

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 3RD JANUARY 2019 AT 7.30 PM

PRESENT: Cllr. M Elsbury (Chairman), Cllr. R Hill, Cllr. J Hudson, Cllr. J Swift and Cllr. D Winstone.

19/01 – APOLOGIES FOR ABSENCE

No apologies for absence had been received.

19/02 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations received.

19/03 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business requested.

19/04 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 3RD NOVEMBER 2018

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

19/05 – THE WARD COUNCILLOR’S REPORT

The Ward Councillor was unfortunately absent from the meeting and no report had been received.

19/06 – THE NEIGHBOURHOOD PLAN – UPDATE

Cllr. J Swift, Chair of the Neighbourhood Plan Steering Group, reported that the final plan had been submitted to B&NES Council and will now be inspected by the nominated inspector. B&NES Council have stated that unfortunately the inspection process may be delayed due to the forthcoming elections to be held in May 2019.

19/07 – ACTIONS AND UPDATES FROM THE LAST MEETING

The Play Area – It was reported that erection of the new play equipment was now underway even though some of it had been vandalised before it could be erected, hopefully it can be repaired. The basket swing has been repaired and the rotted venture trail posts removed. Facia repairs at the bridges/tunnels area will be addressed after the new equipment is installed. Council’s insurer will be advised of the additional installation of play equipment.

The War Memorial site – It was reported that Cllr’s M Elsbury, R Hill and Mrs J Chubb-Whittle were working on the preparatory work required prior to a planning application being prepared.

Finger Post Signs – A survey carried-out by Cllr. M Elsbury was presented and discussed. The survey showed that there are four Finger Post signs in the parish which are in varying states of repair, material and lettering. It was generally agreed that the original raised lettering was the preferred choice.

It was agreed to ask the company who had carried-out the repair work for Pensford and Publow to carry-out an assessment of the signs and provide a report which would include repair costs.

PROW bridge and steps repairs – It was reported that the requested repairs near Utcombe Farm had been completed. Further requests for repairs to a footbridge near Bromley Batch had been forwarded prior to the meeting.

Blocked PROW and Stile at Stanton Wick – The clerk reported that B&NES Council had been contacted to ask for any update. Their advice was to contact the senior manager of the department as there had been no progress to date.

Following lengthy discussion it was agreed that B&NES Council should be asked to convene a group meeting of **all** interested parties to resolve the situation once and for all. It was further proposed that B&NES Council should cover the legal costs of any agreed diversion, etc, as theirs and their predecessor's mistakes have been largely responsible for the unofficial diversions and buildings.

CURO owned garage at The Drive and Highfields – It was reported that the request to complete the structural repairs was ongoing but CURO seemed to be reluctant to carry out the additional repairs.

Non completed road surface repairs – The repairs are still awaited and it was reported that the white lining highlighting the areas requiring attention have obviously now been obliterated.

Security Light at The Primary School – It was reported that Cllr. R Hill had contacted the school; they had apologized for the light being left on 24/7 over the holiday period. The problem/complaint appears to have now been resolved.

B3130 Issues – There were no updates to report at this stage.

Meeting dates for 2019 – The preferred dates have been confirmed.

Community Infrastructure Levy presentation – 6th December 2019 – Clerk attended, the presentation has been circulated.

Local Plan Options presentation – Clerk attended the presentation at Keynsham. No handouts but detail is available on the B&NES website.

Chew Valley Local Forum – 26th November 2019 – Clerk attended, main presentation was B&NES Budget proposals, paperwork to follow.

Planning decisions to date:

18/04760/CLEU – Mrs H Curtis – Certificate for lawful use of 'The Nest' at Preston Farm – Withdrawn.

17/05819/FUL – Mr Davis – Change of use of building at 'The Old Forge' which was refused by B&NES Planning. An appeal against the refusal decision has been lodged. Information only, B&NES are not asking for any further comment.

19/08 – PARISHIONERS COMMENTS

A complaint had been received of cats fouling private property. B&NES Environmental Services had advised that there was nothing that they could do.

Complaints had been received of what is deemed to be an excessive density of lighting for long periods at the 'Sparkes' Industrial site. It was agreed to carry-out an investigation.

Request for attention to a PROW footbridge in the Bromley area.

A complaint was received about the general conditions at the Allotments Site.

19/09 – NEW PLANNING APPLICATIONS

18/04747/FUL – Mr A Jones – Erection of two storey side extension at 3 Old Tarnwell – Council generally supported the application especially as adjacent buildings already have similar extensions, but some concern over the different designs.

19/10 – PARISH COUNCIL CONTRACT WORK FOR 2019/2020

It was agreed to invite tenders for – Play Area Grass Cutting, Play Area Weekly Inspections, Allotment Site Grass Cutting, Parish Cemetery Grass Cutting and PROW Gate Clearances. Tenders must be forwarded to the clerk in sealed envelopes by 28th February 2019 for discussion at the 7th March 2019 meeting.

19/11 – ALLOTMENT PLOT RENTS FOR 2020

Council's Allotment Rules require plot holders to be advised of any changes to charges twelve months in advance, charges for 2019 having been established in January 2018. It was agreed to retain the existing charges of £60.00 per annum for a full size plot and £30.00 per annum for the half size plots. Plot holders would be so advised together with a reminder that the rents for 2019 should be paid by 1st February 2019.

19/12 – CORRESPONDENCE AND REPORTS

Clerk and Councils Direct – Circulated.

Police Newsletter – Circulated.

Dial a Ride – Appeal for a grant of £50.00.

Hall Bookings Invoice – Increase of £1.00 per meeting - £96.00.

Teach Child Safety – Life Skills Charity – An appeal for a donation. – Agreed to discuss with Primary School Headmaster.

B&NES Financial Services – Precept requirement by 7th February 2019.

B&NES Financial Services – Stated that there will be no grant with the precept this year.

19/13 – BRISTOL AIRPORT PLANNING APPLICATION

It was reported that council will not be notified directly as the location site is in North Somerset but full details are available on that council's website. Closing date for comments is 27th January 2019.

Cllr. R Hill stated that he had looked at a 'very substantial amount of planning detail' and had requested a compact disc which he will circulate upon receipt.

Council's initial concerns would include – traffic increase on the B3130, noise, possible pollution, environment and greenspace.

19/14 – DRAFT BUDGET AND PRECEPT REQUIREMENT FOR 2019/2020

Cllr. J Swift had prepared a draft budget for discussion, for which he was thanked, and it had been circulated to the councillors prior to the meeting.

After discussion Cllr. J Swift's proposal was seconded and agreed to apply for a precept of £17,500.00.

19/15 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk reported that a cheque had been paid between meetings to Mr D Lucas for Play Area Maintenance - £225.00 and Allotment site maintenance - £100.00 = £325.00.

Bank Statements at 27th December 2019:

Business A/C - £11,844.61, Community A/C - £4,789.58.

Cheques for signature:

Filer's Coaches	- Surgery Coach (Nov. £120), (Dec. £90)	- £	210.00
Parish Hall Comm.	- Six meetings bookings	- £	96.00
J A Harvey	- Printer cartridges	- £	17.41
J A Harvey	- Clerk's net quarterly salary (Oct. Nov. Dec.)	- £	1,322.40
HMRC	- Tax due on clerk's quarterly salary	- £	330.60
S Edwards	- 9 weeks weekly play area inspections	- £	108.00
F Croucher	- Allotment site annual rent	- £	400.00
D J Winstone	- Repairs at the play area seating area	- £	571.20
S Edwards	- PROW gate clearances	- £	9.00
Dial a Ride	- Grant/Donation	- £	50.00

Proposed: Cllr. J Swift, seconded: Cllr. J Hudson and agreed.

19/16 – DATE OF THE NEXT MEETING

Parish Council Meeting – Thursday 7th March 2019.

_____ CHAIRMAN _____ DATE