

**MINUTES OF A MEETING OF
STANTON DREW PARISH COUNCIL HELD ON
TUESDAY 3rd SEPTEMBER 2019 7.30 P.M.
AT STANTON DREW VILLAGE HALL SANDY LANE STANTON DREW**

**Present: Chairman Mrs L Richardson Vice-chairman: Mr J Hudson
Mrs J Tibbs, Mr R Hill, Mr M Jones, Mr I Batchelor Clerk: Mrs J Bragg
There were sixteen members of the public present.**

The Chairman called a special item to the Parish Council Meeting. A special presentation was made to retiring clerk Mr J Harvey to mark his 31+ years of service. Mr Harvey was presented with a signed card and an engraved decanter & glasses. Mrs Harvey was presented with a bouquet of flowers.

1. Public Participation: Member of public asked for a copy of the notes from a Parish Councillor raising concerns regarding the Neighbourhood Plan. It was confirmed that the notes had been circulated between the Neighbourhood Plan Team and the Parish Council and that they would be added to the Notice Boards and Web Site along with the minutes.

The Web Site has now been updated and the address was confirmed.

www.stantondrewpc.co.uk

2. Apologies for Absence: There were no apologies received. Clerk noted Mr Waller absent from the meeting.

3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda. Mrs Tibbs declared an interest in relation to item 7c.

4. To confirm the Minutes of the previous Meeting held on Monday 22nd July 2019:

Suggested amendments to the minutes in relation to the Neighbourhood Plan had been submitted to the Clerk. On discussion It was agreed by all that the supporting notes circulated with the minutes clarified concerns. The minutes were duly signed as a true and accurate record.

5. To receive an update on District Matters from Cllr Warrington/Cllr V Pritchard:

Cllr Pritchard attended the meeting. The Boundary changes were explained. Between Cllr Warrington and Cllr Pritchard they represent Chew Valley North & Chew Valley South. There were no further updates to offer.

6. To receive updates on current matters: a) Neighbourhood Watch: Clerk had contacted Mr T Wilmott who is the Neighbourhood Watch Administrator at Avon and Somerset Police. Forms have been obtained and circulated to all on the Parish Council to register for updates on local crime. A former Neighbourhood Watch co-ordinator attended the meeting and gave a summary of the previous Neighbourhood Watch. It was agreed to resurrect the Neighbourhood Watch Group. Proposals were made to put the Forms on the Parish Web Site for parishioners to apply for notifications. A note will be added to the Parish Magazine seeking volunteer co-ordinators. An advert will be added to the Film Night. The offer of the position of co-ordinator was made by a parishioner at Bromley Road. This was noted. Once co-ordinators are in place new signs will be applied for. These are at a cost of £12.50 per pair.

b) Parish Councillor Training: "Being a Good Councillor" Training has been arranged for Saturday 14th September 2019 at the Village Hall. It will start at 10am and finish around 12.30pm.

7. Matters for Discussion/Decision: a) Adoption of Policies: All policies had been circulated to all Parish Council. The Standing Orders had been updated and circulated. All will be updated yearly at the Annual Meeting. A unanimous show of hands to formally adopt all policies was made. There are a few editorial corrections to be made. Thanks were extended to the Chairman and the Clerk for putting together the Policies.

b) Community Asset Transfer – Play Area: The Play Area has been identified as a Community Asset. B&NES could definitely be asked to consider making a transfer of this Land to the Parish Council. There will be a cost which will need to be clarified. Freehold or a Long Lease would also be a decision to be made. The Parish Council would have to pay for the Legal Fees. All agreed that the Parish Council should start by submitting an expression of interest. Following this a Business Case has to be prepared stating why this Play Area is of interest to the Community. The Play facility will always stay and cannot be changed. It was agreed that **Chairman and Vice-chairman** with the support of the **Clerk** would progress this.

c) Hedge Cutting at the Play Area: The current contractor does not wish to carry on cutting the hedges. It was agreed that **Mr Hudson** would obtain details of which hedges are currently being cut, the Parish Council will then offer tenders for the hedge cutting.

d) Web Site www.stantondrewpc.co.uk: All Parish Councillors agreed to having alias e.mail addresses added to the Web Site. All Parish Councillors were asked to write a small piece about themselves and their interests in relation to the Parish to be added to the web site. Electronic copies of the missing minutes will be added soon.

e) Parish Councils Airport Association: The Parish Councils Airport Association currently has 22 member parishes. A Parish Councillor suggested joining. The Airport expansion is an important issue. On discussion it was agreed that the B&NES representative on the Airport Consultative Committee will be asked for feedback from meetings. Parish Council also agreed to join the PCAA. The representatives to attend the meetings will be **Mr R Hill** and **Mr Hudson**.

8. Reports: a) Clerks Update Report: The Clerks Progress Report was discussed.

It was agreed that it was important for the shortened notes which go into the Parish Magazine should include the Speedwatch and Police bits. It was agreed to pursue a meeting with the contact for Speedwatch Mr D Holmes. **Mr R Hill** would be happy to meet him.

It was noted that the footpath from the Common at Pensford down to Bye Mills had now been cut back.

Fingerpost at Stanton Wick: Clerk has e.mailed Kelston Forge asking if they would return and paint the bottom of the fingerpost at Stanton Wick as a gesture of good will..no response to date.

Future Meetings: All dates have been booked with Village Hall. Details have been submitted to the Parish Magazine along with the change in Clerk details.

Village Seat: Local builder was asked to take a look and quote for the works.

Speedwatch/Tractor Drivers at speed/ B3130: Clerk e.mailed Beat Manager and raised the points from the July meeting. Below is the response to each.

1) Tractor Drivers on phones travelling at speed – These will be sent to court without the option of a ticket, due to the size of the vehicle and the potential for a serious accident to occur.

2) Speed watch: This has been passed to David Holmes who is the contact for Speed watch. A Speed watch Group will need committed volunteers for it to work long term.

3) Speed Limit on B3130 – This situation is down to B&NES but Police could potentially help evidence why the limit should be lowered by researching how many RTC's have been recorded on that stretch of road over a period of time.

Beat Manager has been sent a list of forthcoming Parish Meetings and will attend when he is able to.

Dead Trees/Bank at The Orchard: Clerk received an e.mail from a resident in Tarnwell raising concerns about these trees. Clerk has chased B&NES again for a response to these concerns. No response has been received.

Flood Reps: Details of our Flood Reps have been e.mailed to B&NES.

Public Rights of Way: Footpaths Officer: During exchange of e-mails between Footpaths Officer and Clerk it was agreed that the Clerk will receive the Play Area Weekly reports by e.mail along with relevant actions to be taken. The reporting of posts broken, gates damaged etc will be reported directly to Sheila Petherbridge at B&NES with a copy to the Clerk.

Two loose sign posts have been reported to PROW. These will be reinstated on the 10th October 2019.

Broken Bridge on a Footpath: A broken bridge was reported to PROW, the location is on our boundary CL18/25a. PROW have confirmed the bridge will be renewed on 10th October 2019 with the help of Bath Ramblers.

The lane opposite Mutts with Friends which has an entrance on the A368 to Bromley Road in Stanton Drew was reported to PROW as it is very overgrown and access to it is virtually impossible PROW have reported that it is Highways responsibility. Highways have responded and report that they will be sending a contractor in to cut it back.

Complaint of Dog Poo Bags being left by Footpath Stiles: A complaint was received from a Member of the Public regarding the amount of Dog Poo Bags which are being left at Footpath Stiles. This person is asking if the refuse bin near the Village Hall could be reinstated?

Clerk reported that If it was a B&NES owned Bin they have funding for replacements but very little funding for new bins.

Parish On-line: Clerk has obtained log in details for Parish On-line. There are no training courses booked, however **Clerk & Chairman** will arrange a date/time for those interested to run through it on Clerks Computer.

War Memorial: Clerk has been researching how to get the War Memorial Valued to be added to the asset list on the Insurance Policy. Contact has been made with the War Memorials Trust who advise to contact a local Stone Mason to ask for the cost of a complete replacement and then contact the Insurance provider to ask if they will Insure it. The War Memorials Trust are unable to value war memorials and are unable to recommend Insurers.

Planning: Neighbourhood Plan: Clerk has e.mailed the Chair of the NP Group, Richard Daone and George Blanchard rom B&NES informing them that the majority of the PC were happy with the Neighbourhood Plan and that the PC are happy for it to be progressed and put before the Examiner at B&NES.

Response sent back to Development Management in relation to application in response to **19/03435/FUL South Bristol Service Centre**. "Stanton Drew Parish Council have considered this application and the majority of the Parish Council support the application. There were however concerns raised in relation to the change in the landscape setting and the visual impact it will possibly have on the Grade II listed Building to the front of the Garage on the B3130."

Correspondence: Bristol Airport Airspace Changes and Fix My Street Survey was circulated to all. Traffic Team Management Structure details were circulated to all. Traffic Team were updated with new Clerks details. Weekly Road Reports are sent to all Clerks & Councils Direct Magazine – New Clerks details have been sent to the Editor. The Parish Council were asked to record a note of thanks to Tidy Tim for helping transport the Play Equipment for the Play Area and to Colin Patch for providing the temporary panels.

Bank Account: Difficulties regarding the transfer of Money and adding the new signatories continue. It was agreed that as this has all taken up so much time should the Parish Council make the decision to change Banks. The RFO recorded a unanimous decision in support of changing Banks and will look into it further.

b) Parishes Liaison Meeting 24th July 2019: The report from the meeting had been circulated to all Parish Councillors.

9. Planning: Planning Application Consulted: 19/03435/FUL South Bristol Service Centre Increase in workshop roof height to bays 2,3,4 & 5 in association with alterations to elevations. **Parish Council Support by majority.**

10. Financial: Payments to be authorised over £100.00

Rospa	Annual Playground Inspection	107.40
Filers Coaches	July Surgery Coach	150.00
Mrs J Bragg	Salary for September 2019	745.38
HMRC	Clerks Tax/PAYE to 5 th Oct 2019	150.46
Mr D Lucas	Play Area & Allotment Cuts	300.00
Mr D Winstone	Play Area Materials + 2 helpers	309.51
S Edwards	Footpath's Clearance 14 hours @ £10	140.00

Payments to be authorised:

S Edwards	8 Weeks Play Area Inspections & Reports	96.00
L Richardson	Web Site Hosting Expenses	29.93

Receipts to note: None to note

11. Items of Report to carry forward to the next Meeting: a) Bank Account.

b) Community Asset Transfer – Play Area

12. To Note Future Meetings: Chew Valley Forum Meeting Monday 30th September 2019 7pm at Chew Valley School. Clerk will attend with Mrs Tibbs.

B&NES ALCA Group Meeting Wednesday 18th September 2019 at 7.30pm Corston Village Hall. Chairman will attend.

DATE OF NEXT PARISH COUNCIL MEETING: Tuesday 1st October 2019 – Chairman Mrs L Richardson gave her apologies for the October meeting. It will be Chaired by Vice-Chairman Mr Hudson.

Rubbish Bins: Before the meeting closed the Clerk was asked if the bins which used to be by the Cricket Ground and the Bus Stop opposite the Druids Arms could be re-instated. Clerk will follow this up.

The meeting closed at 9.15pm