

**MINUTES OF A MEETING OF
STANTON DREW PARISH COUNCIL
HELD ON TUESDAY 3rd MARCH 2020 7.30 P.M.
AT STANTON DREW VILLAGE HALL SANDY LANE STANTON DREW**

Present: Chairman: Mrs L Richardson Vice-Chairman: Mr J Hudson

Mr N Pushman, Mrs J Tibbs, Mr R Hill, Mr I Batchelor, Mr M Jones. Clerk: Mrs J Bragg.

1. Public Participation: No public in attendance and no issues raised.

2. Apologies for Absence: All Parish Councillors were in attendance. Apologies were received from Cllr K Warrington.

3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda. There were no interests declared.

4. To confirm the Minutes of the previous Meeting held on Tuesday 4th February 2020: After being circulated and read the minutes were signed as a true and accurate record.

5. To receive an update on District Matters from Ward Cllr Warrington: Expression of Interest Playing Fields: There has been a review of internal processes and a change in the Property Board which has delayed feedback.

Low Traffic Fund: A large budget has been set aside for this. Parish Council could possibly apply to improve the False Pavement or better Road Markings by the School. It was noted that improvements are needed to the road markings on Bromley Road.

6. To receive updates on current matters: a) Play Area: All agreed that the quote received from GB Sports was high. The Vice Chairman had looked into costs of materials and it was agreed that to source our own materials would save costs. A Working Party could be formed to put up the new gates and fencing. It was suggested that the Community Trust could be approached to cover the costs of the gates and the concrete if necessary. A recent report out reported that B&NES had helped fund new equipment in Play Parks. The Bristol Airport Community Fund is also another source of funding to apply to. At a recent Play Area inspection there were many drinks cans littered around the Play Area. The Play Area Bin will be reported again as needing urgent replacement. The Parish Council still await the installation of the new bins in the Parish. Clerk will write to B&NES to say that it is frustrating that we hold regular Litter Picks but have no bins for rubbish to be put into.

b) Allotments: Half of the tenants have paid their annual rent. Grass Cutting on the site was discussed. Contracts may be changed in the future so that Tenants help maintain the Grass area at the Allotment Site.

c) Neighbourhood Plan: The Neighbourhood Plan is now with the Examiner. Queries have been raised regarding Non-Listed Heritage Assets, but answers have been submitted.

d) Update following meeting with Flood & Drainage Manager B&NES: A site visit was made to Brook Cottage and the Water Levels were shown. B&NES have said that the Landowner should take the financial responsibility for any improvements. A suggestion was made to put signage up where Stanton Lane starts at Pensford so that motorists are warned in advance of the flooding.

Stanton Wick Lane: A site visit was made here. B&NES will raise the road where the water hangs in the Lane. The flooding due to the run off from the fields on the corner was not thought to be a problem.

e) War Memorial: A meeting had been held. The model of the possible War Memorial was brought along. Ownership of the land at the back of the existing War Memorial needs clarification. It was agreed that the Chairman and Mr Pushman would have a further site meeting to discuss this. Chairman will speak with the Architects to see what further information is needed for a planning application.

An approximate figure for the stonework will be obtained. Confirmation of names to be put onto the Monument will be sought along with any other work which has been done with regard to financing the project. Any shortfall will be met by fund raising and an application to the Community Trust and others.

7. Matters for Discussion/Decision: a) To agree Agenda items for the Annual Parish Meeting: The date of the Annual Parish Meeting is Saturday 9th May 12pm – 2pm. Agenda items agreed so far are the War Memorial proposals and the Play Area improvements. A suggestion box will be available for parishioners to post ideas. The Meeting will be advertised via the Film Night, Leaflets in the Pub & Church. A leaflet drop around the whole Parish will be undertaken. The draft leaflet will be ready for the April meeting and if agreed circulated around the 20th April 2020.

b) To Agree the Application for Defibrillator Funding: Following the Defibrillator Meeting the Chairman had completed the application to the PPSCT for 50% of the cost of the Defibrillator. The application had been circulated and all agreed. The application will now be submitted.

8. Reports: a) Forum Meeting Report: Clerk had circulated the full notes from the Forum Meeting. It was attended by Mr Hudson and Mr Batchelor. Chelwood Parish had now joined the Forum. Mr R Hill was endorsed as the representative for the Bristol Airport Consultative Committee. The Forum Chairman and Vice-Chairman were re-elected. Notes had been taken and were reported back to the Parish Council.

b) Clerks Update Report: Odd Jobs in the Parish: Still to be addressed. These jobs include refurbishment of the Noticeboards, the signs for the Play Area and Neighbourhood Watch need to be put up. The Bench needs re-siting and attention to the wood. A discussion took place regarding how to get all of the outstanding jobs completed. Clerk confirmed there was spare money in the budget and it was agreed that a paid position would be offered at £15 per hour. An advert will be placed in the Parish Magazine. Clerk will produce the advert.

Signs for Bus Shelter: Currently being prepared.

Parish Precept Requirement: Following the submission of the Precept requirement, Confirmation has been received from B&NES that the first payment of £9,012.50 will be on or around 3rd April 2020, and a second payment of £9,012.50 on or around 1st October 2020.

Footway from Nursing Home to the B3130: Work underway.

Replacement Rubbish Bins: A replacement bin has been requested for the Play Area. There are still no Bins in the locations previously requested.

Donation to Surgery Bus: Clerk has e.mailed Chew Magna Parish Council thanking them for their offer of making a donation to the Surgery Bus. Donation awaited.

Mobile Library: Concerns were raised by the Clerk in relation to the Mobile Library no longer stopping in Tarnwell Stanton Drew, the following e.mail was received.

“Many thanks for your email and sharing the changes at your Parish Council Meeting. Footfall figures is one of the criteria that we considered with the Route Review. We have had no one visiting the 20 minute stop at Tarnwell throughout 2019. We have increased the length of time at the Village Hall in the belief that customers will be able to more easily connect with the service. More time to browse, order books in or be shown our free, diverse services. If there are people living in the Tarnwell area – or indeed anywhere in the village – that needs the library service but is unable to access at the village hall stop - they can contact the Home Library Service.” Details here. <https://beta.bathnes.gov.uk/join-home-library-service>

Clerk will find out how many parishioners visit the mobile library at the hall. Concerns were raised that the Parish may lose it all together.

BANES Prepared Resilience Day on Thursday, 19 March 2020 from 10am – 4pm at The Guildhall, Bath: The day will consist of presentations and interactive workshops to support communities, business and individuals to better prepare for emergency situations with guest speakers and the opportunity to meet with flood reps and community volunteers.

Defibrillator Guardianship: Former Clerk has tendered his resignation as Guardian for the Defibrillator. There is a change happening to the way in which the Guardianship Reporting is carried out from 2nd March 2020. AED will no longer be taking the fortnightly reports. All Defibrillators now have to be registered with their local Ambulance Service relating. The ambulance service will require reports on a monthly basis. Clerk has registered the Defibrillator with South Western Ambulance Service and the next stages are awaited. Clerk has also written to Mr Harvey to thank him for his position as Guardian. Mrs Tibbs will be the new Defibrillator Guardian. Clerk will liaise with Mrs Tibbs regarding the reporting procedure. Clerk will find out if there is an over-ride key for the Defibrillator to unlock it if the Key Pad fails.

Coronavirus: Clerk is circulating all information regarding Coronavirus to all Parish Councillors as it is released from B&NES Public Health. Details are on the Parish Council Web Site.

Traffic Regulation Orders: Clerks now receive all TRO's relating to all Highways in B&NES. Clerk has circulated those relating to the Parish and surrounding Parishes.

9. Planning: Planning Applications Received:20/00714/FUL Copse Corner Upper Stanton Drew Bristol. First floor balcony to rear elevation and detached garage. Following a site visit Parish Council Support this application.

10. Financial: Payments were proposed by Mrs J Tibbs and seconded by Mr Hudson.

a) Payments to be authorised over £100.00

Filers Coaches	February Surgery Coach x 4 weeks	120.00
Mrs J Bragg	Salary for March 2020	745.38
ALCA	Subscription Renewal 20-21	153.91

Payments to be authorised:

Mrs J Bragg	Postage & Stationery	13.45
Mrs J Bragg	Stationery & Ink	35.60

Receipts to note:

Allotment	Rentals	330.00
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11. Items of Report to carry forward to the next Meeting: Allotments, Litter Pick (LR to speak to SE), Neighbourhood Plan, Annual Meeting & War Memorial.

12. To Note Future Meetings: DATE OF NEXT PARISH COUNCIL MEETING:

Tuesday 7th April 2020

B&NES Resilience Day Thursday 19th March 2020 10am – 4pm Guildhall Bath