

**MINUTES OF A REMOTE MEETING
OF STANTON DREW PARISH COUNCIL
HELD ON TUESDAY 2nd JUNE 2020 7.30 P.M.**

Present: Chairman; Mrs L Richardson Vice-Chairman: Mr J B Hudson

Mr R Hill, Mr N Pushman, Mrs J Tibbs, Mr M Jones, Mr I Batchelor. Cllr K Warrington.

Clerk: Mrs J Bragg

1. Public Participation: There were no issues raised prior to the meeting from Members of the Public.

2. Apologies for Absence: All Parish Councillors were present via Zoom. There were no apologies.

3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda: There were no interests declared.

4. To confirm the Minutes of the previous Meeting held on Tuesday 5th May 2020:

After being circulated and read the minutes were proposed and seconded as a true and accurate record and will be signed at a later date.

5. To receive an update on District Matters from Ward Cllr Warrington: Pavements are being widened in Bath in anticipation of shops opening on 15th June 2020. It was reported there are no current plans for shops in Keynsham.

An Extraordinary Council Meeting was called for 16th June in order to debate a recent Covid Report. The meeting was asked for so responses could be fed back. Many parishes reported being mobilised to distribute food parcels but none arrived. Many volunteers have reported to have felt remote from the Council and there was little interaction until quite late in the day. Feedback is welcomed from Residents/volunteers.

A possible breach of planning had been reported following the removal of a hedge at a property on Bromley Road. The Enforcement Team have been notified.

Litter Bins: The provision of new bins is still awaited. It was suggested to make contact with Environmental Services. Clerk to check and see if the new bin has been installed at the Play Area.

6. To receive updates on current matters: a) War Memorial Update: The necessary three quotations have now been received. Parish Councillors discussed the quotations and unanimously agreed that their preferred supplier would be Chew Valley Memorials at a cost of £ 11750.00.

A Parishioner has asked if the Regimental Caps could be added alongside each name on the War Memorial. Parish Councillors agreed this would be a nice addition.

b) Defibrillator Reporting Process Update & Defibrillator at Stanton Wick Update

Progress: The Defibrillator Guardian Mrs Tibbs & Clerk now have a better understanding of the working of the Defibrillator now that they have received a copy of the working manual.

On inspection the Defibrillator Cabinet was found to be in a poor condition. The Cabinet is also rusting at the bottom and allowing the ingress of water. The lock was very difficult to open and the wording on the outside of the cabinet is worn away.

Paediatric Pads: Parish Council were asked to consider providing Paediatric Pads in the Defibrillator and costs had been obtained. It was suggested that maybe the Pre-School would like to join in with the project and do some fund raising towards it.

C) Play Area: The Play Area Inspection had been carried out by GB Sport. The Play Area remains closed and there has been no indication as to when it can open.

It was agreed to progress with the new fence and gate. **Mr Hudson** will arrange the delivery of the materials. **Mr Jones** was happy to proceed and **Mr Hudson** will speak to

Mr Hurley regarding a possible start date.

A site visit will be made to agree the final fence location. Benches: The Bench will be taken out of the hedge and re-located.

Clerk to ask our Odd Job Person to help with mending Wooden Parts at the Play Area whilst it is closed.

d) Audit 2019/20: Clerk reported on the Audit process, a copy of the Annual Governance & Accountability return 2019/20 had been circulated by e.mail. Parish Councillors were able to confirm that they agreed to the Annual Governance Statement (Section 1) and agreed the Accounting Statements (Section 2). The Internal Audit will be completed in readiness for the July meeting. The Parish Council will register their exemption to External Audit.

7. Matters for Discussion/Decision: a) War Memorial Public Consultation: The Parish Council felt it would be important to include the whole of the Parish in the War Memorial Proposals and agreed on a whole Parish consultation. Views can be fed back to the Parish Council via a link on the web site or to the Clerk. It was agreed to produce a flyer to explain the process and where we are with quotes, planning etc.

Funding has been kindly confirmed by the Village Hall Trustees, The Village Hall Committee and PPSCT. Consideration will also be given to how parishioners could donate a stone or fund a cobble. The aim will be to have everything in place prior to works starting by early September. **Mrs Richardson** will produce a flyer and circulate. Plans will be finalised and submitted. Parish Councillors will help deliver the flyers.

b) To agree New Defibrillator Cabinet for Stanton Drew Village Hall Defibrillator: A quote for a new Defibrillator Cabinet from AED had been received at a cost of £995 + VAT Three different cabinets were looked at they had to suit criteria of being an outside cabinet and be heated with a light. They also had to have the facility to be left unlocked should the Government decide this is the requirement. Clerk reported on a cabinet made by Durafib at a cost of £395.00 plus VAT. Parish Council agreed to purchase this one. Clerk will check the dimensions of the cabinet to confirm that it fits where the existing one is housed prior to its purchase.

8. Reports: a) Clerks Update Report: Parish Council Insurance: The Insurance Policy had been renewed.

The War Memorial was added to the Policy at an amount of £15,000....an amount of £2,625.92 for outside equipment was removed. Defibrillators are often standard now on many policies as most Parish Councils have them at a total of £5,000. The Defibrillator at the Village Hall in included.

£2,000 was added to our policy for fencing and gates. Pen Axa offered best value and cover.

Play Area: The Quarterly Inspection has been undertaken and at the moment due to the Coronavirus situation the Play area remains closed.

Neighbourhood Plan: The next stages of the consultation have been discussed between the Chairman of the Parish Council and George Blanchard B&NES. It has been agreed that the publicity period under Regulation 16 will last for 6 weeks from 8th June to 20th July 2020. Documents will be available online at <https://beta.bathnes.gov.uk/policy-and-documents-library/stanton-drew> and via the Neighbourhood plan and Parish Council Web Sites. Paper copies can be requested from the Clerk. Notification will be on the Noticeboards in the Parish.

Odd Jobs in the Parish: The bush shelter on the B3130 has been cleared of overgrown ivy, swept and tidied. Vegetation around the signs in the Parish is in the process of being cleared.

Village Halls: Guidelines have been issues regarding the safe opening of Village Halls for pre-schools. Clerk has sent details to the Village Hall Committee Chairman.

Cemetery: An Interment fee of £140.00 has been received in respect of the placing of ashes of a parishioner in an existing grave. Parish Council confirmed that they are happy with the proposed inscription.

Footpaths: A broken bridge on a footpath at Stanton wick had been fixed by PROW and Bath Ramblers. Any problems or concerns in relation to problem footpaths should be reported to the Clerk. PROW work very closely with the Bath Ramblers and have many volunteers available to help.

The Chapel Stanton Drew: Clerk received a complaint from a Parishioner regarding a path which runs along the edge of the land owned by The Old Chapel Upper Stanton Stanton Drew. Last year it was impassable with nettles and the like. This was reported to PROW who have said they will go out and have a look at it.

Footpaths Officer: The amount for this financial year for the Footpaths Officer is £890.41 compared to £872.96 last year. Clerk will put in the necessary claim for it.

Local Plan: A link to a presentation on the Local Plan partial update and call for sites was circulated to all Parish Councillors. No queries were raised.

Amenity Sites: Keynsham Recycling Centre opened back up on 27th May 2020. Details were circulated and added to the Web Site.

Mobile Library: A reminder of access to services can be used via <https://beta.bathnes.gov.uk/follow-bnes-libraries-social-media>

Parish Magazine: A reminder that future copies of the Parish Magazine will be online and can be read at www.stantondrew.org and also on the Lakeside Group www.lakesidegroup.org.uk

There is a link to the Parish Magazine from the Parish Council Web Site.

PCAA: The AGM is scheduled for the 25th June. The Association are looking at alternative ways to hold their meeting, possibly via Zoom. **Mr Hill** will join the meeting if it goes ahead.

Planning: 19/04777/VAR Kelston Sparkes Group. The Parish Council noted the decision made by B&NES to REFUSE this application. Clerk asked for confirmation as to the next steps which the applicant will be required to take as the application still did not propose any additional lighting. B&NES replied to say that the application has been forwarded to the enforcement team. It is likely that another application to remedy current situation will be submitted.

19/04833/FUL Chew Valley Scout Hut The Drive. Revised information was received in relation to this application and was circulated amongst the Parish Council. All agreed to support the revised application and the Clerk wrote back to Planning supporting the application but re-iterating previous comments regarding drainage, flooding and asbestos.

20/01297/FUL Bromley Mount Bromley Road. Parish Council were informed that this application has been withdrawn. Clerk circulated.

Stanton Drew Stone Circle: An e.mail has been received from John Richards Hon. Sec. Bath and Counties Archaeological Society (BACAS). He would like the Parish Council to consider that 23rd July 2023 will be the 300th anniversary of William Stukeley's visit to Stanton Drew. Stukeley was the antiquarian who really brought the stone circles to wider attention. It was a short visit, but resulted in a long article and half a dozen drawings of Stanton Drew. Suggestions are to plan an event to celebrate this date maybe consisting of a public engagement event with talks, displays, tour of the stones etc. Dr Jodie Lewis of Worcester University, the archaeologist who is most associated with Stanton Drew in recent years and she is enthusiastic. English Heritage and Historic England and the landowner, would also need to be consulted/involved. Parish Councils comments welcomed.

Avon & Somerset Police Updates : Clerk continues to receive these updates and circulate them.

B&NES Media Releases: Clerk circulates as and when received.

Cemetery Grass Cutting: Thanks were extended to Mr Jones & Mr Hudson who had recently attended to the grass cutting at the Cemetery.

9. Planning: Planning Applications Received: 19/04833/FUL (Revised Information) Chew Valley Scout Hut The Drive Stanton Drew. Erection of one detached single storey dwelling following the demolition of a former scout hut. **Parish Council Support.**

Planning Outcomes Received: 20/00940/FUL The Byre Access Road to Bye Mills Farm Stanton Drew. Timber framed car port with studio room above. **PERMIT**

0/01297/FUL Bromley Mount Bromley Road Stanton Drew. Erection of replacement Dwelling **WITHDRAWN**

10. Financial: Payments to be authorised over £100.00 (Proposed JB Seconded MJ)

Mrs J Bragg	Salary for May 2020	740.79
Filers Coaches	Surgery Bus – March 2020 @ 5 Weeks	150.00
Filers Coaches	Surgery Bus – April 2020 @ 4 Weeks	120.00
Came & Company	Insurance Renewal with Pen Axa	588.26
Mr D Lucas	Grass cutting Play Area £200 Allotments £100	300.00

Payments to be authorised:

Mrs J Bragg	Imprest – Use of Home as Office (as per budget)	18.00
Mrs J Bragg	Printer Ink	14.99
G B Sport	Play Area Inspection	78.00

Receipts to note:

Bryan G Bishop	Interment Fees for Cremated ashes	140.00
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11. Items of Report to carry forward to the next Meeting: a) War Memorial: Outcome of Consultation & Planning Update. b) Stone Circle Event 2023 c) Clerks Appraisal

12. To Note Future Meetings: DATE OF NEXT REMOTE PARISH COUNCIL MEETING: Tuesday 7th July 2020 – Kindly hosted by Mr R Hill.