

**MINUTES OF A REMOTE MEETING OF  
STANTON DREW PARISH COUNCIL  
HELD ON TUESDAY 1<sup>st</sup> SEPTEMBER 2020 7.30 P.M.**

**Present: Chairman:** Mrs L Richardson    **Vice-chairman:** Mr J Hudson  
Mr R Hill, Mr I Batchelor, Mr M Jones, Mrs J Tibbs, Mr N Pushman, Cllr K Warrington.  
Clerk: Mrs J Bragg.

**1. Public Participation:** No issues raised prior to the meeting.

**2. Apologies for Absence:** There were no apologies all Councillors were present via Zoom.

**3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda.** There were no interests to declare.

**4. To confirm the Minutes of the previous Meeting held on Tuesday 7<sup>th</sup> July 2020.** After being circulated and read the Minutes were proposed (IB) and seconded (JB) as a true and accurate record and will be signed at a later date.

**5. To receive an update on District Matters from Ward Cllr Warrington.** There was nothing to report any further updates before the October meeting will be e.mailed to the Clerk once available.

**6. To receive updates on current matters: a) Odd Job List:** It was agreed that a monthly list of jobs will be compiled with priority jobs being put at the top of the list as they come in. The current list comprises of Play Area, Defibrillator Cabinet and clearing of vegetation from the Bus Stop. Clerk will add the Job List to her progress report each month.

**b) War Memorial Update:** An amended drawing had been prepared and circulated just prior to the meeting. A Construction Management Plan has been prepared. All involved are ready to start once the Planning Consent is granted. The War Memorials Trust had commented on the application which was not favourable. A rebuttal letter will be put together in response to their comments if necessary. All Parish Councillors agreed for the Ward Councillor to call in the application to committee. The Chairman has a telephone meeting diarised with the Planning Officer, following which the way forward will be decided. A letter has been sent to the DDC Brand Team of the MOD seeking permission to use the regimental badges and their preference of how the Regimental Badges would be displayed. Ideas for fundraising will be put on the October Agenda.

**d) Play Area:** Clerk reported that works highlighted in the last Inspection Report will be started on Friday 4<sup>th</sup> September. The Seat will be removed from the hedge and placed on the seated bark area. It was discussed to put a plastic membrane down and fresh bark as this area is now full of weeds. This will be added to the list of jobs. The area underneath the Monkey Bars also needs attention. Clerk to add an extra note on the Inspection Report to prompt closer inspection on some equipment. Having a Noticeboard at the Play Area was suggested. Cllr Warrington to follow up with B&NES the position of the Parish Council taking on the Play Area.

20.00hrs Cllr Warrington left the meeting.

**e) Speeding:** Clerk reported that the Beat Manager had been present in the Village with the Speed Camera. The results highlighted that there were some vehicles speeding through the village. Speedwatch Groups are suspended at the moment. Clerk to contact the Beat Manager with the offer of another location.

Concerns were raised regarding tractor drivers going too fast through the village and the use of mobile phones whilst driving. Local farmers will be spoken to reminding them of the dangers of fast large equipment and pedestrians which they may not see.

**7. Matters for Discussion/Decision: a) PCAA Request for Funds:** The PCAA had contacted all Parish Councils suggesting a donation of £1,000 per Parish Council to help

with legal costs for the Airport Appeal. One Parish Councillor suggested a donation of £500.00 as we are not a large parish. Clarity will be sought regarding giving money to a "Lobby Group". A Parish Councillor will seek advice from Keynsham Town Council. There was no decision made.

**b) Foundation Award Application:** Clerk reported that it is an ALCA priority to get as many councils as possible through this process to raise standards. Clerk confirmed that the Parish Council are meeting all of the required elements to the Award. All agreed to leave having the assessment for the Foundation Award at present.

**c) ALCA Training:** Training dates for the next Essential Councillor Course had been circulated. Mr Batchelor will attend the next course via Zoom on Monday 7<sup>th</sup> September.

**d) Litter Pick:** Due to the current situation with COVID the Clerk had been informed that the annual school Litter Pick would not take place. A parishioner has suggested that it would be good to have volunteers from the Parish responsible for certain areas. A lot of litter appears on recycling days when it falls off the lorry or is not secured in the green bins. It was agreed that the Chairman would speak with a Parishioner about a Litter Pick and the location of the Litter Bins which have disappeared. It was agreed to keep the Litter Bins on the agenda.

**e) Litter Bins:** A Parish Councillor has spoken at depth with a member of a working party for Felton Common. The Common is owned by three Parish Councils Winford, Felton & Regil. They find that although they have paid for the dog poo and rubbish bins it does not solve the Litter problem. Providing our own Parish bins would be a drain on our funds. It was agreed to arrange a Litter Pick.

**f) Allotment Site:** Notice was received from the Land Owner and in turn all tenants have been served notice as per their tenancy agreement. E-mails of concern have been received from tenants. Re-assurance has been given that the PC will look for a new piece of land for the allotments. However, if the new Landowner wants the allotments to stay then the Parish Council will continue to pay rental on the land as long as it is in within their budget. It was agreed that the **Chairman** will add a full page advert to the Parish Magazine seeking an alternative site for the allotments.

**8. Reports: Clerks Update Report Play Area:** The weekly inspections are being carried out. Concerns over the condition of the Wooden rails above the Crawl Tunnels has been highlighted on inspections. It is anticipated that the work will start on Friday 4<sup>th</sup> September to replace all of the rotted timbers and see to any other bits which were highlighted in the report. Roy has kindly been up to the Play Area and removed the overgrown vegetation around the seat next to the BMX Track. This will be moved over to the barked seating area.

**Stanton Drew Neighbourhood Plan:** The Inspector has reported that subject to suggested modifications, she has recommended that the Plan proceeds to referendum.

**Highways;** Many signs in the Parish remain obscured by overgrowing vegetation. Clerk has asked Highways to attend to these as it is their responsibility. Safety concerns were raised if we asked someone to undertake the clearing on the Parish Councils behalf.

**Fingerpost sign:** It was reported to the Clerk that the Fingerpost Sign located on Bromley Road where the road splits towards the Play Area/A368 which points to Bath and Chelwood is pointing the wrong way!! This will be added to Fix My Street.

**Drains:** It was reported to the Clerk that all the drains along Stanton Wick Lane are in need of clearing again. This will be reported on Fix My Street.

**Speeding in the Village:** The Speed Camera has been in the Village twice this month. Clerk is trying to obtain results. The parishioner who raised concerns about speeding was informed of this.

**Litter:** Litter has been a big problem around the parish again. For further discussion see Agenda item.

**Replacement Rubbish Bins:** Clerk e.mailed B&NES again and asked if there was any possibility at all for a new bin for the centre of the Village. B&NES have clarified that there is no budget for new bins. They would consider relocating one of our existing bins if we wanted them too. For further discussion see Agenda Item.

**Village Halls:** Guidelines on safe opening of Village Halls continue to be received from ALCA. Clerk continues to forward them to the Village Hall Committee Chairman.

**Defibrillator at Carpenters Stanton Wick:** The Defibrillator is now live and the checks are being undertaken by the guardian and submitted to South Western Ambulance.

Training venue and training dates are still to be arranged.

Clerk has received an e.mail from the Rotary at Chelwood Bridge asking the Parish Councils view of the addition of a small plaque listing those who have donated to the Defibrillator.

Similar plaque has been added to the cabinet at Farrington Gurney. The Rotary will facilitate and install the plaque.

A query regarding spare pads for the Defibrillator was received from the Guardian. Spare pads have to be purchased and do not come as standard with the Defib. Clerk suggested that two parishes could get together to buy the pads and share them, that way if a defibrillator is used the pads are there ready to replace and the defibrillator is not out of action at all.

Clerk received an e.mail regarding the cabinet at the Village Hall. It is understood that the new render on the Hall will not affect the installation of the new cabinet.

**Ward Councillor Empowerment Fund:** The application for the Ward Councillor Empowerment Fund Grant was submitted but there has been no update on it yet.

**Audit Process/Exemption Status:** Following confirmation of the completion of the Audit for the year ended 31<sup>st</sup> March 2020 the web site will be updated with a copy of the accounts.

**PPE for Parishes:** There has been no response from B&NES regarding a question raised recently asking should Parish Councils be ordering PPE to have in stock .

**Chew Valley Forum Meeting:** The Chew Valley Forum Meeting took place via Zoom on Tuesday 4<sup>th</sup> August 2020. There was a discussion at the Forum meeting on Climate & Nature Emergency.

**Footpaths:** It was noted by parishioners that the small stone footpath sign near the pump house (the drive that goes up to Bromley Mount) has disappeared. Clerk reported this to PROW.

Clerk was asked if a survey of the wooden stiles could be undertaken in Stanton Wick as some of them are becoming old and in danger of breaking. PROW proposal would be for a stile at the rear of the Carpenters Arms from the track into the car park to be made safe, then remove the next stile into the garden and replace it with an unauthorised gate if they need one and make safe the one at the back going into the next property. It was reported to the Clerk by a member of the public that the footpath is blocked at the rear of the Pub and they were disappointed that they could not walk the path. Clerk informed them that she would take it up with PROW as this has been a long-standing issue which needs to be resolved.

**9. Planning: Planning Applications Received: 20/02687/FUL** Erection of a new War Memorial following the removal of the existing. As the Parish Council own the War Memorial it is not necessary to send in a comment.

**20/02699/FUL** Bromley Mount Bromley Road. Replacement Dwelling (Resubmission) Parish Council Support this application.

**Appeal Notification: 20/00037/RF** (Application Ref: 19/0523/CLEU) Kestrels Stanton Road Stanton Drew. Erection of two wooden buildings connected by a poly tunnel on a metal frame.

**Planning Outcomes Received:** None to report

**10. Financial: Payments Authorised & Paid August 2020** Proposed (JT)

D Malley	Payroll Services	120.00
L Richardson	War Memorial Planning Application	142.00
Mr D Lucas	Grass Cutting	300.00
Mrs J Bragg	Clerk Salary August	700.39
Mrs J Bragg	Gift Voucher	25.00
Mrs J Bragg	Printer Ink	16.50
JW & TJ Pearce	Play Area Materials (Posts)	385.80
R O Dando & Sons	Play Area Materials Postfast	49.68

**Payments to be authorised over £100.00** Supported & Proposed by All attending.

Mrs J Bragg	Salary for August 2020	700.39
Mr S Croucher	Allotment Rent payable to Landowner	400.00
Filers Coaches	Surgery Bus July 4 weeks @ £30.00	120.00
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**Payments to be authorised:**

Mrs J Bragg	Imprest Use of Home as Office August & September	36.00
Mrs J Bragg	Stationery/Postage	12.39
HMRC	Clerk NI/Tax	88.06

**Receipts to note:**

Surgery Bus Donations	116.57
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The Parish Council would like to thank those parishioners who have made donations towards the Surgery Bus.

**11. Items of Report to carry forward to the next Meeting:** War Memorial – Fund Raising PCAA, Allotments, Budget, Litter Bins/Litter Pick.

**12. To Note Future Meetings: DATE OF NEXT PARISH COUNCIL MEETING:**

**Tuesday 6th October 2020**

**B&NES ALCA Meeting Thursday 3<sup>rd</sup> September 2020 – Chairman to attend.**

**Parish Liaison Meeting Thursday 22<sup>nd</sup> October 2020**