

**MINUTES OF THE STANTON DREW PARISH COUNCIL'S ANNUAL
MEETING/PARISH COUNCIL MEETING HELD IN THE PARISH HALL ON
THURSDAY 3RD MAY 2018 AT 8.15 PM FOLLOWING THE PARISH ANNUAL
MEETING**

PRESENT: Cllr. M Elsbury, Cllr. R Hill, Cllr. J Hudson, Cllr. M Naunton, Cllr. G Roscoe, Cllr. J Swift and Ward Cllr. K Warrington.

18/32 – APOLOGIES FOR ABSENCE

An apology for absence had been received from Cllr. D Winstone.

18/33 – CODE OF CONDUCT - DECLARATION OF INTEREST

There were no declarations received.

18/34 – APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR

The clerk read a letter from Cllr. M Elsbury in which he stated that he would be prepared to stand as chairman if elected but wished to point out that he would be unlikely to stand for election as a parish councillor at the elections due in May 2019.

The clerk took the chair and asked for nominations for the position of chairman.

Cllr. M Elsbury was proposed by Cllr. G Roscoe and seconded by Cllr. J Swift, there being no other nominees. Cllr. Elsbury accepted the nomination and was elected unanimously, he thanked the councillors for their nomination and then took over the chair for the remainder of the meeting.

18/35 – APPOINTMENT OF VICE-CHAIRMAN FOR THE ENSUING YEAR

Cllr. J Hudson was proposed by Cllr. J Swift and seconded by Cllr. M Naunton, there being no other nominees. Cllr. Hudson accepted the nomination and was elected unanimously; he thanked the councillors for their nomination.

18/36 – APPOINTMENT OF COUNCIL'S REPRESENTATIVES

The clerk reported that Council's representatives on outside committees are: -

The Richard Jones Foundation – Mrs J Chubb-Whittle.

The Pensford with Publow and Stanton's Community Trust – Cllr. D Winstone and Mr K Payne.

The Stanton Drew primary School Governors – Mr G Watling

Other areas of responsibility which include – The Play Area, The Allotment Site and The Parish Cemetery are administered by Council En Bloc.

Maintenance and Planting at The Village Seat Area and The War Memorial Site are voluntarily provided by Mr S Budd and Mr G Roscoe.

18/37 – URGENT BUSINESS AS AGREED BY THE CHAIR

There was no urgent business stated.

18/38 – MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 15TH MARCH 2018

The draft minutes, having been previously circulated to the parish councillors, were agreed and signed as a correct record subject to the following amendment reference – The Neighbourhood Plan – Update.

It was agreed to add to the minutes – ‘Cllr. J Hudson wished to record that he abstained from voting on two of the three proposals that were stated in the minutes, proposal (1)-To support the pre-submission draft plan and proposal (2)-To support taking the pre-submission draft plan through regulation 14 consultation’.

18/39 – THE WARD COUNCILLOR’S REPORT

Cllr. K Warrington informed the meeting - Of pending road safety improvements on the A39 at Bences’ Corner, Marksbury. Of the latest position related to staff number reductions at B&NES Council, which include some senior management positions and 79 volunteers to date. The development of remaining staff to encompass wider roles. The introduction of ‘Fix my Street’ for reporting and recording of requests, mostly highway related at present, and of discussions with central government reference student council tax contributions.

There were no developments to report at present reference the blocked PROW/stile at Stanton Wick or the possible changes to transport provision to the primary school. Discussions reference proposed changes to Ward Council boundaries and numbers of ward Councillors per Ward were still on-going.

18/40 – THE NEIGHBOURHOOD PLAN – UPDATE

Cllr. J Swift reported that following the recent survey returns, parishioners comments were being assessed and with the help and advice of the B&NES Council mentor some word and phrase changes were being installed in the documentation.

18/41 – ACTIONS AND UPDATES FROM THE LAST PARISH COUNCIL MEETING

The Play Area – The revised date for the inspection of the play area equipment is 10th May 2018.

The blocked PROW and stile at Stanton Wick – As previously reported, no further developments to date.

Planning decisions to date – Change of use of outbuilding from incidental to ancillary residential use at ‘The Old Forge’ – No decision to date.

Change of use for the siting from agricultural to tourist accommodation and the erection of four shepherd’s huts at ‘Bye Mills Farm Access Road’ – No decision to date but the Case Officer has advised that she is minded to recommend refusal.

Improved Broadband speeds – It was agreed that this minute could now be deleted.

18/42 – THE EXTERNAL AUDIT PAPERWORK FOR THE YEAR ENDING 31ST MARCH 2018

The clerk reported that the paperwork is not available to date.

18/43 – PARISHIONERS COMMENTS AND VIEWING OF PLANNING APPLICATIONS

The clerk reported that two parishioners had verbally stated that the tarpaulin type advertising notice at the entrance to The Nursing Home was, in their opinion, unsightly and not 'in-keeping' with The Conservation Area.

After discussion it was agreed that council needed the complaint in writing before they could investigate further. Cllr. K Warrington stated that she understood that if the sign was temporary it was permitted for a limited, designated period of time, which needs to be established.

18/44 – NEW PLANNING APPLICATIONS

18/01006/TCA – Mr P Gladwin – Tree works notification in The Conservation Area, to fell sycamore, beech and hawthorn trees at 'Court Farm' – Council have no objections, subsequently permitted.

18/01218/COND – PDR Stevens & Sons - Council informed of the request to discharge conditions 3 and 6 of planning application 17/03823/FUL – Conversion of three barns to three self-contained holiday lets at 'Twinway Farm'.

18/45 – CORRESPONDENCE AND REPORTS

B&NES Council Affordable Housing Show – 12th April 2018 – Advertised.

LCR Spring Issue – Circulated.

HMRC – Information on their new system for claiming VAT.

Came & Company – Council's Insurance Premium for 2018 will be £439.86. This will be the final year of our three year agreement.

Bristol Airport – Notification of a pending planning application.

Report of The Rural Transport Workshop held at Timsbury – Circulated.

B&NES PROW Clearances Agreement – Council can claim £855.85 – Claimed and received.

Dial a Ride – Acknowledgement of Council's recent grant, with thanks.

Letter from Cllr. M Elsbury stating that he would be prepared to stand for re-election as chairman but he would not be standing for election as a parish councillor at the May 2019 elections.

B&NES Group of ALCA Meeting – 9th May 2018.

Parishes Liaison Meeting – 30th May 2018.

Parishioner's e mail reference maintenance required to The Crescent Bus Shelter and the garages in The Drive.

E mail from The Community Trust stating that they would provide financial assistance if Stanton Drew were minded to re-paint the finger-post signs in the parish.

ALCA – A further up-date on Data Protection requirements – To circulate.

An appeal for financial assistance from the Chew Valley First Responders to purchase additional equipment – To circulate.

A letter had been received from a parishioner asking if the Surgery Coach pick up points could be extended to include The Tarnwell area – Clerk was instructed to contact Filer's Coaches initially.

18/46 – FINANCE REPORT AND CHEQUES FOR SIGNATURE

The clerk reported that Allotment Rents totalling £150 had been received since the last meeting. The first half of Council's Precept totalling £7,750 had been received and £855.85 had been received from B&NES PROW Clearances Agreement.

Bank statements at 27th April 2018 – Business A/C - £14,711.71, Community A/C - £1,355.67.

Cheques for signature:

J A Harvey	- Petty Cash for the Clerk	£ 60.00
S Edwards	- 4 weeks Play Area Inspections	£ 48.00
Filer's Coaches	- Surgery Coach (Mar. £100),(Apl. £100)	£ 200.00
ALCA	- Annual Subscription	£ 146.54
NALC/LCR	- Annual Subscription	£ 17.00
Came & Company	- Annual Insurance Premium	£ 439.86

Proposed: Cllr. J Swift, seconded: Cllr. J Hudson and agreed.

18/47 – DATE OF THE NEXT MEETING

Parish Council Meeting – Thursday 12th July 2018 at 7.30 pm.

At the conclusion of the meeting the incumbent parish councillors and the last chair of the parish council, Mrs J Chubb-Whittle, presented a very surprised clerk, Mr John Harvey, with an emotionally worded card, a bottle of champagne and a cake, which was enjoyed by all present, to celebrate his completion of 30 years as the clerk to Stanton Drew Parish Council.

John thanked everyone and stated that he had enjoyed being of service to the community over the years but he was getting too old for the job and was looking to retire. Any-one interested in taking over please contact me and I will help you all I can.

_____ CHAIRMAN _____ DATE