

MINUTES OF THE STANTON DREW PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON THURSDAY 6TH SEPTEMBER 2018 AT 7.30 PM

PRESENT: Cllr. M Elsbury (Chairman), Cllr. R Hill, Cllr. J Hudson, Cllr. M Naunton, Cllr. G Roscoe, Cllr. J Swift, Cllr. D Winstone, Ward Cllr. K Warrington and two parishioners.

18/64 – APOLOGIES FOR ABSENCE

There were no apologies received.

18/65 – CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations received.

18/66 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business requested.

18/67 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 12TH JULY 2018

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record.

18/68 – THE WARD COUNCILLOR'S REPORT

Ward Cllr. K Warrington stated that there was no update available on the blocked PROW and stile at Stanton Wick situation. B&NES had advised that her request for attention to road repairs had been noted and will be looked at in due course.

The Joint Spatial Plan and the new Local Plan preparation are underway. The proposed Ward boundary changes and the reduction in the number of Ward Councillors are now definite. The Parish of Stanton Drew will leave the Clutton Ward and become part of the Chew Valley Ward, which will be represented by two Ward Councillors from the next council elections to be held in May 2019.

18/69 – THE NEIGHBOURHOOD PLAN – UPDATE

Cllr. J Swift reported that the latest issue of the draft plan was available to view on the web-site. It had been hoped to sign off the draft plan at this meeting but circumstances had made it impossible for some councillors to view the latest issue. It was agreed therefore to hold an extraordinary meeting to discuss this item only, on Thursday 27th September 2018 at 7.30 pm.

With reference to the discussion at the last meeting regarding the Neighbourhood Plan finances – A grant was received from 'Community Development/Locality' totalling £5,400.00, the amount recovered as VAT Refund totalled £1,690.02 and the total expenditure to date is £11,225.12, the deficit at present is therefore £4,135.10. The maximum remaining amount that **may be** available to claim is £3,600.00. It was suggested that before any further expenditure is committed to the Plan we should apply for further funding. However the Chair of the Steering Group Committee stated that future expenditure would not reach the £1000 minimum required for a funding grant as it is likely to be no more than £400.

The short term loans to ensure invoices were paid on time have been repaid from parish council finances.

18/70 – ACTIONS AND UPDATES FROM THE LAST MEETING

The Play Area – The external inspection of the area had been completed satisfactorily and the report circulated for information. Two councillors have produced a working site plan for the installation of the new equipment which will involve removal of some deteriorated pieces to make room. The required repairs will also be attended to.

The War Memorial site – There had been no progress to date. Cllr. R Hill had suggested purchasing and incorporating into the final plan a ‘Tommy there but not there’ logo statue. Cllr’s M Elsbury and R Hill agreed to produce discussion material for the next meeting.

The blocked PROW and stile at Stanton Wick – As reported previously by Cllr. K Warrington, there had been no progress to date.

Finger Post signs – Cllr. M Elsbury stated that his report will be available for discussion at the next meeting.

20 mph speed limit signs – Cllr. R Hill stated that he had contacted B&NES Highways department and they had stated that the overall signing of the signs appear to be within regulations so there should be no problems with enforcement.

Road Markings and Repairs – Cllr. R Hill and Ward Cllr. K Warrington had both made requests for attention. It was reported that some repairs had been completed, but not all, other repairs would be completed in due course.

Planning decisions to date

Erection of one dwelling at ‘Broadoak Sidings’ – No decision to date.

18/71 – PARISHIONERS COMMENTS

There were no parishioners comments received.

18/72 – THE NEIGHBOURHOOD PLAN – DISCUSSION

As previously reported it had been hoped to sign off the draft plan at this meeting but circumstances had made this not practicable, an alternative meeting had been therefore arranged. Several comments on the existing issue were stated, including some editorial points, hedge cutting advice/suggestions and the costs to date and pending.

Cllr. J Swift, chair of the Steering Group, requested that comments be forwarded to him as quickly as possible. He also stated that the extraordinary meeting to be held on 27th September 2018 would have one agenda item only, the neighbourhood plan discussion, it was open to the public, and participation was encouraged.

18/73 – NEW PLANNING APPLICATIONS

There had been no new planning applications received since the last meeting.

18/74 – CORRESPONDENCE AND REPORTS

Chew Valley Area Forum Meeting – 23rd July 2018 – Clerk attended, paperwork circulated.

Avon & Somerset Police Commissioner’s Newsletter – Circulated.

Local Council Review Summer Edition – Circulated.

A request for attention to a PROW footbridge and steps near Utcombe Farm – Request forwarded.

A parishioner, Mr D Thomas, and the clerk had met with CURO representatives on site to discuss the poor condition of the garages at ‘The Drive’ and ‘Highfields’. CURO agreed to paint the doors and door frames but further repairs will have to be assessed.

B&NES Group of ALCA Meeting – 19th September 2018 – Clerk will attend.

Littlejohn, the external auditor had advised that Council’s return for the audit ending 31st March 2018 had shown that as neither income or expenditure had exceeded £25,000 we could exempt ourselves from a review of this financial year provided that a ‘Certificate of Exemption’ was produced and published on council’s website to meet statutory requirements. It was agreed to comply with this advice.

18/75 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk/RFO reported that £29.00 had been received from the Surgery Coach Honesty Box, having been donated during the previous two months, and two cheques had been issued between meetings

S Whittle	- Council’s computer anti-virus protection	- £	14.99
Playsafety Ltd	- Annual Play Area Inspection and Report	- £	92.40

Bank Statements @ 24th August 2018

Business A/C - £9,085.82, Community A/C - £3,277.88.

Cheques for signature –

J A Harvey	- Clerk’s net salary (July to September)	- £	1,322.40
HMRC	- Tax due on clerk’s salary (July to September)	- £	330.60
Filer’s Coaches	- Surgery Coach (July £150), (August £120)	- £	270.00
S Edwards	- 9 weeks weekly play area inspections	- £	108.00
M Sherborne	- Half year Parish Cemetery maintenance	- £	245.00
S Edwards	- PROW Gate clearances	- £	191.00
D Lucas	- Play Area maint. (£225), Allot. Site maint. (£100)	- £	325.00
J A Harvey	- Printer Cartridges	- £	15.30

Proposed: Cllr. J Swift, seconded: Cllr. J Hudson and agreed.

18/76 – DATE OF THE NEXT MEETING

Parish Council Meeting – Thursday 1st November 2018 at 7.30 pm.

Extraordinary Meeting – Thursday 27th September 2018 at 7.30 pm.

_____ CHAIRMAN _____ DATE