

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 1ST NOVEMBER 2018 AT 7.30 PM

PRESENT: Cllr. J Swift (Chairman), Cllr. R Hill, Cllr. D Winstone and one parishioner. Cllr. J Swift agreed to chair this meeting in the absence of the elected chair and vice-chair.

18/77 – APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr. M Elsbury, Cllr. J Hudson, Cllr. G Roscoe and Ward Cllr. K Warrington.

18/78 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations received.

18/79 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business requested.

18/80 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 6TH SEPTEMBER 2018

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

18/81 – THE WARD COUNCILLOR'S REPORT

The Ward Councillor was unfortunately absent from this meeting and no report had been received.

18/82 – MINUTES OF THE NEIGHBOURHOOD PLAN EXTRAORDINARY MEETING HELD ON 27TH SEPTEMBER 2018

The draft minutes were discussed, agreed, and signed as a correct record.

18/83 – THE NEIGHBOURHOOD PLAN – UPDATE

Cllr. J Swift, Chair of the Steering Group, reported that following the approval and signing of the draft plan by the Chair of the Parish Council and the Chair of the Steering Group at the extraordinary meeting held on the 27th September 2018, the required Consultation Document had been produced and forwarded to B&NES Council.

A further discussion with the B&NES advisor has been arranged for the 2nd November 2018 when hopefully the draft plan can be finalised. All documentation will then be forwarded to B&NES Council for their scrutiny and then forwarded to a nominated planning examiner.

The final draft documentation will be presented to the Parish Council before the referendum takes place. In response to a question Cllr. Swift stated that despite the numerous additions, deletions and re-wording taking place following parishioners comments every effort was being made to keep the web-site as up to date as possible.

18/84 – ACTIONS AND UPDATES FROM THE LAST PARISH COUNCIL MEETING

The Play Area – It was reported that repairs to the wooden surround and additional bark chippings had been completed at the seating area. Redundant cable reels were being investigated as possible vandal proof additional seating and tables. It was hoped that a temporary compound could be installed to store the additional play equipment prior to assembly.

The areas and equipment that require maintenance have been assessed; they include the bridges and tunnels, the basket swing and the slide.

The War Memorial site – It was reported that a further site visit was planned to assess the proposed final lay-out, and an up-date on names to be recorded on the memorial was still awaited.

Finger Post signs – Cllr. M Elsbury had reported that he had produced a report but he was unable to attend the meeting to discuss his proposals.

PROW bridge and steps repairs – It was reported that B&NES had not yet completed the required repairs. It was agreed that the request should be pursued.

Blocked PROW and stile at Stanton Wick – It was reported that there had been NO ACTION since the last meeting and as Cllr. Warrington was unfortunately absent from the meeting it was not possible to ask her if she had made any progress. It was agreed that B&NES PROW Department should be asked for a full up-date.

CURO garages at The Drive and Highfields – It was reported that the doors had been painted by CURO, thanks to the initiative of Mr D Thomas. He is also negotiating with them for the provision of paint for the stonework and is trying to raise a local workforce to carry-out the work. It seems that CURO will not do the stonework painting and are reluctant to complete door and roof repairs. It was agreed to investigate these inferences especially as CURO are still collecting rents for the garages.

Non completed road surface repairs – As the repairs work had not progressed since the last meeting it was agreed that B&NES Highways should be asked for an explanation and preferably some action.

Planning decisions to date

18/01825/OUT – Erection of one dwelling at 'Broadoak Sidings' – Refused.

18/85 – PARISHIONERS COMMENTS

Cllr. R Hill reported that he had received a complaint from a parishioner reference a recently fitted outside light at the Primary School. The complaint stated that the light remained on all day and all night, was far too bright, why was it needed, and should it be controlled by a sensor or time switch. It was agreed to ask the school to comment.

18/86 – B3130 ISSUES

Subsequent to Bristol Airport's announcement of their proposal to increase passenger numbers in the near future it was felt pertinent to ask them of their proposals, if any, to improve safety issues which could/will increase on the B3130 approaches to the airport due to the increases in traffic movements. These issues will include – traffic speed, junction safety, lay-by parking, 'The Narrows' at Belluton and restricted access through Chew Magna and Winford. It was also felt that B&NES Highways should be asked to comment on the same questions.

It was also agreed to ask both the Airport and B&NES if their representatives would address a Parish Council meeting to provide council with answers to the above.

18/87 – NEW PLANNING APPLICATIONS

18/04760/CLEU – Mrs H Curtis – Certificate for lawful use of 'The Nest' at 'Preston Farm' – Council have been advised that the building is already being used as a one bedroom flat and have no objection to it's continual use.

18/88 – MEETING DATES FOR 2019

Following discussion, and by a majority decision, it was agreed to continue with bi-monthly meetings for 2019 with the option for the new council, to be elected in May 2019, to re-discuss if required. The following meeting dates were arranged subject to the Parish Hall being available – 3rd January 2019, 7th March 2019, 9th May 2019 (Annual Meeting, Council's Annual Meeting/Parish Council Meeting), 4th July 2019, 5th September 2019 and 7th November 2019.

The first Thursday in May, (2nd May 2019) is the date of elections for new Parish and Ward Councillors.

18/89 – FINANCIAL REGULATIONS – HALF YEAR REVIEW OF BUDGETING AND SPENDING

A financial statement had been prepared and circulated by the clerk/RFO. Following discussion it was agreed that the actual spend to date and the finance available for the remaining financial year were satisfactory.

18/90 – BUDGET AND PRECEPT REQUIREMENT FOR 2019/2020

The clerk/RFO reminded the councillors that a draft budget and precept requirement statement would be required for discussion at the next meeting (January 2019) as B&NES Council will have to be notified of council's precept requirement by February 2019.

Cllr. J Swift volunteered to produce a discussion draft and the councillors were requested to forward any requests/suggestions to him as soon as possible.

18/91 – CORRESPONDENCE AND REPORTS

B&NES Council had advised of 'Clean Air' proposals in the city of Bath and their intended charges for certain types of vehicles entering a designated clean air zone. They are encouraging responses to their proposals as soon as possible.

B&NES Group of ALCA meeting – Agenda – 19th September 2018 - Clerk attended.

ALCA AGM meeting – Agenda – 6th October 2018 – Clerk attended.

Parishes Liaison meeting – Agenda – 24th October 2018 – Clerk attended.

An e mail received, and circulated, from Mr T Richards – Information on detail of a Roman road which existed between Mendip and Keynsham and passed through Stanton Drew.

HMRC – Information on how to make VAT claims on line.

B&NES Council – A training presentation on ‘Community Infrastructure Levy – CIL’ – 6th December 2018 – 6.00 to 7.30 pm.

B&NES Local Plan Options Consultations – Presentations at Whitchurch and Keynsham – 19th and 22nd November 2018.

Chew Valley Area Forum AGM – Agenda – 26th November 2018.

B&NES Council Mapping meeting – 27th November 2018.

18/92 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk/RFO reported that £85.00 had been received from the Surgery Coach Honesty Box, having been donated during the previous two months.

A cheque for £63.00 payable to Mr G James for hedge cutting at the Play Area had been raised between meetings.

£5,000.00 had been transferred between accounts, to balance, on 31st October 2018.

Bank Statements at 26th October 2018

Business Account - £16,838.51 (The second half of council’s precept had been received).

Community Account - £470.58.

Cheques for signature: -

Filer’s Coaches – Surgery Coach (Sept. £120), (Oct. £150)	- £ 270.00
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S Edwards - 9 weeks of weekly play area inspections	- £ 108.00
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Proposed: Cllr. D Winstone, seconded: Cllr. R Hill and agreed.

18/93 – DATE OF THE NEXT MEETING

Parish Council meeting – 3rd January 2019 at 7.30 pm.

_____ CHAIRMAN _____ DATE

