

**MINUTES OF A REMOTE MEETING
OF STANTON DREW PARISH COUNCIL MEETING
HELD ON TUESDAY 2nd MARCH 2021 7.30 P.M.**

**Present: Chairman Mrs L Richardson Vice-Chairman: Mr J Hudson
Mrs J Tibbs, Mr I Batchelor, Mr R Hill, Mr M Jones, Mr N Pushman, Cllr K Warrington.
Clerk: Mrs J Bragg.**

1. Public Participation: There had been no requests from Members of the Public to join the meeting. All concerns have been dealt with in Clerks Progress report.

2. Apologies for Absence: There were no apologies for absence.

3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda: There were no interests to declare.

4. To confirm the Minutes of the previous Meeting held on Tuesday 2nd February 2021: After being circulated and read the minutes were proposed (RH) and seconded (MJ) as a true and accurate record and will be signed by the Chair at a later date.

5. To receive an update on District Matters from Ward Councillor: Budgets: The budgets were put forward with no amendments. Noted it is very Bath heavy. B&NES Council are to start charging for Building Material being taken to Waste Depots. This has raised concerns regarding an increase in fly tipping. Scheduled Drain inspections will be ceasing by B&NES. Residents will be relied upon to report issues. It is unsure how much B&NES are hoping to save by not carrying out the inspections.

Light Pollution: If lights are subject to conditions and if they do not comply with the conditions there will be enforcement action taken.

6. To receive updates on current matters: a) War Memorial Update: Another donation had been received which takes the fundraising up to the target. A distanced site meeting had been undertaken. It was agreed to follow the current planning application and safely remove the plaque and keep it safe. Then for the digger to start work digging out to look at the levels.

All agreed to the Stanton Poppy Commission, prints will now be arranged and the original framed. Clerk awaits an invoice for the painting.

b) Allotments: No update to offer at present.

c) Local Plan Submission: Chairman has submitted comments to the Local Plan. There appears to be similar concerns raised by other Parishes.

d) Country Code Signs: Signs have been produced and locations identified. They will now be put up.

7. Matters for Discussion/Decision: a) Annual Parish Meeting: After discussion it was agreed that as long as the "Roadmap" out of Lockdown works the Parish Council would host a walk around the Parish. After the walk Parishioners will be encouraged to join the Parish Council for a Sunday Brunch giving time to discuss future Parish Council projects. Date suggested is 23rd May 2021.

b) Stanton Drew Parish Council Name change/Logo: A suggestion to change the name of the Parish Council to Stanton Drew Village Council had been put forward. Clerk had asked ALCA about the procedure and will circulate the details to the Parish Council. Clerk reported that it is not a straight forward procedure and changing the name would incur a lot of extra time. However this will be kept on the Agenda for further discussion.

c) Richard Jones Charitable Trust – Trustees Needed: Mrs J Tibbs & Clerk Mrs J Bragg volunteered to be Trustees for the Trust.

d) The Surgery Bus: As from 1st April Stowey Sutton Parish Council will cease contributing to this service. For Stanton Drew Parish Council to continue to subsidise this service they would have to double the amount that they pay. Filers coaches have very kindly offered to continue the service for a few months and subsidise the journeys themselves. Filers will be asked to possibly take postcodes of people travelling on the bus. Stanton Drew Parish Council will look at ways of either increasing the use or extending the route of this service by speaking with neighbouring parishes.

e) Neighbourhood Plan: B&NES have been asked if the Neighbourhood Plan will be included in the elections in May. Confirmation is awaited. B&NES will confirm with the election team. The referendum version of the plan is being edited and will need to be ready to submit to B&NES by the middle of March for checking and publishing. Clerk to follow up with B&NES regarding the referendum.

f) Play Area: The January Inspection Report is still awaited. There are further jobs which need tending to. The priority is the hedging. The rotten bench will be disposed of. The Children's sand pit area will be cleared and possibly deepened then lined with turf.

g) PCAA: Clerk continues to circulate the minutes. PCAA continue their work objecting to the expansion of Bristol Airport. Parish Council agreed to wait until Membership Subscription becomes due before agreeing to making a donation to the costs of the Appeal.

8. Reports: a) Clerks Update Report: Members of the Public Concerns Raised: The Litter along the A368 was cleared quickly after being reported via Fix My Street.

Highways – Speed of traffic B3130: Clerk has put in a request to B&NES for some signs to warn motorists that they are approaching concealed farm/property entrances on the B3130. This follows on from the point made by the Clerk to B&NES that the Parish Councils view that it is often people "passing through" the parish that were generally the problem as they do not know the road - it is definitely not a comment regarding local residents going about normal business and leisure use.

Clerk circulated information regarding a fatal accident on the B3130 in 2017, at this time B&NES had agreed to install 40mph advisory signs and 'slow' markings on the road in order to limit speed. Clerk also noted that the B3130 is mentioned in the October 2017 Chew Valley Transport Study after 15 incidents were recorded and the need to reduce the speed was highlighted?

Poles & Wires: Parishioners new to the parish wrote to the Clerk commenting on the large number of poles and wires which service Church Road in the Parish and could the Parish Council possibly look at having these wires put underground. Clerk replied to the effect that the poles have been put up by Truespeed bringing cable for High Speed internet to the village and that the PC cannot do anything about it.

Litter Picking: The next Great British Spring Clean 2021 is scheduled for 28 May - 13 June 2021

Overgrown Hedge; An very overgrown hedge has been reported via Fix My Street. Location is just off of Tarnwell.

Give Way Markings: Faded Give Way Markings have been reported at the junction past the Play Area which enters Moorledge Lane.

Pot Holes & Bad Road Surface from junction of Upper Stanton Drew to Tarnwell has been reported.

Rubbish Bin: Clerk reported to Fix My Street that the Rubbish Bin at the Drive needed emptying. It was overflowing.

Mud on Road: A Culvert becoming blocked and washing mud onto the road on Stanton Wick Lane will be reported to B&NES.

Play Area: A new rota for checking the Play Area Equipment has been circulated. A lot of Litter was picked at the Play Area. This was possibly down to the fact of Half Term and more children were at home. The January inspection has been carried out however the report is still awaited.

Footpath at Stanton Wick: The case has been passed to someone else in B&NES. It is hoped to negotiate a diversion package and if this is not successful enforcement action will be pursued. The affected Landowners will be contacted shortly. However face-to-face meetings will need to wait until the current lockdown has been eased.

Landslip at the Causeway: No works have been carried out at The Causeway since the issue of landslip was reported. Clerk has reported again as further slips have occurred bringing with them soil and debris down to the edge of the highway.

Ref the Causeway, volunteer residents are waiting for better weather to paint the railings. The daffodils which were planted by Shirley and the Primary School Children are now out and look lovely. However along the Causeway there is a lot of overgrowth which needs clearing and cutting back. Clerk will report this to B&NES.

For Sale Sign: A house for Sale sign was nailed to the side of the Parish Council owned Noticeboard at The Drive. Clerk e.mailed the Estate Agents and asked them to remove it.

National Insurance Scam: Clerk has received an e.mail highlighting a scam which relates to your National Insurance Number. You will be telephoned to say that your National Insurance Number has been compromised and please press 1 for further information. DO NOT press 1. Details will be put onto the web site and have been circulated to all on the PC

Stone Circle: The Stone Circle remains closed although over the weekend a parishioner reported that people were accessing the Stones by climbing through the landowner's hedge or over the barriers which had been put up. This was reported to the Police to deal with.

Footpaths Agreement: It's 20 years since most Parish Agency Agreements were signed and it has become necessary to bring them back up to date. Clerk received the new agreement. The agreement formalises the 2% annual payment increase. Clerk has signed the agreement and returned it to B&NES Council. B&NES have also recalculated the length of public right of way in the parish as this has changed slightly over the past 20 years. The agreement confirms that the Parish Council will be responsible for management of vegetation on **22.424** km of public rights of way. The rate for 2021/22 will be increased by 2% to £40.02/km. Now this has all been confirmed the Footpaths Officer Position will be re-advertised.

Parish Online Old Maps: Clerk has sent a follow up e.mail regarding the offer of old maps.

Census: Census Day is Sunday 21 March 2021. Further details have been received and circulated.

Flooding: A video showing the flooding outside of Brook Cottage was sent to B&NES on 2nd February 2021. A reply from B&NES reported the Senior Engineer for Traffic Management would be making a site visit to look at potential signing options. B&NES will then get back to the PC with a proposal but need the PC to be aware that any possible signage would not be fitted until well into the next financial year.

South Bristol Service Station Flooding – A buried manhole was found in the verge that might enable B&NES to clean the system. There are plenty of gullies in the area, but it's currently difficult to cleanse and survey the pipework. Covid has impacted on the B&NES Contractors quite a lot. The Highways Inspector will be spoken to about this issue.

Clerks Training: Clerk is booked to attend a Year End Accounts & Audit Training Session on 11th March 2021 at 10.00am – 11.30am

Odd Jobs: The Defibrillator Green Light will be looked at, however the new cabinet illuminates at night and it is not necessary to have the Green Light Working.

Countryside Code Posters have to be put up at the locations suggested.

Correspondence: Precept: The Parish Councils precept requirements for the next financial year were submitted. The agreed total of £18,385.00 was applied for.

9. Planning: a) Planning Applications Received: 21/00105/FUL – Revised Information
Ottery Villa Sutton Road. Erection of a single storey side and rear extension incorporating access to existing external garage. Refurbishment of garage to raise ridge and install first floor. Erection of front porch following demolition of existing front porch and outbuildings at rear. Parish Council Support

21/00490/FUL Indalo Upper Stanton Drew. Provision of loft conversion including raising existing ridge line. Parish Council Support.

Planning Outcomes Received: Glass House Farm Stanton Wick Lane Stanton Drew. Erection of two storey extension to form a granny annexe (Resubmission). **PERMIT**

10. Financial: Payments to be authorised over £100.00 Proposed (IB) Seconded (MJ)
Clerk reported that an allotment tenant had paid an amount into the Parish Council account by mistake. Clerk will raise a cheque to reimburse the funds.

Mrs J Bragg	Salary for March	716.67
HMRC	Clerk NI & Tax to Year End	145.23
Mr Blackman	Refund Payment following Payment to incorrect account	264.00
Filers Coaches	Surgery Bus – February	120.00

Payments to be authorised:

Mrs J Bragg	Imprest Use of Home as Office	18.00
Mrs J Bragg	Printer Ink & Postage	18.52
Mrs J Bragg	Zoom Licence Monthly Charge	14.39
GB Sports	January Play Area Inspection	78.00

Receipts to note:

Kelston Sparkes	Donation to War Memorial	2000.00
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11. Items of Report to carry forward to the next Meeting: Annual Parish Meeting, Neighbourhood Plan, Surgery Bus, Allotments, War Memorial, Play Area.

12. To Note Future Meetings:

DATE OF NEXT PARISH COUNCIL MEETING:

Clerk Year End Accounts Training

Tuesday 6th April 2021

Wednesday 10th March 2021