#### **AGENDA**

# FOR AN AGM/ANNUAL & MONTHLY MEETING OF STANTON DREW PARISH COUNCIL REMOTE MEETING TO BE HELD ON TUESDAY 4<sup>th</sup> May 2021 7.30 P.M.

### TO ALL PARISH COUNCILLORS

Under special circumstances you are summoned to a REMOTE meeting of the Parish Council on **Tuesday 4<sup>th</sup> May 2021 at 7.30p.m.** 

J Bragg (Mrs) Clerk to the Parish Council Date: 27<sup>th</sup> April 2021

## **Annual General Meeting Agenda**

1) Chairman's Report

2) Financial Report (monthly spreadsheet)

## **Annual Meeting Agenda**

- 1. a) Appointment of Chairman
- b) Appointment of Vice-Chairman
- 2. Signing of Declaration of Office of Acceptance Book
- 3. Public Participation: Please note that prior to the official business of the meeting, members of the parish are welcome to raise any Parish issues. Please inform the Clerk by 5pm on the day of the meeting by letter, phone or e.mail.
- 4. Apologies for Absence
- 5. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda.
- 6. To confirm the Minutes of the previous Meeting held on Tuesday 6<sup>th</sup> April 2021
- 7. To receive an update on District Matters from Ward Councillor
- **8. Appointment of Representatives:** Parish Liaison, PCAA, ALCA Various, Flood Reps for Rivers, Watercourses & Drainage, Defibrillator Guardian, Staffing Panel, War Memorial, Village Hall Committee, Chew Valley Form, Allotments, Cemetery, Web Site Controller, Play Area, Highways & Public Rights of Way. Confirm Cheque Signatories.
- 9. To receive updates on current matters: a) War Memorial Update b) Play Area c) The Surgery Bus d) Allotments e) Ford Signage Pensford Lane f) B&NES Rural Landscape Character Assessment Review and Landscape Strategy Stakeholder

Consultation

- 10. Matters for Discussion/Decision: a) Annual Parish Meeting b) The Toll House
- c) Remote Meetings & Hall Bookings d) Standing Orders Re-adopt & Modifications
- e) Parish Council Insurance Renewal
- **11. Reports: a)** Clerks Update Report **b)** Local Plan Partial Update and SPD's Parish Webinars Following attendance on 28<sup>th</sup> April LR JBH

**12. Planning:** <u>Planning Applications Received:</u> 21/01574/FUL Cotleigh Wick Lane Stanton Wick. Demolition of conservatory and erection of a single storey extension to provide kitchen and dining room.

**21/01881/ADCOU** Halfway Farm Stanton Road Stanton Drew. Prior approval request for change of use of agricultural land and buildings to 4 dwelling houses (Use Class C3)

# **Planning Outcomes Received:**

# 13. Financial: Payments to be authorised over £100.00

Mrs J Bragg	Salary for May	717.67
Payments to be authorised:		
Mrs J Bragg	Imprest Use of Home as Office	18.00
Mrs J Bragg	Printer ink	18.00
Mrs J Bragg	Zoom Licence Monthly Charge	14.39
HMRC	Clerk NI & Tax	46.52
ALCA	Finance Training Clerk	30.00
GB Sport Leisure	October 20 Play Area Inspection	78.00
Chew Valley Signs	Footpath Signs	60.00

## Receipts to note:

14. Items of Report to carry forward to the next Meeting:

15. To Note Future Meetings:

DATE OF NEXT PARISH COUNCIL MEETING: Tuesday 1st June 2021