised that after the 12th May registering would be replaced by a national database called the Circuit. The Defibrillator has been duly registered with the Circuit and confirmation received. The Defibrillator has since been checked and a report submitted, all in working order.

A report of problems accessing the Defibrillator had been received, however on checking all access numbers were registered correctly.

e) Neighbourhood Plan: The Neighbourhood Plan had a majority “Yes” Vote at the recent Elections. Huge gratitudes of thanks were extended to all involved and members of the Steering Group. A notice will be put on the Parish Council Web Site stantondrewpc.co.uk

7. Matters for Discussion/Decision: a) To re-adopt amended Standing Orders: The amended Standing Orders had been circulated, all changes are tracked and it was agreed that they are adopted. Proposed (IB) Seconded (MJ)

b) Old Colliery Yard Stanton Wick: An Enforcement Notice has been raised by the Planning Authority in relation to this site following activity noted there. Planning indicates that there has been no permissions granted since 17/00781/FUL (Erection of 2no detached houses and residential conversion & extension of industrial building into 5no dwellings following demolition of existing industrial building). Parish Council await an update.

c) Annual Parish Meeting: The arranged Parish Meeting had to be cancelled due to inclement weather conditions. Parish Council to discuss another date at the July Meeting.

8. Reports: a) Clerks Update Report: Old Parish Council files: It will be arranged to take all the old files to the Village Hall. Chairman, Clerk and anyone else on the Parish Council willing to join in will sort and keep what is required. The rest can be suitably disposed of. Cllr J Tibbs offered to help.

Ward Councillor Grant: An e.mail has been received from B&NES asking if the Parish Council were able to spend the £500 granted to them in the last financial year and if so what stage is the project at. The Parish Councils Grant was put towards the cost of the new Defibrillator Cabinet. Clerk will respond and attach the necessary information.

Hall Bookings for Meetings: Clerk has arranged booking for future Parish Council Meetings. Booking Clerk is going to check the records regarding payment for meetings.

Members of the Public Concerns Raised: There were no issues raised with the Clerk this last Month

Enforcement Issue: An update is awaited regarding the possible Enforcement Issue reported to Cllr Warrington to take forward regarding a property in Upper Stanton Drew.

Landslips at the Causeway: No updates received at present.

Pot Holes & Bad Road Surface from junction of Upper Stanton Drew to Tarnwell – all of this has now been patched up. ,

Parish Noticeboard by School: The noticeboard awaits repairs, however on discussion it was agreed to purchase a new Noticeboard. Clerk will obtain details on a new board.

Footpaths/ PROW Issues: The appointment of someone to keep the footpaths/stiles clear is still required.

Clerks Appraisal: The Chairman and Vice Chairman undertook the Clerks Yearly Appraisal on Wednesday 19th May at 11am.

Audit: Audit process is all in hand.

Parish Council Insurance: Clerk raised the increase of the Council Insurance with ALCA...ALCA reported that other Clerks had experienced similar increases, but had stayed with the same insurance companies as they are the best for Parish Council Insurance.

Correspondence:

Letter from Parishioner: The Parish Council received a letter from a Parishioner informing them of a proposed planning application which will be submitted. The Parish Council still await the application.

Climate Emergency: Clerk received an e.mail from the Parishioner who was to be involved in the Climate Emergency Meetings etc. At present he has not had time to engage with the CV C & NEWG but does receive all of the correspondence from them. He still intends to draft a draft-declaration.

Scam Warnings: Parish Councillors have reported they have received text messages posing as a certain bank saying that an automatic payment has been set up.

Clerk has also received phone calls telling her that her router is not working and press 1 for further information.

Another Scam being circulated is by form of an e.mail which goes along the lines of - We have been informed of an email claiming to be from Gov.UK, advising that a number of National Insurance Numbers have been disabled following reports of fraudulent activity. The email states that if you are the recipient of such an email then your "NIN" as they call it has been disabled and you must reactivate it on the attached document. If you receive one of these emails, please DO NOT follow the instructions and DO NOT click on the red (Start Now) button, but delete the email immediately.

Burglary: Thieves forced two doors to enter an outbuilding on Knowle Hill, Chew Magna, during the night of Sunday 23 May. A large number of items were stolen, including an orange KTM motorbike, an E Bike and four road bicycles, along with various tools.

9. Planning: Planning Applications Received: 21/02156/TCA Court Farm Church Lane Stanton Drew. Scot's Pine – fell **Parish Council Support.**

21/02299/FUL 3 The Orchard Stanton Drew. Erection of single storey ground floor rear extension and remodelling/extension of rear dormer at first floor. Erection of veranda to the flat roof of rear extension and new cladding to the front existing dormer. **Parish Council Support.**

Planning Outcomes Received: There were none to report.

10. Financial: Payments to be authorised over £100.00 Proposed (IB) Seconded (JT)

Mrs J Bragg	Salary for June	717.67
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Payments to be authorised:

Mrs J Bragg	Imprest Use of Home as Office	18.00
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Mrs J Bragg	Postage	5.10
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Mrs J Bragg	Zoom Licence Monthly Charge	14.39
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HMRC	Clerk NI & Tax	46.72
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Receipts to note:

War Memorial	Donation from a Parishioner	100.00
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11. Items of Report to carry forward to the next Meeting: It was agreed to take forward Annual Parish Meeting, War Memorial, Stanton Poppy Auction & the Play Area.

12. To Note Future Meetings:

DATE OF NEXT PARISH COUNCIL MEETING: Tuesday 6th July 2021 there will be a break in August.

At the end of the meeting a Member of the Public reported that it is intended to plant more bulbs with the Primary School Children. Bluebells or Snow Drops will be considered.