

**MINUTES OF A REMOTE MEETING OF
STANTON DREW PARISH COUNCIL
HELD ON TUESDAY 7th APRIL 2020 7.30 P.M.**

Present via Zoom: Chairman: Mrs L Richardson Vice-chairman: Mr J Hudson

Mr R Hill, Mrs J Tibbs, Mr M Jones, Mr N Pushman, Mr I Batchelor.

Clerk: Mrs J Bragg.

Prior to the start of the meeting the Parish Council held a minutes silence to remember Mr Geoff Roscoe who had served many years on the Parish Council and had sadly passed away. Four other Parish Members had passed away during the month of March and they were also remembered.

1. Public Participation: There were no issues raised prior to the meeting by Members of the Public.

2. Apologies for Absence: All Parish Councillors attended and took part in the meeting.

3. To receive notification of any Members' personal or prejudicial interest in any item on the Agenda: There were no interests declared.

4. To confirm the Minutes of the previous Meeting held on Tuesday 3th March 2020:

After being circulated and read the minutes proposed and seconded as a true and accurate record and will be signed at a later date.

5. To receive an update on District Matters from Ward Cllr Warrington: An e.mail update was received from Cllr Warrington and circulated to the Parish Council. Updates included links to all information in relation to Covid 19 & Government Shielding Parcels. The B&NES Food Parcels had not been delivered and Cllr Warrington will be chasing this up. An update was given on B&NES advice for Bonfires. Advice was to please not light fires at the moment. **Planning:** Planning Applications it was suggested that 1 councillor could go out to the location, take photos and then discuss with other councillors. The LPA are proposing to get developers to agree to a longer consultation period. The Local Plan Consultations are going ahead online.

6. To receive updates on current matters: a) Play Area: A meeting had been held to discuss the Footpath in relation to the Planning Application. The Parish Council have received confirmation that the Planning Application does not encroach onto the Footpath and the gate will go up to the boundary fence as discussed.

The new barrier is ready and delivery is awaited. There has been a problem with sourcing the posts for the wire. The Parish Council are happy to wait for these to be made.

b) War Memorial Update: This is progressing. The Stonework has been looked at and suggested that it would take approximately two weeks to build a dry stone wall along the lines of the design. Costs are awaited in relation to the Stonework. Groundworks are in hand. A Local reclamation yard will be approached with regard to a stone tablet and necessary sculpture works. There are extra names to be added to the Memorial.

A meeting had been held to discuss the boundary fence. A submission has been made to Calor Gas for a grant of approximately 50% of the cost.

Planning is in hand and it is hoped that with no problems arising this could be passed by June. Plans will be shown to neighbouring properties prior to submission.

7. Matters for Discussion/Decision: a) Tenders for Grass Cutting, Cemetery & Footpath Maintenance:

Current contractors for the Grass Cutting and footpath Maintenance had confirmed that they would undertake the works under the same contract as the previous financial year. The tender for the Cemetery increased to £540.00 for the year. The Parish Council discussed this and it was agreed not to progress with this contract. The Cemetery will be cut by members of the Parish Council under the direction of **Mr Jones**.

These decisions were proposed by Mr Jones and seconded by Mr Hudson. Clerk to write to Mr Sherborne who has undertaken the cemetery maintenance and thank him for his work over the past years.

b) PCAA – Special Interest Party: It was explained that following the refusal decision of the planning application on 18th March, the airport have two options. Firstly, the Airport could do nothing for the moment and submit a new application at a later date. Secondly, the Airport could appeal. If the Airport appeals the PCAA would like to be involved in an appeal.

Therefore they would have to be included as a special interest party. The Airport must lodge their intent to appeal within six months. The Parish Council discussed supporting the PCAA to become a special interest party. The Parish Council agreed to support this but would have concerns about costs and liability for costs. It was proposed that the **Clerk** should write to the PCAA to this effect. Proposed by Mr R Hill and seconded by Mr J Hudson.

8. Reports: a) Clerks Update Report: Play Area: Clerk spoke with GB Sport & Leisure and explained that the Parish Council were sourcing the materials and labour themselves and did not wish to pursue their quote but thanked them for taking the opportunity to quote for the works.

Odd Jobs in the Parish: The advert went into the Parish Magazine. There have been no enquiries.

Signs for Bus Shelter: Currently being prepared.

Footway from Nursing Home to the B3130: Work complete.

Meeting with Flood & Drainage Manager: This meeting was followed up and photo evidence of flooding was sent to B&NES.

Replacement Rubbish Bins: The replacement bin has no doubt been put on hold. However Clerk has e.mailed B&NES Sara Dixon to raise concerns that although the Play Area is closed someone may walk the footpath through the Play Area and use the bin.

Bin by the Primary School: This was reported to B&NES by a parishioner as it was full up. B&NES came straight out and emptied it.

Footpaths: A parishioner has e.mailed the clerk to highlight the amount of dog poo on footpaths which is not being picked up. The footpaths are being heavily trafficked at the moment and many people are giving their dogs the freedom of running the fields.

Noticeboards: Clerk enquired about the cost of the Village Hall Noticeboard. The Noticeboard was purchased from the Notice Board Company, it has a personalised header. The inside is made of steel so that you use magnets rather than pins and it cost over £400.00. On discussion it was agreed that where possible the current boards should be made good.

Mobile Library: Clerk obtained the Mobile Library statistics for the last year showing the number of parishioners visiting the Library at the Village Hall. They were very low.

BANES Prepared Resilience Day: This day was postponed due to the Coronavirus and may be held again in the Autumn.

Defibrillator: All donations towards the Defibrillator have been received.

£500 from the Community Café. £500 from the Rotary of Chelwood Bridge. £1099 from Publow, Pensford and Stanton's Community Trust. The order for the Defibrillator has been submitted and a cheque will be raised for the total including VAT £ 2518.80

Defibrillator at Village Hall: The last correspondence with South Western Ambulance Service was on 4th March when they reported that they would be in touch regarding the checking of the Defibrillator. Concerns were raised that the Defibrillator has not been checked since before this date. Clerk has e.mailed the SWAS again but there has been no reply back to date. The working of the Defibrillator was discussed. It is thought that if the green light is illuminated the Defibrillator is taking in the charge, if the light is not illuminated the defibrillator needs attention.

When the Defibrillator is installed at Stanton Wick training will be offered. Parish Councillors will attend the training evenings.

Allotments: The rentals continue to come in. Interest has been expressed by two existing tenants to take on further plots if there any vacant. A notice regarding staying safe during the Covid 19 Pandemic has been put up on the gate. At the moment Allotments can remain open as long as everyone sticks to the social distancing rules and use hand sanitizers regularly.

Neighbourhood Plan: The Examiner has all the necessary information.

Annual Parish Meeting: In light of the current restrictions the Annual Parish Meeting will be postponed. Parish Councils have been advised that they do not have to hold an Annual Meeting and that the current Chairman/Vice-chairman can remain in position until 2021.

Hedge Query: A hedge query along Sandy Lane was dealt with.

Parishioner Complaint: A parishioner raised concern regarding a van which is continually parked in the layby opposite Stanton Drew Garage. Parish Council sympathise with the problem however it is understood that the Police would not help if the van is taxed and insured. The only way to resolve it would be to contact Highways Department via Council Connect.

Litter Pick/Great British Spring Clean: This was postponed until 11- 27th September. Clerk will receive further updates nearer the time.

Clerks Payroll: The Clerks P60 and Year End Procedures have been received from the Payroll Department. All Year End procedures have been completed.

Accounts Audit 2019/2020: Clerks have received notification that PKF Littlejohn External Auditors have delayed instructions pending clarity over coronavirus implications.

VAT: Clerk has submitted a VAT Claim for Financial Year 2018-2019 and is working on the next Financial Year 2019-2020.

9. Planning: Planning Applications Received: 20/00851/TCA: Flat 1 Rosedale Bromley Road. Copper Beech – raise the bottom of the canopy by around 2m. Parish Council Support.

20/00938/FUL Elmwood Sandy Lane. Proposed single storey rear extension following removal of existing conservatory. Parish Council Support.

20/00832/TCA Court Farm Church Lane. Portuguese Laurel (T1) Fell. Parish Council Support.

Planning Outcomes: 19/05544/LBA Fern Cottage Church Lane Stanton Drew. External alterations for the replacement of windows and external door. Replacement of render to west elevation **CONSENT**

19/05543/FUL Replacement of windows and external door. Replacement of render to West elevation. **PERMIT**

20/00832/TCA Court Farm Church Lane Stanton Drew. Portugese Laurel – Fell. **NO Objection.**

10. Financial: Payments to be authorised over £100.00 Payments were proposed by Mr Hudson and seconded by Mr Batchelor.

Mrs J Bragg	Salary for April 2020	740.79
M Sherborne	½ Year Payment for Grass Cutting Cemetery	245.00

Payments to be authorised:

Mrs J Bragg	Imprest – Use of Home as Office (as per budget)	18.00
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Receipts to note:

Chew Magna Parish	Donation to Surgery Bus	300.00
Community Café	Donation to Stanton Wick Defibrillator	500.00
Rotary Chelwood	Donation to Stanton Wick Defibrillator	500.00
PPSCT	Donation to Stanton Wick Defibrillator	1099.00

11. Items of Report to carry forward to the next Meeting: There is no requirement for an AGM Parish Council Meeting this year, however the Chairman & Vice-chairman Positions will be formalised. The Annual Parish Meeting will be carried forward. The Parish Council Insurance will be carried forward.

12. To Note Future Meetings: DATE OF NEXT PARISH COUNCIL MEETING: This is likely to be another Remote Meeting and will be held on Tuesday 5th May 2020 at 7.30pm